

ALPENA CITY COUNCIL MEETING

February 3, 2014 - 7:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Approve Minutes –Special Session of January 15, 2014, Regular Session of January 20, 2014.
4. Modifications to the Agenda.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
  - A. Bills to be Allowed, in the Amount of \$383,473.11.
  - B. Two Mayoral Appointments to the Planning Commission for a Three -Year Term Expiring November 1, 2016 (Steve Gilmore) and a Three-Year Unexpired Term Expiring November 1, 2014 (Clay VanWagoner).
7. Announcements.
8. Mayoral Proclamation.
9. Public Hearing.
10. Report of Officers.
  - A. Treasurer’s Financial Report – July 1, 2013 through December 31, 2013.
11. Communications and Petitions.
  - A. Detective/Lieutenant Keck – Huron Undercover Narcotics Team (HUNT) – Annual Report and Budget Request.
12. Unfinished Business.
13. New Business.

- A. Discussion on Coordination of Council Visioning Committee and Planning Commission Comprehensive Plan Activities.
- B. Wildlife Sanctuary Board – Request for One-Day Event Liquor License.

Greg Sundin  
City Manager

**COUNCIL PROCEEDINGS**

**January 15, 2014**

The Municipal Council of the City of Alpena met in special session upon the call of the City Clerk, at the APlex on the above date and was called to order at 3:30 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Sexton, Nielsen, Nowak and Johnson.

Absent: None.

**WATER AND SEWER SERVICE TO ALPENA TOWNSHIP**

The Municipal Council met in a special workshop session with the Alpena Township Board of Trustees to discuss the City's proposal for a unified system. A PowerPoint presentation was given by City Engineer, Rich Sullenger. There was discussion from both entities on the unified system proposal as well as two other options; forming an authority or updating the expired agreement.

The Township indicated they will review the information given to them and hold a public hearing on February 3, 2014. At that time, they will notify the City of their decision on the unified system proposal.

On motion of Councilwoman Nielsen, seconded by Councilman Nowak, the Council adjourned at 4:27 p.m.

MATTHEW J. WALIGORA  
MAYOR

ATTEST:

Karen Hebert  
City Clerk

**COUNCIL PROCEEDINGS**

**January 20, 2014**

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Sexton, Nielsen, Nowak, and Johnson.

Absent: None.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**MINUTES**

The minutes of the special session of January 2, 2014, regular session of January 6, 2014, and closed session of January 6, 2014, were approved as printed.

**MODIFICATION TO AGENDA**

Moved by Councilman Sexton, seconded by Councilman Nowak, that the following modification to the agenda be approved:

1. Add item 13 (B) New Business – Request for EMT at Snocross race event.

Carried by unanimous vote.

**MODIFICATION TO AGENDA**

Moved by Councilman Sexton, seconded by Councilwoman Johnson, that the following modification to the agenda be approved:

1. Add item 13 (C) New Business – Discuss frequently asked questions on the proposed increase of water & sewer rates.

Carried by unanimous vote.

**CONSENT AGENDA**

Moved by Councilman Sexton, seconded by Councilwoman Nielsen, that the

following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$180,069.57 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. Approval of budget amendment to increase the economic development line item in the Downtown Development Authority to pay for three completed façade grants.

Carried by unanimous vote.

#### **FOOD TRUCK OPERATION IN DOWNTOWN DEVELOPMENT DISTRICT**

Moved by Councilman Sexton, seconded by Councilwoman Nielsen, to direct City Staff and the Downtown Development Authority to research and develop a comprehensive ordinance on operating food trucks in the City.

Carried by unanimous vote.

#### **COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

Moved by Councilman Nowak, seconded by Councilman Sexton, that the Comprehensive Annual Financial Report (CAFR) for fiscal year ended June 30, 2013, as presented by Straley, Lamp & Kraenzlein, P.C., be received and filed.

Carried by unanimous vote.

#### **OVERTIME PARKING FEE INCREASE IN DOWNTOWN DEVELOPMENT DISTRICT**

Moved by Councilman Sexton, seconded by Councilwoman Nielsen, that the violation fee for parking overtime in the Downtown Development District be increased to align with the fees of other parking violations: Paid within 10 days-\$10; After 10 days-\$20; After 20 days-\$40.00; as presented by Lesslee Dort, DDA Executive Director.

Carried by unanimous vote.

#### **TRAFFIC CONTROL ORDER NO. 1-14**

#### **OVERNIGHT PARKING IN SPECIFIED CITY PARKING LOTS**

Moved by Councilman Sexton, seconded by Councilwoman Johnson, to increase

parking stalls by 9 to accommodate downtown renters; and rescind Traffic Control Order No. 3-09 and replace it with Traffic Control Order No. 1-14 to allow overnight parking in specified spaces in City parking lots in the Downtown Development District as presented by Lesslee Dort, DDA Executive Director.

Carried by unanimous vote.

#### **DOWNTOWN DEVELOPMENT DISTRICT**

#### **SPACES DESIGNATED FOR OVERNIGHT PARKING**

Moved by Councilwoman Nielsen, seconded by Councilman Nowak, that the spaces designated for overnight parking in the Downtown Development District be changed from 6 p.m. to 9 a.m. to 24 hours, 7 days a week.

Carried by unanimous vote.

#### **DOWNTOWN DEVELOPMENT DISTRICT**

#### **PROPOSED PARKING LOT PLAN**

Moved by Councilman Nowak, seconded by Councilwoman Nielsen, to approve the Downtown Development District proposed parking lot plan, with short-term parking set at three hours.

Carried by unanimous vote.

#### **EMERGENCY MEDICAL TECHNICIAN AT SNOCROSS EVENT**

Moved by Councilman Sexton, seconded by Councilman Nowak, to authorize Fire Chief Forbush to work with the Snocross Committee to provide an ECHO Unit or on-call personnel at the Snocross Event in Alpena this weekend, with the committee paying the cost for this service.

Carried by unanimous vote.

#### **WATER AND SEWER RATE FREQUENTLY ASKED QUESTIONS**

City Engineer Sullenger presented the frequently asked questions on proposed water and sewer rate increases. The information is also available on the City's website.

On motion of Councilman Sexton, seconded by Councilwoman Nielsen, the Council adjourned at 9:00 p.m.

MATTHEW J. WALIGORA  
MAYOR

ATTEST:

