

ALPENA CITY COUNCIL MEETING
November 19, 2012 - 7:00 p.m.
AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Approve Minutes – Regular Session of November 5, 2012; and Closed Session of November 5, 2012.
4. Modifications to the Agenda.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council.)
6. Consent Agenda.
 - A. Bills to be Allowed.
 - B. One Mayoral Reappointment to the Compensation Committee for a Five-Year Term Expiring 11/1/2017 (Michael Ferguson).
 - C. Two Mayoral Reappointments to the Planning Commission for a Three-Year Term Expiring 11/1/2015 (Paul Sabourin and Randy Boboltz).
 - D. Approval of 2013 Municipal Council Meeting Schedule.
7. Presentations.
 - A. Merit Citations – Mike Torok and Dan Hibner, Alpena Township Fire Department and Alpena County Sheriff's Department.
 - B. Recognition – Captain Mike Manchester for Completion of Eastern Michigan University School of Fire Staff and Command.
8. Report of Officers.
 - A. Treasurer's Financial Report – July 1, 2012 through September 30, 2012.
9. New Business.
 - A. Resolution No. 2012-10 – A Resolution Authorizing the Submission of a U.S. Department of Agriculture Community Facilities Program Grant Pre-Applications and Provision of a Local Match.
10. Adjourn to Closed Session to Discuss Attorney Client Privilege Opinion.

Greg E. Sundin
Interim City Manager

COUNCIL PROCEEDINGS

November 5, 2012

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Karschnick, Eiler, Nunneley and Sexton.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of October 15, 2012, were approved as printed.

CONSENT AGENDA

Moved by Councilman Nunneley, seconded by Councilman Karschnick, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$432,411.91 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. Approval to recognize Association of Lifelong Learners at Alpena Community College as a charitable organization for the purpose of obtaining a license to conduct raffles.

Carried by unanimous vote.

P.A. 152 PUBLIC FUNDED HEALTH INSURANCE CONTRIBUTION ACT

Moved by Councilman Karschnick, seconded by Councilman Eiler, that pursuant to Section 8 of Public Act 152 the City of Alpena will opt-out of the publicly funded health insurance contribution act for coverage year beginning on or after January 1, 2013.

Carried by unanimous vote.

BLOWER MOTOR CONTROL – WATER RECYCLING PLANT

The following sealed bids were received on October 9, 2012, for upgrades to the blower motor controls at the Water Recycling Plant:

Shoreline Power Services	\$48,095
Werth Electric	\$48,696
Meridian Contracting Services	\$54,245
Control Solutions, Inc.	\$62,745

Moved by Councilman Nunneley, seconded by Councilman Sexton, that the bid by Werth Electric, in the amount of \$48,696, per the City Engineer's memo dated October 30, 2012, be accepted.

Carried by unanimous vote.

ALPENA FARMER'S MARKET

REQUEST FOR FORMAL AGREEMENT

Moved by Councilman Nunneley, seconded by Councilman Eiler, that the Alpena Farmer's Market request for a formal agreement to include: 1) continuation of selling on Wednesday and Saturdays indefinitely; 2) ability to control other competitive farmer's market activities taking place in the new structure; and 3) require vendors to follow the rules and by laws of the farmer's market; be referred to City Attorney Pfeifer for review and recommendations and a draft agreement brought back to Council at the November 19, 2012, meeting.

Carried by unanimous vote.

CLOSED SESSION

Moved by Councilman Karschnick, seconded by Councilman Sexton, that the Municipal Council adjourn to a closed session at 7:32 p.m., to discuss attorney client

privilege opinion and pending litigation.

RECESS

The Municipal Council recessed at 7:32 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 7:42 p.m.

RECONVENE – OPEN SESSION

The Municipal Council reconvened in open session at 8:10 p.m.

On motion of Councilman Karschnick, seconded by Councilman Nunneley, the Council adjourned at 8:10 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Karen Hebert
City Clerk

