

CITY OF ALPENA

STANDARD OPERATING POLICY

SUBJECT: City Policy Regarding
Return to Work of
Injured City Employees

SOP No.: 10

Date Issued: May 24, 1993

Effective Date: May 24, 1993

Copies to: All City Employees

STATEMENT OF POLICY:

All City employees who have been injured either at work or away from work and have been out of work because of their injury for a minimum of one week shall be required to provide a return to work slip by a City-appointed doctor. Unless otherwise authorized in writing by the City Manager, the employee shall not be allowed to return to work until the City-appointed doctor has so approved the return to work of the employee. In all instances the City Manager's office shall be the responsible party for either allowing or not allowing an employee to return to work.

The new requirements of the Americans With Disabilities Act (ADA) and other Federal and State requirements make it imperative that all employees must be approved to return to work by a doctor appointed by the City. In no instances shall there be any deviation from this S.O.P. before first checking with the City Manager's office.

Peter Parker, City Manager