Karen Hebert  
City Clerk

INVOICE REGISTER FOR CITY OF ALPENA

POST DATES 02/04/2014 - 02/04/2014  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ACE-SAGINAW PAVING CO	1929350	STORES - COLDPATCH	5,078.67
AIRGAS USA LLC	9023027516	VEH MAINT - DPW	55.55
AIRGAS USA LLC	9915530595	VEH MAINT - DPW	59.40
AIRGAS USA LLC	9023495527	SUPPLIES - AMB DISP	113.88
ALPENA MARKETPLACE PRODUCTIONS	100 01/14	TAPING FEES - COUNCIL MTG	675.00
ALPENA PAPER & SUPPLY CO	452045	SUPPLIES - AMB DISP	176.40
ALPENA PAPER & SUPPLY CO	452216	SUPPLIES - AMB DISPOSABLE	176.40
ALPENA POWER COMPANY	020414	ELECTRIC	4,284.61
ALPENA REGIONAL MEDICAL CENTER	13986	PLAN REVIEW FEE REFUND	7,175.00
AMERICAN UNITED LIFE INSURANCE	30320 02/14	PREMIUM-LIFE 02/14	933.12
APPLIED INDUSTRIAL TECH-MI LTD	75094068	VEH MAINT - DPW	142.97
AQUATIC DOCTORS LAKE MANAGEMENT INC	2557E	PERMIT FEE - BOAT HARBOR	200.00
BAVARIAN INN LODGE & CONFERENCE	11W2DY/11W3EO	LODGING - COUNCIL	220.50
BOUND TREE MEDICAL LLC	81310101	SUPPLIES - AMB DISP	473.08
BOUND TREE MEDICAL LLC	81310102	SUPPLIES - AMB DISP	325.94
BS&A	094299	SVC/SUPPORT FEE - CEM	432.00
CHANNING BETE COMPANY INC	52747526	TRAINING MANUALS - AMB	413.66
CHOWEN & ASSOCIATES INC	7385	SUPPLIES - IT	24.00
CHOWEN & ASSOCIATES INC	7506	LAPTOP COMPUTER - IT	1,262.73
CHOWEN & ASSOCIATES INC	7518	COMPUTER SUPP - IT	213.75
CITY OF ALPENA	1020-001 1213	SEW/WATER - FISH CLN STN	719.04
CLIFF ANSCHUETZ CHEVROLET	CVW205305	VEH MAINT - POLICE	136.58
CLIFF ANSCHUETZ CHEVROLET	CVW205321	VEH MAINT - POLICE	18.60
CONSOLIDATED FRUIT DIST INC	31233	SUPPLIES - CEMETERY	120.00
DJS TACTICS & ASSOCIATES	DJS 14-113	COURSE REGISTRATION - POLICE	360.00
DORNBOS SIGN & SAFETY INC	14246	MAINT - MAJ ST	58.33
DTE ENERGY	020414	GAS	4,006.86
EAGLE SUPPLY CO	97420	SUPPLIES - FIRE/AMB	54.76
EAGLE SUPPLY CO	97421	SUPPLIES - FIRE/AMB	83.82
EDM PUBLISHERS INC	15431797	PUBLICATION - BLDG	98.78
ENVIRONMENTAL TESTING & CONSULTING	37458	RISK ASSESS - RENTAL REHAB	600.00
EVERETT GOODRICH TRUCKING & ASPHALT	21915	MAINT - WATER	527.22
FREESE HYDRAULICS & EQUIP REPAIR	24854	VEH MAINT #36	10.10
FRONTIER	4-0167 01/14	TELEPHONE - WATER	128.46
FRONTIER	6-0135 01/14	TELEPHONE - CEMETERY	38.34
FRONTIER	6-2515 01/14	TELEPHONE - WATER	47.59
FRONTIER	6-2992 01/14	TELEPHONE - WATER	109.81
FRONTIER	6-6422 01/14	TELEPHONE - DDA	57.14
GARANTS OFFICE SUPPLIES & PRINTING	52457	SUPPLIES - IT	119.00
GENERAL CHEMICAL PERFORMANCE	90620979	ALUM SULFATE - WATER	6,001.51
HANSEN SALES & SERVICE	13802	VEH MAINT #42	133.84
HANSEN SALES & SERVICE	13803	VEH MAINT #38	32.25
HANSEN SALES & SERVICE	13823	VEH MAINT - DPW	36.68
HANSEN SALES & SERVICE	13866	VEH MAINT #46	129.82
HURON ENGINEERING AND SURVEYING INC	442	SOIL BORINGS - GRANT ST	525.00
HURON ENGINEERING AND SURVEYING INC	447	SOIL BORINGS - GRANT ST	1,500.00
INK AND TONER ALTERNATIVE	14-32135	SUPPLIES - IT	264.99
INK AND TONER ALTERNATIVE	14-32417	SUPPLIES - IT	149.97
INK AND TONER ALTERNATIVE	14-32443	SUPPLIES - IT	71.99
INK AND TONER ALTERNATIVE	14-32553	SUPPLIES - IT	529.98
KEMIRA WATER SOLUTIONS INC	9017373249	FERROUS CHLORIDE - SEWER	1,996.53
KEVIN ALEXANDER	020414	SAFETY SHOE/WORK APPAREL ALLOW - PW	250.00
LEFAVE PHARMACY INC	011514	SUPPLIES - AMB DISP	144.44
MACNLOW ASSOCIATES	120513	COURSE REGISTRATION - POLICE	375.00
MANAGEMENT & BEHAVIOR	011414	EMP EVALUATION - POLICE	825.00
MCLAREN HEALTH PLAN	AP1005-13C	AMBULANCE REFUND	198.42
MCLAREN HEALTH PLAN	AP2386-13C	AMBULANCE REFUND	195.15
MCVEIGHS TRUCK SPRINGS	112963	VEH MAINT - DPW	867.70
MERIDIAN CONTRACTING SERVICES	384-2013A	RENTAL REHAB PROGRAM	47,023.00
MICHIGAN CAT	PD3743539	VEH MAINT #57	117.81
MICHIGAN CAT	PD3753316	VEH MAINT #57	84.70
MICHIGAN ELECTION RESOURCES	31794	ELECTION SUPP - CLERK/TREAS	29.70
MICHIGAN MUNICIPAL LEAGUE	14B-02	SEMINAR REG - COUNCIL	150.00
MICHIGAN MUNICIPAL TREAS ASSN	020414	INSTITUTE REGISTRATION - CLERK/TREAS	325.00
MICHIGAN PIPE & VALVE	T62143	MAINT - WATER	190.27
MILLER OFFICE MACHINES	21273	COPIER MAINT 12/13	172.88
MILLER OFFICE MACHINES	21339	MAINT - CITY HALL	95.00
MITCHELL BUDNIK	AP7926-13	AMBULANCE REFUND	6.45
MML WORKERS COMP FUND	8662201	WORKERS COMP-QTR PAYMENT	22,290.00
MUTUAL OF OMAHA	074L5 02/14	PREMIUM-DISABILITY 02/14	794.35
NYE UNIFORM COMPANY	446977	UNIFORMS - FIRE/AMB	472.96
NYE UNIFORM COMPANY	448841	UNIFORMS - FIRE/AMB	40.99



**INVOICE REGISTER FOR CITY OF ALPENA**

POST DATES 02/04/2014 - 02/04/2014  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