INVOICE REGISTER FOR CITY OF ALPENA

POST DATES 11/20/2012 - 11/20/2012

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
AAA OF MI CHECK DEPOSIT UNIT	AP1793-12	AMBULANCE REFUND	521.00
AAA OF MI CHECK DEPOSIT UNIT	AP1795-12	AMBULANCE REFUND	282.88
AAA OF MI CHECK DEPOSIT UNIT	AP1796-12	AMBULANCE REFUND	420.16
ABC/ACE HARDWARE & HOME CENTER	312016	MAINT - MAJ ST	7.78
ABC/ACE HARDWARE & HOME CENTER	312438	SUPPLIES - POLICE	11.74
ADMIRAL PETROLEUM COMPANY	820302	GAS/FUEL - DPW	3,680.67
AIRGAS GREAT LAKES	9009664048	SUPPLIES - AMB DISP	118.31
AIRGAS GREAT LAKES	9009746784	SUPPLIES - AMB DISP	58.19
AIRGAS GREAT LAKES	9009950939	SUPPLIES - AMB DISP	82.11
AIS	212340	VEH MAINT #75	106.99
ALPENA ELECTRIC MOTOR SERVICE	0005718	SUPPLIES - PUBLIC SAFETY	172.00
ALPENA GLASS CO INC	381232	VEH MAINT #33/#56	20.00
ALPENA MARKETPLACE PRODUCTIONS	100 10/12	TAPING FEES - COUNCIL MTG	400.00
ALPENA MEDICAL ARTS CLINIC PC	1537 11/12	EMPLOYEE PHYSICAL	134.00
ALPENA NEWS PUBLISHING CO	DA1481 10/12	PUBLISHING/ADV - FIRE/AMB	115.00
ALPENA NEWS PUBLISHING CO	DC1107 10/12	PUBLISHING/ADVERTISING	422.40
ALPENA OPTICAL AND HEARING	303	EMPLOYEE PHYS - FIRE/AMB	110.00
ALPENA PAPER & SUPPLY CO	44879	SUPPLIES - AMB DISP	176.40
ALPENA POWER COMPANY	546-004	ELECTRIC TRUE-UP - PUBLIC WORKS	18,707.34
ALPENA POWER COMPANY	112012	ELECTRIC	35,833.83
ALPENA POWER COMPANY	110112	ELECTRIC	3,166.62
ALPENA REGIONAL MEDICAL CENTER	110512	SUPPLIES - AMB DISP	620.00
ALPENA SEPTIC SERVICE	7094	RENTAL FEE - PARKS	91.25
ALPENA SUPPLY CO	1990933	VEH MAINT #40	35.30
ALPENA SUPPLY CO	1991170	MAINT - BOAT HARBOR	5.10
ALPENA SUPPLY CO	1991423	VEH MAINT #65	19.80
ALPENA SUPPLY CO	1991507	SUPPLIES - FIRE/AMB	139.75
ALPENA SUPPLY CO	1993138	SUPPLIES - FIRE/AMB	20.64
ALPENA SUPPLY CO	1994882	MAINT - CITY HALL	7.14
ALPENA TRIM	103012	REPL ZIPPER - FIRE/AMB	16.00
AMCO INSURANCE COMPANY	AP1191-12	AMBULANCE REFUND	446.00
AMERICAN MESSAGING	Z2535843MK	PAGER FEES	20.38
ARROW UNIFORM	1278979	MAINT - CH/PSF/PW	263.85
BALL TIRE & GAS INC	69379	VEH MAINT - POLICE	208.42
BALL TIRE & GAS INC	69718	VEH MAINT - POLICE	408.08
BALL TIRE & GAS INC	70093	VEH MAINT - FIRE EQ	1,151.30
BALL TIRE & GAS INC	70091	VEH MAINT #47	840.96
BALL TIRE & GAS INC	69460	VEH MAINT #73	51.30
BALL TIRE & GAS INC	70070	VEH MAINT - CEMETERY	47.00
BANDIT INDUSTRIES INC	480919	VEH MAINT - DPW	33.72
BANDIT INDUSTRIES INC	480996	VEH MAINT - DPW	23.01
BCBS OF ILLINOIS	AP2085-12	AMBULANCE REFUND	121.52
BEAVER RESEARCH COMPANY	0186883-IN	SUPPLIES - EQUIP	13.70
BP	36295884	GAS/FUEL - FIRE/AMB/EQ/MICU	5,054.45
BS&A	086146	QTRLY WEB UPDATES - ASSESS	2,250.00
CARQUEST AUTO PARTS	211126	VEH MAINT - AMB	16.43
CARQUEST AUTO PARTS	211237	VEH MAINT - DPW	15.21
CARQUEST AUTO PARTS	211238	VEH MAINT - DPW	22.04
CARQUEST AUTO PARTS	211240	VEH MAINT - FIRE	2.75
CARQUEST AUTO PARTS	211241	VEH MAINT - POLICE	8.26
CARQUEST AUTO PARTS	211278	VEH MAINT #42	42.81
CARQUEST AUTO PARTS	211442	VEH MAINT - DPW	(15.54)
CARQUEST AUTO PARTS	211546	MAINT - MAJ/LOC ST	(5.16)
CARQUEST AUTO PARTS	211533	VEH MAINT #66	8.32
CARQUEST AUTO PARTS	211558	VEH MAINT #66	4.53
CARQUEST AUTO PARTS	211976	VEH MAINT - POLICE	23.16
CARQUEST AUTO PARTS	211987	SUPPLIES - EQUIP	41.58
CARQUEST AUTO PARTS	212044	SUPPLIES - EQUIP	6.82
CARQUEST AUTO PARTS	212301	VEH MAINT #75	11.70
CARQUEST AUTO PARTS	212311	MAINT - MAJ ST	4.23
CARQUEST AUTO PARTS	212350	VEH MAINT - DPW	4.50
CARQUEST AUTO PARTS	212361	VEH MAINT - POLICE	2.68
CARQUEST AUTO PARTS	212386	VEH MAINT #75	4.38
CARQUEST AUTO PARTS	212605	VEH MAINT - POLICE	14.50
CARQUEST AUTO PARTS	212617	VEH MAINT #92	17.33
CARQUEST AUTO PARTS	212618	VEH MAINT #89	17.33
CARQUEST AUTO PARTS	212782	VEH MAINT #38	40.46
CARQUEST AUTO PARTS	212892	VEH MAINT - AMB	5.28
CARQUEST AUTO PARTS	212912	VEH MAINT - DPW	2.00
CARQUEST AUTO PARTS	212966	MAINT - LOC ST	13.06
CARQUEST AUTO PARTS	212474	VEH MAINT - AMB	(0.30)
CARQUEST AUTO PARTS	212668	VEH MAINT - DPW	81.36

