

CITY OF ALPENA

CITY COUNCIL POLICY STATEMENT

General Subject: Employee Safety	Policy No. <u>5</u>
Specific Subject: Comprehensive Employee Safety Policy	Date Issued: <u>June 2, 1986</u>
	Effective Date: <u>June 3, 1986</u>

Copies to: City Council Members, City Manager, City Attorney, Department Heads, Safety Committee Members, File

PURPOSE:

To provide the organizational means to develop, implement, monitor and enforce safety rules which are intended to provide a safe and healthful work place for City employees, as well as to minimize economic and social loss and reduce impaired productivity that result from accidents and injuries.

STATEMENT OF POLICY:

It is the policy of the City of Alpena to seek to provide a safe and healthful work environment in all facilities and activities through pursuit of the following policies:

1. The City Manager shall develop, with the involvement of either individual employees or representative committees, rules, policies, and procedures to establish and maintain safe work places, and to comply with related regulations.
2. The philosophy that safe working conditions and work habits are the combined responsibility of the City and each individual employee through his or her demonstration of a safety conscientiousness. Besides providing adequate tools, facilities and education, the City shall give both proper recognition of employee safety excellence, as well as appropriate corrective action for non-compliant behavior.
3. By January 1, 1987, the City Manager shall receive for his review, from each department, proposed safety rules for the respective department. Upon his approval, the comprehensive safety rules and regulations shall become an extension of the City's Safety Policy.