<b>VENDOR</b>	<b>INVOICE #</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
OTIS ELEVATOR CO	CGT64584U214	ELEV MAINT - PUBLIC SAFETY	1,288.62
OTIS ELEVATOR CO	CGT05455214	ELEV MAINT - CITY HALL	2,599.44
OTIS ELEVATOR CO	CGT29165001	ELEV MAINT - CITY HALL	483.20
PLUNKETT COONEY	10567577	ATTY FEES - POLICE	577.89
POWER LINE SUPPLY CO	5793990	MAINT - LIGHTS	205.32
PRIORITY ONE EMERGENCY	42009	OVERHEAD LIGHTBAR - POLICE	1,499.00
PRIORITY ONE EMERGENCY	42110	OVERHEAD LIGHTBAR - POLICE	1,499.00
PROBUILD - ALPENA	219584	MAINT - MAJ/LOC ST	230.32
QUILL CORPORATION	8568948	SUPPLIES - CITY HALL	98.45
QUILL CORPORATION	8884276	SUPPLIES - CITY HALL	30.92
R S SCOTT ASSOCIATES INC	50321	LEGAL DESCRIPTION - SOCCER FIELDS	225.00
ROWLEYS WHOLESAL	1659465-00	VEH MAINT - DPW	311.19
ROWLEYS WHOLESAL	1660192-00	VEH MAINT - DPW	937.70
SOUTHERN COMPUTER WAREHOUSE	148648	SUPPLIES - IT	33.22
SOUTHERN COMPUTER WAREHOUSE	148786	ID BADGE PRINTER	1,630.26
STAPLES INC	52524	SUPPLIES - ASSESSOR	19.98
STATE OF MICHIGAN	011614	UST REGISTRATION FEE - BOAT HARBOR	25.00
SUMERIX IMPLEMENT INC	7339	VEH MAINT #71	650.00
TELE-RAD INC	852257	DESKSET CONTROLLER - POLICE	8,750.11
TERRY FERGUSON BUILDERS	012714	RENTAL REHAB PROGRAM	29,000.00
THE DISPLAY CASE	010314	CWP PLAQUE PLATES	20.00
THE DISPLAY CASE	011214	SUPPLIES - COUNCIL	17.45
THE LINCOLN NATIONAL LIFE	202473 02/14	PREMIUM-DENTAL 02/14	9,017.20
TIGERDIRECT INC	J63681180104	SUPPLIES - IT	457.04
TIGERDIRECT INC	J64432530102	SUPPLIES - IT	256.58
TIGERDIRECT INC	J64432530101	SUPPLIES - IT	52.93
UNITED WATER NACO LLC	201319545	CONT OPERATIONS 12/13	128,227.78
UNITED WATER NACO LLC	201319636	CONT OPERATIONS 12/13	56,067.08
USA BLUEBOOK	234417	MAINT - SEW/WATER	143.73
VERIZON WIRELESS	9718180449	TELEPHONE	848.04
VERIZON WIRELESS	9718115869	TELEPHONE	574.04
VISA/ELAN FINANCIAL SERVICES	8471 01/14	TR REG/ROOM RES - ENG/PW	124.95
WAL-MART	9994	SUPPLIES - FIRE/AMB	323.54
WAL-MART	9463	CHRISTMAS DECORATIONS - PW	1,198.40
WARD DIESEL FILTER	349	VEH MAINT - ENGINE 2	295.00
WEINKAUF PLUMB & HEATING INC	62193	MAINT - CITY HALL	60.00

**Total: 363,530.85**

<b>CHECKS RAN ON 1/23/14 IN ORDER TO MEET DUE DATES &amp; AVOID LATE FEES</b>	<b>19,942.26</b>
<b>(BREAKDOWNS ATTACHED)</b>	-----
<b>TOTAL FOR 2/3/14 COUNCIL MEETING</b>	<b>383,473.11</b>

**INVOICE REGISTER FOR CITY OF ALPENA**

POST DATES 01/23/2014 - 01/23/2014  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

<b>VENDOR</b>	<b>INVOICE #</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
ALPENA POWER COMPANY	012314	ELECTRIC	15,520.26
DTE ENERGY	012314	GAS	4,422.00
		<b>Total:</b>	<b>19,942.26</b>



# Memorandum

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Date: January 29, 2014

To: Mayor Matthew J. Waligora  
Alpena City Council

Copy: Greg Sundin, City Manager

From: Adam Poll, Planning and Development Director

Subject: Planning Commission Appointments

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Currently there are two vacant seats for the Planning Commission and two applicants requesting appointment to fill these seats. Steven Gilmore and Clay VanWagoner are presented to the Council for its consideration as members of the Planning Commission to complete the unexpired term of former Commissioners Cindy Johnson and Jordan Susewitz.

Steve and Clay both introduced themselves to the Planning Commission at the meeting on January 14<sup>th</sup> and answered questions from individual Commissioners. The Commission found both applicants qualified, believing they would be an asset to the Commission and voted 5-0 to recommend them both for appointment to the Planning Commission. Steve will be filling Cindy Johnson's term which expired November 1, 2013, and Clay will be filling Jordan Susewitz's term which will expire November 1, 2014.





## FINANCIAL REPORT

JULY 1, 2013 to DECEMBER 31, 2013

(50.00% OF BUDGET)

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SECTION A - REVENUE SUMMARY – ALL FUNDS

SECTION B - EXPENDITURE SUMMARY – ALL FUNDS

SECTION C - GRAPHICS  
CASH BALANCES AND INVESTMENTS

## SECTION A – REVENUE SUMMARY – ALL FUNDS

PERIOD ENDING 12/31/2013

ACCOUNT DESCRIPTION	2013-14 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2013	YTD BALANCE 12/31/2013	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2012
Fund 101 - GENERAL FUND						
000-REVENUES	5,002,125.00	341,038.72	4,248,739.97	753,385.03	84.94	4,254,137.90
001-REV - GEN GOVT	909,010.00	581,438.00	873,204.00	35,806.00	96.06	629,004.50
002-REV - CEMETERY	64,300.00	2,733.11	28,433.73	35,866.27	44.22	39,259.65
003-REV - POLICE	187,154.00	14,087.60	52,457.65	134,696.35	28.03	46,606.66
004-REV - FIRE	73,585.00	41,944.36	71,118.15	2,466.85	96.65	40,173.03
005-REV - AMBULANCE	1,987,283.00	184,063.51	971,999.16	1,015,283.84	48.91	915,291.38
006-REV - PUBLIC WORKS	268,740.00	218,522.64	232,489.91	36,250.09	86.51	220,265.91
007-REV - LIGHTS	3,500.00	0.00	0.00	3,500.00	0.00	3,670.88
008-REV - PARK AND REC	12,500.00	8,050.00	140,290.50	(127,790.50)	1,122.32	6,782.23
010-REV - IT	68,832.00	68,103.37	68,103.37	728.63	98.94	30,281.37
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Fund 101:						
TOTAL REVENUES	8,577,029.00	1,459,981.31	6,686,836.44	1,890,192.56	77.96	6,185,473.51
Fund 202 - MAJOR STREET FUND						
000-REVENUES	687,783.00	48,215.68	324,975.28	362,807.72	47.25	276,217.21
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Fund 202:						
TOTAL REVENUES	687,783.00	48,215.68	324,975.28	362,807.72	47.25	276,217.21
Fund 203 - LOCAL STREET FUND						
000-REVENUES	525,755.00	317,829.24	408,312.01	117,442.99	77.66	289,899.34
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Fund 203:						
TOTAL REVENUES	525,755.00	317,829.24	408,312.01	117,442.99	77.66	289,899.34
Fund 211 - MARINA						
000-REVENUES	889,650.00	0.00	167,131.78	722,518.22	18.79	32,425.88
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Fund 211:						
TOTAL REVENUES	889,650.00	0.00	167,131.78	722,518.22	18.79	32,425.88
Fund 213 - TREE/PARK IMP FUND						
000-REVENUES	0.00	24.92	206.12	(206.12)	100.00	208.57
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Fund 213:						
TOTAL REVENUES	0.00	24.92	206.12	(206.12)	100.00	208.57
Fund 216 - DDA PROJECT #2						
000-REVENUES	79,923.00	0.00	0.00	79,923.00	0.00	0.00