INVOICE REGISTER FOR CITY OF ALPENA

POST DATES 11/20/2012 - 11/20/2012

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
CARQUEST AUTO PARTS	213017	VEH MAINT #38	(8.49)
CARQUEST AUTO PARTS	211923	VEH MAINT - POLICE	10.03
CARQUEST AUTO PARTS	212772	VEH MAINT - DPW	(0.84)
CINDY JOHNSON	102912	REIMB FOIA FILING FEE	150.00
CINDY JOHNSON	112012	REIMB FOIA FILING FEE	150.00
CITY OF ALPENA RETIREMENT SYS	112012	ANNUAL CITY CONTRIBUTION	684,956.00
CITY TREASURER	112012	PETTY CASH - CITY HALL	235.26
CLIFF ANSCHUETZ CHEVROLET OLDS	CVW200201	VEH MAINT - POLICE	278.08
CLIFF ANSCHUETZ CHEVROLET OLDS	CVW200326	VEH MAINT - POLICE	37.45
DAVE SCHULTZ GARAGE DOOR CO	083012	BLDG MAINT - FIRE/AMB	245.00
DAVID CRONK	112012	SAFETY SHOE ALLOW - PW	95.39
DONALD H GILMET	112012	MILEAGE 11/12	86.58
DTE ENERGY	112012	GAS	4,695.65
EAGLE ENGINEERING CO	45760	MAINT - LIGHTS	213.80
EAGLE ENGINEERING CO	45766	MAINT - LIGHTS	86.85
EAGLE ENGINEERING CO	45779	MAINT - LIGHTS	231.60
EAST SHORE ASPHALT PAVING	2012-09	HMA PATCHING 2012	5,948.10
EMERGENCY VEHICLES PLUS	007560	VEH MAINT - FIRE EQ	25.00
EXPRESS DRY CLEANING & LAUNDRY	75892	UNIFORMS - POLICE	16.80
F.D. LAKE COMPANY	224306	MAINT - MAJ/LOC ST	74.23
FAMILY ENTERPRISE EMBROIDERY	19747	UNIFORMS - FIRE/AMB	30.00
FASTENAL COMPANY	MIALP105128	SUPPLIES - PUBLIC WORKS	12.27
FASTENAL COMPANY	MIALP105065	VEH MAINT - DPW	28.30
FASTENAL COMPANY	MIALP105071	VEH MAINT - DPW	50.43
FRANCIS ROSINSKI	103112	ELECTRICAL INSP SVCS 10/12	2,133.60
FRANKS KEY & LOCK SHOP INC	11456	SUPPLIES - EQUIP	7.00
FRANKS KEY & LOCK SHOP INC	11575	MAINT - PARKS	77.50
FRANKS KEY & LOCK SHOP INC	11665	SUPPLIES - CITY HALL	3.50
FRONTIER	2793 11/12	TELEPHONE - POL/FIRE/AMB	82.20
FRONTIER	9535 10/12	TELEPHONE - SEWER	513.00
FRONTIER	113005 11/12	TELEPHONE	989.10
GORDON FOOD SERVICE	373210013 10/12	ANNIVERSARY CELEBRATION - FIRE/AMB	271.34
GOVT FINANCE OFFICERS ASSN	11212	FIN REPORTING PROGRAM FEE	435.00
HANSEN SALES & SERVICE	9705	VEH MAINT #39	38.44
HAROLD KNOPP	101512	TRAVEL ADVANCE - FIRE/AMB	240.00
HOME DEPOT CREDIT SERVICES	1042867	SUPPLIES - FIRE/AMB	99.00
HOME DEPOT CREDIT SERVICES	1112714	SUPPLIES - FIRE/AMB	(47.91)
HOME DEPOT CREDIT SERVICES	1024747	BLDG MAINT - FIRE/AMB	15.63
HOME DEPOT CREDIT SERVICES	7073232	SUPPLIES - POLICE	49.05
HOME DEPOT CREDIT SERVICES	6103442	SUPPLIES - PW/PKS	84.66
INK AND TONER ALTERNATIVE	12-24662	SUPPLIES - IT	123.97
INTERSTATE BATTERY SYSTEM INC	23369683	VEH MAINT - DPW	191.90
INTERSTATE BATTERY SYSTEM INC	23370182	VEH MAINT - AMB	434.80
ISACKSON & WALLACE PC	110612	MAILING/FILING FEES - CITY ATTY	36.30
JEROMES TOWING	35592	VEH MAINT - AMB	50.00
JOE LAFAVE	111312	TREE REIMB - MAJ ST	300.00
KENDALL ELECTRIC INC	S101107672.001	MAINT - LIGHTS	11.64
KENDALL ELECTRIC INC	S101114855.001	MAINT - LIGHTS	88.11
KENDALL ELECTRIC INC	S101117875.001	MAINT - LIGHTS	95.00
KENDALL ELECTRIC INC	S101127663.001	MAINT - LIGHTS	81.96
KENDALL ELECTRIC INC	S101122439.001	MAINT - LIGHTS	95.00
KENDALL ELECTRIC INC	S101134251.001	MAINT - LIGHTS/BH	190.00
KNOPP EDUCATION & MANAGEMENT	2012-11-30	EMS TRAINING - AMB	855.00
L & N DISPOSAL INC	103112	DUMPSTER CHARGES 10/12	1,063.50
L & S TRANSIT MIX CO	48664	MAINT - SEWER	7.00
L & S TRANSIT MIX CO	240396	MAINT - LIGHTS	50.13
LEILAN QUIAPO	110312	TRAVEL ADVANCE - CLERK/TREAS	50.00
MANAGEMENT & BEHAVIOR	082712	EMP EVALUATION - EQUIP	700.00
MANAGEMENT & BEHAVIOR	110512	EMP EVALUATION - PW	700.00
MARGARET STEELE	AP7857-12	AMBULANCE REFUND	384.00
MASTERS & LALONDE SHOES	15063	UNIFORMS - POLICE	112.00
MASTERS & LALONDE SHOES	15533	UNIFORMS - FIRE/AMB	127.96
MICH ASSN OF CHIEFS OF POLICE	112012	2013 MEMBERSHIP DUES	115.00
MICHAEL J BOWERS EMT-P I/C	101012	PHTLS HYBRID TRAINING - FIRE	2,150.00
MICHAEL KIELISZEWSKI	110612	TRAVEL EXPENSE - BLDG	37.71
MICHAEL SMITH	110212	SAFETY SHOE ALLOW - PW	150.00
MICHIGAN ELECTION RESOURCES	30489	ELECTION SUPP - CLERK/TREAS	31.17
MICHIGAN POLICE EQUIP CO	156524	SUPPLIES - POLICE	12.00
MIKES HARDWARE	101283	SUPPLIES - FIRE	36.99
MODEL PRINTING SERVICE INC	128362	SUPPLIES - CLERK/TREAS	268.40
MODEL PRINTING SERVICE INC	128363	SUPPLIES - CLERK/TREAS	231.28
MUNICIPAL CODE CORP	00223492	ORDINANCE INTERNET FEE	550.00