PERIOD ENDING 12/31/2013

ACCOUNT DESCRIPTION	2013-14 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2013	YTD BALANCE 12/31/2013	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2012
Fund 216 - DDA PROJECT #2						
Fund 216:						
TOTAL REVENUES	79,923.00	0.00	0.00	79,923.00	0.00	0.00
Fund 217 - DDA PROJECT #5						
000-REVENUES	26,393.00	234.37	25,286.92	1,106.08	95.81	27,642.64
Fund 217:						
TOTAL REVENUES	26,393.00	234.37	25,286.92	1,106.08	95.81	27,642.64
Fund 243 - BROWNFIELD REDEV AUTH						
000-REVENUES	13,145.00	0.00	11,454.22	1,690.78	87.14	0.00
Fund 243:						
TOTAL REVENUES	13,145.00	0.00	11,454.22	1,690.78	87.14	0.00
Fund 244 - ECONOMIC DEVELOPMENT						
000-REVENUES	0.00	0.03	0.40	(0.40)	100.00	0.92
Fund 244:						
TOTAL REVENUES	0.00	0.03	0.40	(0.40)	100.00	0.92
Fund 249 - BUILDING INSPECTION FUND						
000-REVENUES	161,160.00	15,037.17	52,590.03	108,569.97	32.63	80,974.08
Fund 249:						
TOTAL REVENUES	161,160.00	15,037.17	52,590.03	108,569.97	32.63	80,974.08
Fund 257 - BUDGET STABILIZATION FUND						
000-REVENUES	0.00	1.17	9.68	(9.68)	100.00	9.84
Fund 257:						
TOTAL REVENUES	0.00	1.17	9.68	(9.68)	100.00	9.84
Fund 301 - DEBT FUND						
000-REVENUES	525.00	3.41	328.11	196.89	62.50	1,128.45

PERIOD ENDING 12/31/2013

ACCOUNT DESCRIPTION	2013-14 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2013	YTD BALANCE 12/31/2013	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2012
Fund 301 - DEBT FUND						
Fund 301:						
TOTAL REVENUES	525.00	3.41	328.11	196.89	62.50	1,128.45
Fund 303 - 1992/2002 G O DEBT FUND						
000-REVENUES	0.00	0.65	5.35	(5.35)	100.00	5.41
Fund 303:						
TOTAL REVENUES	0.00	0.65	5.35	(5.35)	100.00	5.41
Fund 369 - BUILDING AUTHORITY DEBT						
000-REVENUES	158,698.00	0.13	124,501.18	34,196.82	78.45	125,503.56
Fund 369:						
TOTAL REVENUES	158,698.00	0.13	124,501.18	34,196.82	78.45	125,503.56
Fund 401 - CAPITAL IMPROVEMENT FUND						
000-REVENUES	300.00	32.73	270.68	29.32	90.23	273.89
Fund 401:						
TOTAL REVENUES	300.00	32.73	270.68	29.32	90.23	273.89
Fund 402 - BROWNFIELD CAPITAL PROJEC						
000-REVENUES	126,595.00	0.00	112,007.20	14,587.80	88.48	0.00
Fund 402:						
TOTAL REVENUES	126,595.00	0.00	112,007.20	14,587.80	88.48	0.00
Fund 469 - BUILDING AUTHORITY CONST						
000-REVENUES	0.00	0.02	0.11	(0.11)	100.00	0.32
Fund 469:						
TOTAL REVENUES	0.00	0.02	0.11	(0.11)	100.00	0.32
Fund 470 - CONSTRUCTION FUND						
000-REVENUES	0.00	79.82	660.09	(660.09)	100.00	667.93

PERIOD ENDING 12/31/2013

ACCOUNT DESCRIPTION	2013-14 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2013	YTD BALANCE 12/31/2013	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2012
Fund 470 - CONSTRUCTION FUND						
Fund 470:						
TOTAL REVENUES	0.00	79.82	660.09	(660.09)	100.00	667.93
Fund 496 - DPW CONSTRUCTION FUND						
000-REVENUES	0.00	877.60	12,815.46	(12,815.46)	100.00	6,019.40
Fund 496:						
TOTAL REVENUES	0.00	877.60	12,815.46	(12,815.46)	100.00	6,019.40
Fund 590 - SEWAGE FUND						
000-REVENUES	2,553,950.00	86,165.59	1,172,915.38	1,381,034.62	45.93	1,173,364.60
Fund 590:						
TOTAL REVENUES	2,553,950.00	86,165.59	1,172,915.38	1,381,034.62	45.93	1,173,364.60
Fund 591 - WATER FUND						
000-REVENUES	2,510,150.00	68,898.85	1,135,028.84	1,375,121.16	45.22	1,116,214.87
Fund 591:						
TOTAL REVENUES	2,510,150.00	68,898.85	1,135,028.84	1,375,121.16	45.22	1,116,214.87
Fund 633 - STORES FUND						
000-REVENUES	0.00	40,504.00	40,504.00	(40,504.00)	100.00	68,450.00
Fund 633:						
TOTAL REVENUES	0.00	40,504.00	40,504.00	(40,504.00)	100.00	68,450.00
Fund 643 - BRA REMEDIATION REVOLVING						
000-REVENUES	75,306.00	0.00	0.00	75,306.00	0.00	0.00
Fund 643:						
TOTAL REVENUES	75,306.00	0.00	0.00	75,306.00	0.00	0.00
Fund 661 - EQUIPMENT FUND						
000-REVENUES	0.00	264,697.50	517,328.11	(517,328.11)	100.00	454,369.20

REVENUE REPORT FOR CITY OF ALPENA  
 PERIOD ENDING 12/31/2013

ACCOUNT DESCRIPTION	2013-14 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2013	YTD BALANCE 12/31/2013	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2012
Fund 661 - EQUIPMENT FUND Fund 661:						
TOTAL REVENUES	0.00	264,697.50	517,328.11	(517,328.11)	100.00	454,369.20
Fund 711 - PERPETUAL LOT CARE FUND 000-REVENUES	0.00	921.11	5,935.73	(5,935.73)	100.00	13,851.65
<hr/>						
Fund 711:						
TOTAL REVENUES	0.00	921.11	5,935.73	(5,935.73)	100.00	13,851.65
Fund 731 - RETIREMENT FUND 000-REVENUES	0.00	92,060.67	262,829.45	(262,829.45)	100.00	305,565.30
<hr/>						
Fund 731:						
TOTAL REVENUES	0.00	92,060.67	262,829.45	(262,829.45)	100.00	305,565.30
Fund 736 - EMPLOYEE HEALTH CARE FUND 000-REVENUES	0.00	212.04	221,034.41	(221,034.41)	100.00	86,057.29
<hr/>						
Fund 736:						
TOTAL REVENUES	0.00	212.04	221,034.41	(221,034.41)	100.00	86,057.29
<hr/>						
TOTAL REVENUES - ALL FUNDS	16,386,362.00	2,395,778.01	11,282,966.98	5,103,395.02	68.86	10,244,323.86