INVOICE REGISTER FOR CITY OF ALPENA

POST DATES 11/20/2012 - 11/20/2012
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
NORTHERN TOOL SALES & RENTALS	63374	SUPPLIES - FIRE	38.19
NORTHERN TOOL SALES & RENTALS	63389	SUPPLIES - POLICE	6.78
NYE UNIFORM COMPANY	394351	UNIFORMS - FIRE/AMB	79.98
NYE UNIFORM COMPANY	394355	UNIFORMS - FIRE/AMB	39.99
NYE UNIFORM COMPANY	394380	UNIFORMS - FIRE/AMB	39.99
NYE UNIFORM COMPANY	394311	UNIFORMS - POLICE	97.98
OFFICE DEPOT	627185155001	SUPPLIES - POLICE	19.36
OFFICE DEPOT	627185166001	SUPPLIES - POLICE	31.77
OFFICE DEPOT	628079135001	SUPPLIES - POLICE	20.70
OFFICE DEPOT	629670275001	SUPPLIES - PUBLIC SAFETY	53.18
PHILLIPS EXPERT TREE	111512	LEAF/BRUSH PICK-UP 11/12	9,800.00
PRESQUE ISLE ELECTRIC & GAS CO	81166373 10/12	ELECTRIC - AIR BASE	101.15
R A TOWNSEND CO	S1210738.001	MAINT - CITY HALL	62.09
RAPID RESULTS RBCC	2561	DRUG SCREEN - PUBLIC WORKS	30.00
RAPID RESULTS RBCC	2578	DRUG SCREEN - FIRE/AMB	30.00
RR DONNELLEY	588079029	SUPPLIES - CLERK/TREAS	174.85
SALVATION ARMY THRIFT STORE	112012	SUPPLIES - EQUIP	56.00
SCHOOLCRAFT COLLEGE	95468	LEADERSHIP TRAINING - FIRE	380.00
SEVAN K INC	313 10/12	VEH MAINT - POLICE	47.25
SHALLAS SERVICE STATION	5648	VEH MAINT #64	39.00
SHALLAS SERVICE STATION	5649	VEH MAINT #61	39.00
SHELL FLEET PLUS	079036133211A	UNLEADED GAS/FUEL-POL/F/A/GEN/MICU	3,237.72
SLEEP INN DEWITT	258334560	ROOM RESERVATION - C/T	72.00
STANDARD ELECTRIC CO	464727-00	MAINT - LIGHTS	504.15
STANDARD ELECTRIC CO	464892-00	MAINT - LIGHTS	177.95
STANDARD ELECTRIC CO	464962-00	MAINT - LIGHTS	1.30
STANDARD ELECTRIC CO	465121-00	MAINT - BOAT HARBOR	87.96
STANDARD ELECTRIC CO	465150-00	MAINT - LIGHTS	76.03
STANDARD ELECTRIC CO	465165-00	MAINT - LIGHTS	104.60
STANDARD ELECTRIC CO	465475-00	BRIDGE MAINT - MAJ ST	152.99
STATE ELECTRONICS CO INC	DZUKO1730	SUPPLIES - FIRE/AMB	469.00
SUPERIOR IMAGE CLEANING LLC	110212	CLEANING-CH/PSF/PW/PKS/BH	2,441.65
SUSAN A MUSZYNSKI ATTY-IN-FACT	111212	PROPERTY - 703 RIVER ST	7,536.05
TEAM ELMERS	2012-1	SEWER RECONSTRUCTION-OLDFIELD ST	55,818.74
THE GRIND-DING SHOP	96327	MAINT - MAJ/LOC ST	70.94
THE UPS STORE	103112	SHIPPING FEES	42.02
THOMPSONS LINEN SERVICE	70483 10/12	UNIFORMS-PW/CEM/PKS/EQ	285.96
THOMPSONS LINEN SERVICE	70484 10/12	LAUNDRY/UNIFORMS-FIRE/AMB	286.59
THOMPSONS LINEN SERVICE	73105 10/12	LAUNDRY/UNIFORMS-FIRE/AMB	168.21
THOMPSONS LINEN SERVICE	73106 10/12	LAUNDRY/UNIFORMS-FIRE/AMB	210.01
THUNDER BAY ELECTRIC INC	221094	MAINT - LIGHTS	2,701.17
THUNDER BAY ELECTRIC INC	221095	MAINT - LIGHTS	214.83
THUNDER BAY ELECTRIC INC	221174	MAINT - LIGHTS	202.07
THUNDER BAY ELECTRIC INC	221089	CONTRACTUAL SERVICES	1,017.90
THUNDER BAY ELECTRIC INC	221173	BRIDGE MAINT - MAJ ST	210.60
THUNDER BAY ELECTRIC INC	221145	MAINT - PUBLIC WORKS	35.10
THUNDER BAY ELECTRIC INC	221131	TRAFF SIGNAL MAINT-MAJ ST	26.28
THUNDER BAY ELECTRIC INC	221175	MAINT - LIGHTS	263.61
TIGERDIRECT INC	J18910600102	SUPPLIES - IT	313.95
US BANK	3243502	1998/2012 S/W BONDS	300.00
VISA/ELAN FINANCIAL SERVICES	6116 11/12	SUPP/TR EXP/FOOD/SERV-FIRE/AMB	524.03
VISA/ELAN FINANCIAL SERVICES	1790 11/12	UNIFORMS/REFRESHMENTS - POL	119.52
VISA/ELAN FINANCIAL SERVICES	1054 11/12	MAINT - MAJ ST	69.32
VISA/ELAN FINANCIAL SERVICES	8471 11/12	RESCUE SUB - IT	210.00
VISA/ELAN FINANCIAL SERVICES	8489 11/12	TRAVEL EXPENSE - MGR	129.80
VISA/ELAN FINANCIAL SERVICES	8463 11/12	TRAVEL EXPENSE - ASSESSOR	127.57
VISA/ELAN FINANCIAL SERVICES	4552 11/12	SUPP/VEH MAINT - BH/#66/#56	269.55
VISA/ELAN FINANCIAL SERVICES	8703 11/12	SUPPLIES - DDA	170.60