**SECTION B – EXPENDITURE SUMMARY – ALL FUNDS**

PERIOD ENDING 12/31/2013

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	2013-14 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2013	YTD BALANCE 12/31/2013	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2012
Fund 101 - GENERAL FUND						
170-GENERAL	1,818,315.00	86,620.05	1,093,613.82	724,701.18	60.14	855,376.32
228-EXP - IT	403,092.00	35,390.87	151,007.25	252,084.75	37.46	116,000.13
261-LAKESIDE PROJECT	158,698.00	0.00	124,500.00	34,198.00	78.45	125,500.00
276-CEMETERY	134,232.00	24,276.40	85,597.05	48,634.95	63.77	88,122.43
301-POLICE	1,949,685.00	166,561.39	959,054.36	990,630.64	49.19	925,070.85
336-FIRE	1,590,425.00	303,742.63	1,023,014.97	567,410.03	64.32	978,310.31
344-AMBULANCE	1,576,767.00	188,281.46	977,902.66	598,864.34	62.02	1,081,127.53
440-PUBLIC WORKS	587,531.00	53,230.56	330,265.24	257,265.76	56.21	266,330.69
448-LIGHTS	202,792.00	20,055.17	95,452.89	107,339.11	47.07	90,634.19
750-PARKS	508,254.00	38,816.34	437,385.31	70,868.69	86.06	271,340.18
966-OTHER FINANCING USES	446,004.00	340,504.00	340,804.00	105,200.00	76.41	269,550.00
<hr/>						
Fund 101:						
TOTAL EXPENDITURES	9,375,795.00	1,257,478.87	5,618,597.55	3,757,197.45	59.93	5,067,362.63
Fund 202 - MAJOR STREET FUND						
450-ADMIN	57,742.00	14,836.55	28,604.01	29,137.99	49.54	30,350.46
451-CONSTRUCTION	193,237.00	10,445.44	167,364.20	25,872.80	86.61	12,085.01
452-MAINTENANCE	310,208.00	52,090.26	175,683.35	134,524.65	56.63	121,027.81
453-TRUNKLINE	79,514.00	19,208.05	39,003.67	40,510.33	49.05	29,130.34
<hr/>						
Fund 202:						
TOTAL EXPENDITURES	640,701.00	96,580.30	410,655.23	230,045.77	64.09	192,593.62
Fund 203 - LOCAL STREET FUND						
450-ADMIN	49,538.00	11,642.47	23,269.60	26,268.40	46.97	31,729.94
451-CONSTRUCTION	143,187.00	43,159.30	207,578.94	(64,391.94)	144.97	7,020.53
452-MAINTENANCE	370,990.00	47,650.97	204,212.98	166,777.02	55.05	171,680.32
<hr/>						
Fund 203:						
TOTAL EXPENDITURES	563,715.00	102,452.74	435,061.52	128,653.48	77.18	210,430.79
Fund 211 - MARINA						
760-MARINA	935,689.00	13,687.81	336,508.39	599,180.61	35.96	61,945.24
<hr/>						
Fund 211:						
TOTAL EXPENDITURES	935,689.00	13,687.81	336,508.39	599,180.61	35.96	61,945.24
Fund 213 - TREE/PARK IMP FUND						
751-TREE/PARK IMPROVEMENTS	24,000.00	8,000.00	8,000.00	16,000.00	33.33	0.00

PERIOD ENDING 12/31/2013

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	2013-14 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2013	YTD BALANCE 12/31/2013	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2012
Fund 213 - TREE/PARK IMP FUND						
Fund 213:						
TOTAL EXPENDITURES	24,000.00	8,000.00	8,000.00	16,000.00	33.33	0.00
Fund 216 - DDA PROJECT #2 269-DOWNTOWN DEVELOPMENT						
	79,923.00	5,067.42	35,713.43	44,209.57	44.68	29,699.92
Fund 216:						
TOTAL EXPENDITURES	79,923.00	5,067.42	35,713.43	44,209.57	44.68	29,699.92
Fund 217 - DDA PROJECT #5 269-DOWNTOWN DEVELOPMENT						
	26,393.00	3,071.27	9,682.62	16,710.38	36.69	18,615.46
Fund 217:						
TOTAL EXPENDITURES	26,393.00	3,071.27	9,682.62	16,710.38	36.69	18,615.46
Fund 243 - BROWNFIELD REDEV AUTH 412-ADMINISTRATIVE COST 966-OTHER FINANCING USES						
	2,500.00	0.00	0.00	2,500.00	0.00	300.00
	17,800.00	0.00	0.00	17,800.00	0.00	0.00
Fund 243:						
TOTAL EXPENDITURES	20,300.00	0.00	0.00	20,300.00	0.00	300.00
Fund 249 - BUILDING INSPECTION FUND 371-INSPECTION						
	158,112.00	12,623.45	75,535.65	82,576.35	47.77	80,082.04
Fund 249:						
TOTAL EXPENDITURES	158,112.00	12,623.45	75,535.65	82,576.35	47.77	80,082.04
Fund 301 - DEBT FUND 170-GENERAL						
	14,831.00	0.00	267.50	14,563.50	1.80	1,040.31
Fund 301:						
TOTAL EXPENDITURES	14,831.00	0.00	267.50	14,563.50	1.80	1,040.31
Fund 369 - BUILDING AUTHORITY DEBT						

PERIOD ENDING 12/31/2013

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	2013-14 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2013	YTD BALANCE 12/31/2013	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2012
Fund 369 - BUILDING AUTHORITY DEBT						
906-DEBT SERVICE	158,698.00	0.00	124,207.11	34,490.89	78.27	125,008.75
<hr/>						
Fund 369:						
TOTAL EXPENDITURES	158,698.00	0.00	124,207.11	34,490.89	78.27	125,008.75
Fund 402 - BROWNFIELD CAPITAL PROJEC						
413-ALPENa MARC (NOAA)	80,500.00	0.00	80,500.00	0.00	100.00	0.00
414-LAFARGE - 2005	18,355.00	0.00	18,346.08	8.92	99.95	0.00
415-DEAN ARBOUR	31,434.00	31,433.67	31,433.67	0.33	100.00	0.00
966-OTHER FINANCING USES	75,231.00	0.00	0.00	75,231.00	0.00	0.00
<hr/>						
Fund 402:						
TOTAL EXPENDITURES	205,520.00	31,433.67	130,279.75	75,240.25	63.39	0.00
Fund 470 - CONSTRUCTION FUND						
346-PUBLIC SAFETY	0.00	6,342.50	6,342.50	(6,342.50)	100.00	0.00
<hr/>						
Fund 470:						
TOTAL EXPENDITURES	0.00	6,342.50	6,342.50	(6,342.50)	100.00	0.00
Fund 590 - SEWAGE FUND						
537-TREATMENT	1,265,963.00	306,495.03	669,918.61	596,044.39	52.92	787,135.78
538-COLLECTION	1,479,137.00	76,152.53	714,535.32	764,601.68	48.31	582,403.15
966-OTHER FINANCING USES	300,000.00	0.00	0.00	300,000.00	0.00	0.00
<hr/>						
Fund 590:						
TOTAL EXPENDITURES	3,045,100.00	382,647.56	1,384,453.93	1,660,646.07	45.46	1,369,538.93
Fund 591 - WATER FUND						
541-PRODUCTION	1,148,020.00	78,640.47	409,893.39	738,126.61	35.70	588,341.68
542-DISTRIBUTION	1,466,669.00	39,046.66	672,841.85	793,827.15	45.88	578,433.80
543-COMMERCIAL	262,311.00	206,866.00	226,356.54	35,954.46	86.29	247,015.77
<hr/>						
Fund 591:						
TOTAL EXPENDITURES	2,877,000.00	324,553.13	1,309,091.78	1,567,908.22	45.50	1,413,791.25
Fund 633 - STORES FUND						
902-CENTRAL PURCHASING	0.00	56,534.00	56,534.00	(56,534.00)	100.00	54,887.00



PERIOD ENDING 12/31/2013

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	2013-14 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2013	YTD BALANCE 12/31/2013	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2012
Fund 633 - STORES FUND						
Fund 633:						
TOTAL EXPENDITURES	0.00	56,534.00	56,534.00	(56,534.00)	100.00	54,887.00
Fund 643 - BRA REMEDIATION REVOLVING 421-REMEDICATION COST						
	0.00	16,791.20	21,781.20	(21,781.20)	100.00	0.00
Fund 643:						
TOTAL EXPENDITURES	0.00	16,791.20	21,781.20	(21,781.20)	100.00	0.00
Fund 661 - EQUIPMENT FUND 905-PUBLIC WORKS 907-FIRE DEPT						
	0.00	315,272.62	609,013.06	(609,013.06)	100.00	539,291.21
	0.00	15,575.48	25,852.98	(25,852.98)	100.00	21,848.09
Fund 661:						
TOTAL EXPENDITURES	0.00	330,848.10	634,866.04	(634,866.04)	100.00	561,139.30
Fund 711 - PERPETUAL LOT CARE FUND 278-CEMETERY CARE						
	0.00	391.11	1,172.73	(1,172.73)	100.00	6,984.65
Fund 711:						
TOTAL EXPENDITURES	0.00	391.11	1,172.73	(1,172.73)	100.00	6,984.65
Fund 731 - RETIREMENT FUND 237-RETIREMENT						
	0.00	120,056.69	146,543.87	(146,543.87)	100.00	141,755.14
Fund 731:						
TOTAL EXPENDITURES	0.00	120,056.69	146,543.87	(146,543.87)	100.00	141,755.14
Fund 736 - EMPLOYEE HEALTH CARE FUND 852-HEALTH INSURANCE						
	0.00	21,689.78	54,567.01	(54,567.01)	100.00	90,817.24
Fund 736:						
TOTAL EXPENDITURES	0.00	21,689.78	54,567.01	(54,567.01)	100.00	90,817.24

EXPENDITURE REPORT FOR CITY OF ALPENa

PERIOD ENDING 12/31/2013

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

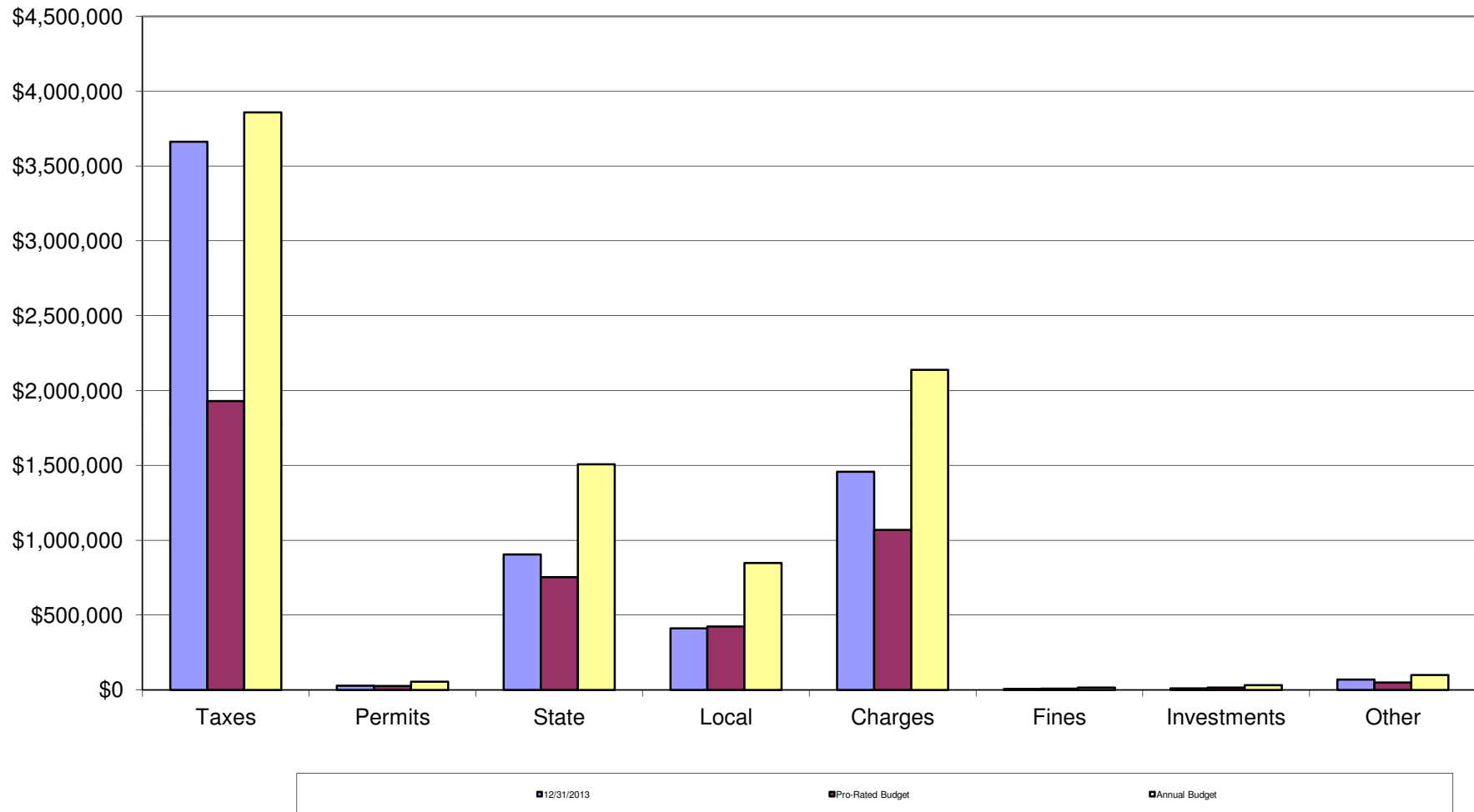
ACCOUNT DESCRIPTION	2013-14 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2013	YTD BALANCE 12/31/2013	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2012
TOTAL EXPENDITURES - ALL FUNDS	18,125,777.00	2,790,249.60	10,799,861.81	7,325,915.19	59.58	9,425,992.27