Total: 878,632.26

NOTICE

Municipal Council Meeting Schedule – 2013

The regular meetings of the City of Alpena Municipal Council for 2013 are as follows:

January	7	July	1
January	21	July	15
February	4	August	5
February	18	August	19
March	4	* September	3 (Tuesday)
March	18	September	16
April	1	October	7
April	15	October	21
May	6	November	4
May	20	November	18
June	3	December	2
June	17	December	16

*City Hall Closed on Monday

All of the above regular meetings begin at 7 p.m. at the Council Chambers at City Hall.

CITY OF ALPENA

By: Karen Hebert
City Clerk/Treasurer/Finance Director

Approved by Municipal Council – November 19, 2012
Posted – November 20, 2012

CITY OF ALPENA

FINANCIAL REPORT

JULY 1, 2012 to SEPTEMBER 30, 2012

(25.00% OF BUDGET)

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CASH BALANCES AND INVESTMENTS

SECTION A – REVENUE SUMMARY – ALL FUNDS

PERIOD ENDING 09/30/2012

ACCOUNT DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/2012	END BALANCE 09/30/2012	AVAILABLE BALANCE	% BDGT USED	BALANCE 09/30/2011
Fund 101 - GENERAL FUND						
000-REVENUES	4,828,326.00	63,493.79	3,740,675.29	1,087,650.71	77.47	4,300,653.22
001-REV - GEN GOVT	836,801.00	4,415.98	20,755.35	816,045.65	2.48	61,851.21
002-REV - CEMETERY	61,900.00	9,174.26	18,444.48	43,455.52	29.80	21,523.56
003-REV - POLICE	99,348.00	21,484.84	27,503.45	71,844.55	27.68	25,574.67
004-REV - FIRE	67,748.00	4,350.00	13,860.00	53,888.00	20.46	15,460.00
005-REV - AMBULANCE	1,936,264.00	153,455.42	383,871.50	1,552,392.50	19.83	385,623.12
006-REV - PUBLIC WORKS	262,463.00	2,420.00	11,317.38	251,145.62	4.31	14,180.18
007-REV - LIGHTS	0.00	1,823.60	3,670.88	(3,670.88)	100.00	1,516.73
008-REV - PARK AND REC	26,750.00	496.81	1,700.89	25,049.11	6.36	186,361.74
010-REV - IT	33,627.00	0.00	0.00	33,627.00	0.00	0.00
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Fund 101:						
TOTAL REVENUES	8,153,227.00	261,114.70	4,221,799.22	3,931,427.78	51.78	5,012,744.43
Fund 202 - MAJOR STREET FUND						
000-REVENUES	684,150.00	54,081.12	155,135.42	529,014.58	22.68	154,153.02
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Fund 202:						
TOTAL REVENUES	684,150.00	54,081.12	155,135.42	529,014.58	22.68	154,153.02
Fund 203 - LOCAL STREET FUND						
000-REVENUES	424,941.00	19,214.61	53,482.72	371,458.28	12.59	55,283.61
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Fund 203:						
TOTAL REVENUES	424,941.00	19,214.61	53,482.72	371,458.28	12.59	55,283.61
Fund 211 - MARINA						
000-REVENUES	64,600.00	6,678.30	17,371.00	47,229.00	26.89	17,952.15
<hr/>						
Fund 211:						
TOTAL REVENUES	64,600.00	6,678.30	17,371.00	47,229.00	26.89	17,952.15
Fund 213 - TREE/PARK IMP FUND						
000-REVENUES	300.00	130.64	90.48	209.52	30.16	109.67
<hr/>						
Fund 213:						
TOTAL REVENUES	300.00	130.64	90.48	209.52	30.16	109.67
Fund 216 - DDA PROJECT #2						
000-REVENUES	80,270.00	0.00	0.00	80,270.00	0.00	45,413.11

REVENUE REPORT FOR CITY OF ALPENa

PERIOD ENDING 09/30/2012

ACCOUNT DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/2012	END BALANCE 09/30/2012	AVAILABLE BALANCE	% BDGT USED	BALANCE 09/30/2011
Fund 216 - DDA PROJECT #2						
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Fund 216:						
TOTAL REVENUES	80,270.00	0.00	0.00	80,270.00	0.00	45,413.11
Fund 217 - DDA PROJECT #5						
000-REVENUES	25,598.00	713.75	22,719.89	2,878.11	88.76	27,182.75
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Fund 217:						
TOTAL REVENUES	25,598.00	713.75	22,719.89	2,878.11	88.76	27,182.75
Fund 243 - BROWNFIELD REDEV AUTH						
000-REVENUES	15,590.00	0.00	0.00	15,590.00	0.00	9,557.31
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Fund 243:						
TOTAL REVENUES	15,590.00	0.00	0.00	15,590.00	0.00	9,557.31
Fund 244 - ECONOMIC DEVELOPMENT						
000-REVENUES	0.00	0.15	0.46	(0.46)	100.00	0.93
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Fund 244:						
TOTAL REVENUES	0.00	0.15	0.46	(0.46)	100.00	0.93
Fund 249 - BUILDING INSPECTION FUND						
000-REVENUES	151,100.00	18,220.02	51,985.21	99,114.79	34.40	36,399.42
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Fund 249:						
TOTAL REVENUES	151,100.00	18,220.02	51,985.21	99,114.79	34.40	36,399.42
Fund 257 - BUDGET STABILIZATION FUND						
000-REVENUES	0.00	6.16	4.27	(4.27)	100.00	5.18
<hr/>						
Fund 257:						
TOTAL REVENUES	0.00	6.16	4.27	(4.27)	100.00	5.18
Fund 301 - DEBT FUND						
000-REVENUES	42,691.00	17.81	12.33	42,678.67	0.03	14.96

PERIOD ENDING 09/30/2012

ACCOUNT DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/2012	END BALANCE 09/30/2012	AVAILABLE BALANCE	% BDGT USED	BALANCE 09/30/2011
Fund 301 - DEBT FUND						
Fund 301:						
TOTAL REVENUES	42,691.00	17.81	12.33	42,678.67	0.03	14.96
Fund 303 - 1992/2002 G O DEBT FUND 000-REVENUES	0.00	3.39	2.35	(2.35)	100.00	248,437.81
Fund 303:						
TOTAL REVENUES	0.00	3.39	2.35	(2.35)	100.00	248,437.81
Fund 369 - BUILDING AUTHORITY DEBT 000-REVENUES	162,703.00	125,500.05	125,500.17	37,202.83	77.13	122,000.40
Fund 369:						
TOTAL REVENUES	162,703.00	125,500.05	125,500.17	37,202.83	77.13	122,000.40
Fund 401 - CAPITAL IMPROVEMENT FUND 000-REVENUES	0.00	171.56	118.82	(118.82)	100.00	0.00
Fund 401:						
TOTAL REVENUES	0.00	171.56	118.82	(118.82)	100.00	0.00
Fund 402 - BROWNFIELD CAPITAL PROJEC 000-REVENUES	0.00	0.00	0.00	0.00	0.00	167,553.53
Fund 402:						
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	167,553.53
Fund 469 - BUILDING AUTHORITY CONST 000-REVENUES	0.00	0.05	0.16	(0.16)	100.00	0.15
Fund 469:						
TOTAL REVENUES	0.00	0.05	0.16	(0.16)	100.00	0.15
Fund 470 - CONSTRUCTION FUND 000-REVENUES	0.00	418.38	289.76	(289.76)	100.00	351.21