**SECTION C – GRAPHICS  
CASH BALANCES AND INVESTMENTS**

<b>CASH BALANCES AND INVESTMENTS</b>	<b>12/31/13</b>	<b>12/31/12</b>	<b>12/31/11</b>
<b>General</b>	4,220,104	4,426,740	4,243,739
<b>Budget Stabilization</b>	5,010	5,010	5,011
<b>Major Street</b>	616,416	506,473	348,604
<b>Local Street</b>	387,273	434,568	373,191
<b>Marina</b>	-62,145	97,296	70,207
<b>Tree/Park Imp</b>	98,761	106,234	105,813
<b>City Debt</b>	14,590	14,546	14,616
<b>Sewage</b>	1,499,715	1,705,523	1,837,371
<b>Water</b>	778,330	241,954	720,251
<b>D.D.A. #2</b>	148,842	118,398	84,180
<b>D.D.A. #5</b>	38,996	42,015	44,976
<b>1992/2002 G.O. Debt</b>	2,767	2,754	2,743
<b>Partial Payment</b>	28,144	38,212	30,589
<b>Stores</b>	-24,437	-39,413	-54,549
<b>General Trust</b>	294,771	467,959	234,899
<b>Building Inspection</b>	50,266	54,193	1,680
<b>Building Authority Debt</b>	3,432	942	1,476
<b>Building Authority Construction</b>	424	424	423
<b>Construction - Public Safety Facility</b>	335,570	340,226	338,879
<b>Construction - Dept of Public Works</b>	302,409	293,735	283,318
<b>Capital Improvement</b>	140,207	139,515	143,172
<b>Brownfield Capital Projects</b>	72,884	91,157	94,908
<b>Brownfield Redevelopment Authority</b>	21,754	13,670	27,912
<b>Brownfield Remediation Revolving</b>	30,808	28,669	2,756
<b>Economic Development</b>	3,704	3,703	3,701
<b>Employee Health Care</b>	625,908	517,782	567,551
<b>Equipment</b>			
Cash	544,418	421,465	1,212,241
Bonds & Notes	1,025,835	1,325,835	800,000
<b>Total</b>	1,570,253	1,747,300	2,012,241
<b>Perpetual Lot Care</b>			
Cash	743,116	535,992	523,045
Certificates of Deposit	150,000	150,000	150,000
Government Bonds	0	191,644	191,644
Corporate Bonds	0	0	0
<b>Total</b>	893,116	877,636	864,689
<b>Retirement</b>			
Cash	246,247	540,152	874,329
Government Bonds	0	0	0
Corporate Bonds	8,837,293	13,030,075	11,096,996
Common Stock	9,132,333	4,768,163	6,387,313
Other Investment	5,550,000	5,550,000	5,550,000
<b>Total</b>	23,765,873	23,888,390	23,908,638

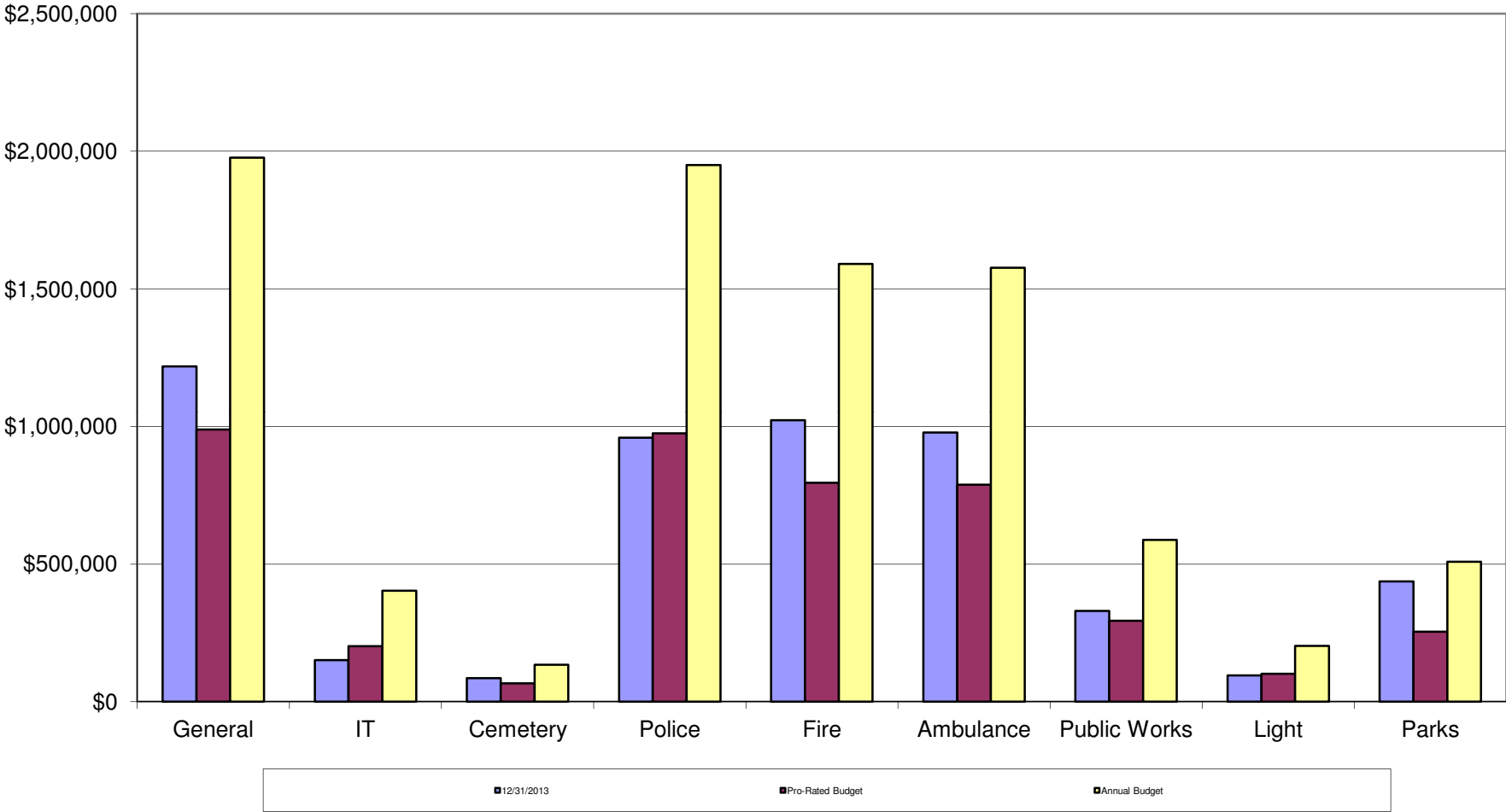
# GENERAL FUND REVENUES

July 1, 2013 to December 31, 2013



# GENERAL FUND EXPENDITURES

July 1, 2013 to December 31, 2013



# **Huron Undercover Narcotics Team**

486 S. Ripley Blvd., PMB #224, Alpena, Michigan 49707  
(989) 356-3395 • FAX: (989) 356-4774



11.A.

January 28, 2014

City of Alpena  
Ms. Karen Hebert  
208 N. First Avenue  
Alpena, MI 49707

Dear Ms. Hebert:

This letter is a request for funding for the Huron Undercover Narcotics Team, in the amount of sixteen thousand, seven hundred dollars (\$16,700.00) for the upcoming fiscal year, as well as the continuance of the officer provided by the Alpena City Police Department.

As I'm sure you are aware, the Huron Undercover Narcotics Team is funded by various means, including a federal grant, which covers part of the wages and benefits for two MSP officers, as well as partial support for the secretary and vehicle expenses. Once those grant funds are subtracted, the remaining expenses are divided by 6, due to 6 officers on the team, and that amount, which equals the above funding request, is expected to cover the support costs of one officer.

During the year 2013, 59 of the 153 investigations that HUNT initiated (39%), had a venue within the city of Alpena. 52 of the 119 people arrested (44%), were charged with crimes that occurred in the city of Alpena, and two methamphetamine lab responses were conducted within the city.

I am therefore respectfully requesting that the city of Alpena renew their funding this year, to that amount requested above. Thank you for your consideration and if you should have any questions, please feel free to contact me at your convenience.

Sincerely,

D/Et. Frank Keck  
HUNT Commander

# HURON UNDERCOVER NARCOTICS TEAM

## FISCAL YEAR 2012/2013 OPERATING BUDGET

EXPENSES	FUNDING SOURCE								
	MSP	ODCP	ALCONA	ALPENA	ALPENA CITY	MONTMORENCY	PRESQUE ISLE	FORFEITURE	
MSP WAGES/BENEFITS	586,129	536,549	49,580						
APD WAGES/BENEFITS	81,955					81,955			
ADMINISTRATIVE SERVICES	50,798		11,700	5,585	5,585	5,585	5,585	5,585	11,173
ALCONA WAGES/BENEFITS	71,006			71,006					
MONTMORENCY WAGES/BENEFITS	35,000						35,000		
PRESQUE ISLE WAGES/BENEFITS	10,573							10,573	
Investigative/Witness Fees	7,500			1,071	1,071	1,071	1,071	1,071	2,145
Custodial	1,300			186	186	186	186	186	370
Equipment/Equipment Maintenance	5,000			714	714	714	714	714	1,430
Forfeiture Expenses	1,000								1,000
Office Supplies	6,200		1,200	714	714	714	714	714	1,430
Office Rent/Utilities	24,400	24,400							
P.O. Box Rental	84			12	12	12	12	12	24
Portable Internet	500			71	71	71	71	71	145
Telephones - Office	3,700			529	529	529	529	529	1,055
Telephones - Cellular	6,800			971	971	971	971	971	1,945
Training	2,000			286	286	286	286	286	570
Travel	500			71	71	71	71	71	145
Vehicles	65,000		25,500	5,643	5,643	5,643	5,643	5,643	11,285
Web Page Hosting	150			21	21	21	21	21	45
TOTAL	959,595	560,949	87,980	86,880	15,874	97,829	50,874	26,447	32,762
						959,595			

Funding in addition to wages

15,874 15,874 15,874 15,874 15,874



# HURON UNDERCOVER NARCOTICS TEAM

FISCAL YEAR 2013/2014 OPERATING BUDGET

EXPENSES	FUNDING SOURCE									
	MSP	ODCP	ALCONA	ALPENA	ALPENA CITY	MONTMORENCY	PRESQUE ISLE	FORFEITURE		
MSP WAGES/BENEFITS	672,150	621,691	50,459							
ALCONA COUNTY WAGES/BENEFIT	0									
ALPENA COUNTY WAGES/BENEFIT	0									
APD WAGES/BENEFITS	87,012				87,012					
MONTMORENCY WAGES/BENEFITS	57,473					57,473				
PRESQUE ISLE COUNTY WAGES/B	0									
ADMINISTRATIVE SERVICES	50,798		11,700	6,516	6,516	6,516	6,516	6,516	6,518	
Investigative/Witness Fees	7,500			1,250	1,250	1,250	1,250	1,250	1,250	1,250
Custodial	1,300			216	216	216	216	216	220	
Equipment/Equipment Maintenance	2,500			417	417	417	417	417	415	
Forfeiture Expenses	1,500									1,500
Office Supplies	5,000		1,200	633	633	633	633	633	635	
Office Rent/Utilities	24,400	24,400								
P.O. Box Rental	84			14	14	14	14	14	14	
Telephones - Office	3,800			633	633	633	633	633	635	
Telephones - Cellular	5,000			833	833	833	833	833	835	
Training	2,000			333	333	333	333	333	335	
Travel	1,000			167	167	167	167	167	165	
Vehicles	59,476		25,500	5,663	5,663	5,663	5,663	5,663	5,661	
Web Page Hosting	150			25	25	25	25	25	25	
TOTAL	981,143	646,091	88,859	16,700	16,700	103,712	74,173	16,700	18,208	
						981,143				

Requested Funding Per Entity

16,700      16,700      16,700      16,700      16,700

# Memorandum

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Date: January 29, 2014

To: Mayor Matthew J. Waligora  
Alpena City Council

Copy: Greg Sundin, City Manager

From: Adam Poll, Planning and Development Director

Subject: Approval of a One-day Liquor License for Kick-off Dinner Associated with the Reel Fun Ice Fishing Tournament

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Every year the Wildlife Sanctuary Board holds the Reel Fun Ice Fishing Tournament as a fund raiser for the proposed River Center. The tournament has been a great success drawing people from all over Michigan. This year the Tournament Committee wants to hold a kick-off dinner the night before located at the APlex. The dinner will be called the Reel Fun Festivus and will include a pasta bar, photo booth, wine tasting from Thunder Bay Winery, and a number of fishing themed drawings. The event is planned for 100+ people to be in attendance. The Committee has secured approval from Police Chief Joel Jett, and received the appropriate bonds to receive the license. Many similar events are routinely held at the APlex.

The Committee, however, believed that the APlex had a liquor license, which they do not. The Committee then planned on requesting their own one-day license, but as they are not a registered non-profit or a government entity they could not apply. The Committee would now request that the City of Alpena apply on their behalf, as the Wildlife Sanctuary Board is a City board and this dinner and associated tournament is a fund raiser for the proposed River Center.





Tickets Only  
\$15

AVAILABLE AT NEIMAN'S AND ALPENA  
CHAMBER OF COMMERCE AND AT THE  
DOOR

*all proceeds benefit the River Center*

**A CASUAL PARTY OF FUN, DINNER, DRINKS and  
REALLY AWKWARD ENTHUSIASTIC DANCING**

*A kickoff to the Reel Fun  
Ice Fishing Tournament*

Present your Reel Fun Ice Fishing  
Ticket at the door and you will receive  
five raffle tickets for Chinese Raffles  
and be placed in a special raffle!

**6-12PM**



*A Chilled Out Atmosphere*



*Where Smart People Meet*

WINE TASTING BY THUNDER BAY WINERY  
PHOTO BOOTH - OLD TIME FISHING THEME

**At The APLEX- Alpena**



**COCKTAILS-6PM**

CASH BAR-LIQUOR WINE AND BEER



**DINNER-7PM**

YUMMY PASTA BAR - WINE TASTING



**CHINESE RAFFLES**

OUTDOOR GEAR, GIFT CERTIFICATES AND MORE



**DANCING- 9-12PM**

D.J. - RU READY!!

FRIDAY FEBRUARY  
**14**  
2014





**Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License**  
 (Authorized by R436.576)

At a REGULAR meeting of the REEL FUN ICE FISHING TOURNAMENT COMMITTEE  
(regular or special) (membership or board of directors)

called to order by ROGER WITHERBEE on 12-16-13 at 5:30 p.m.  
(date) (time)

the following resolution was offered.

Moved by Erin Riepele and supported by Jim Chapman

that the application from Reel Fun Fishing Tournament Committee  
(name of organization)

for a special license to serve alcohol on 2-14-2014 6:00 pm to 12:00 am  
(event date(s))

to be located at Alpena Events Complex (APLEX)

It is the consensus of this body that the application be Recommended for issuance.  
(recommended or not recommended)

**Approval**

Yeas: 7

Nays: 0

Absent: 2

I hereby certify that the foregoing is true and is a complete copy of a resolution offered and adopted by the Reel Fun Fishing Tournament Committee

at a Regular meeting held on 12-16-2013  
(regular or special) (date)

Name and title of authorized officer (please print): Roger Witherbee

Signature and date of authorized officer: Roger Witherbee

Phone number and e-mail of authorized officer: 1-989-595-3919 - rwitherbee@gmail.com