PERIOD ENDING 09/30/2012

ACCOUNT DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/2012	END BALANCE 09/30/2012	AVAILABLE BALANCE	% BDGT USED	BALANCE 09/30/2011
Fund 703 - GENERAL TRUST						
Fund 703:						
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	6,033,251.54
Fund 711 - PERPETUAL LOT CARE FUND						
000-REVENUES	0.00	4,437.26	7,446.48	(7,446.48)	100.00	8,693.16
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Fund 711:						
TOTAL REVENUES	0.00	4,437.26	7,446.48	(7,446.48)	100.00	8,693.16
Fund 731 - RETIREMENT FUND						
000-REVENUES	0.00	84,126.78	109,463.06	(109,463.06)	100.00	23,952.93
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Fund 731:						
TOTAL REVENUES	0.00	84,126.78	109,463.06	(109,463.06)	100.00	23,952.93
Fund 736 - EMPLOYEE HEALTH CARE FUND						
000-REVENUES	0.00	95.92	85,696.24	(85,696.24)	100.00	41,380.60
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Fund 736:						
TOTAL REVENUES	0.00	95.92	85,696.24	(85,696.24)	100.00	41,380.60
<hr/>						
TOTAL REVENUES - ALL FUNDS	14,722,399.00	804,925.95	6,135,243.41	8,587,155.59	41.67	13,251,134.82

SECTION B – EXPENDITURE SUMMARY – ALL FUNDS

PERIOD ENDING 09/30/2012

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/2012	END BALANCE 09/30/2012	AVAILABLE BALANCE	% BDGT USED	BALANCE 09/30/2011
Fund 101 - GENERAL FUND						
170-GENERAL	1,766,887.00	188,508.95	509,984.31	1,256,902.69	28.86	370,503.71
228-EXP - IT	362,674.00	10,198.89	49,704.41	312,969.59	13.70	53,132.97
261-LAKESIDE PROJECT	162,693.00	39,500.00	39,500.00	123,193.00	24.28	35,000.00
276-CEMETERY	148,216.00	6,562.98	33,286.60	114,929.40	22.46	32,138.04
301-POLICE	1,932,986.00	98,243.80	347,849.97	1,585,136.03	18.00	351,625.65
336-FIRE	1,537,674.00	87,789.48	286,092.42	1,251,581.58	18.61	295,866.98
344-AMBULANCE	1,532,448.00	86,317.99	335,395.40	1,197,052.60	21.89	308,765.16
440-PUBLIC WORKS	578,014.00	8,976.19	104,451.31	473,562.69	18.07	108,770.11
448-LIGHTS	191,336.00	7,044.94	23,176.60	168,159.40	12.11	26,793.20
750-PARKS	489,329.00	32,416.06	138,373.50	350,955.50	28.28	348,787.79
966-OTHER FINANCING USES	391,066.00	0.00	0.00	391,066.00	0.00	125,000.00
Fund 101:						
TOTAL EXPENDITURES	9,093,323.00	565,559.28	1,867,814.52	7,225,508.48	20.54	2,056,383.61
Fund 202 - MAJOR STREET FUND						
450-ADMIN	116,191.00	5,786.11	13,257.21	102,933.79	11.41	32,959.70
451-CONSTRUCTION	222,180.00	0.00	11,990.38	210,189.62	5.40	0.00
452-MAINTENANCE	281,482.00	19,445.44	57,945.92	223,536.08	20.59	53,560.48
453-TRUNKLINE	79,790.00	904.49	8,799.54	70,990.46	11.03	2,918.87
Fund 202:						
TOTAL EXPENDITURES	699,643.00	26,136.04	91,993.05	607,649.95	13.15	89,439.05
Fund 203 - LOCAL STREET FUND						
450-ADMIN	117,724.00	5,983.38	13,465.35	104,258.65	11.44	32,778.79
451-CONSTRUCTION	192,300.00	0.00	7,020.53	185,279.47	3.65	32,834.27
452-MAINTENANCE	335,785.00	38,426.72	83,219.69	252,565.31	24.78	67,836.15
Fund 203:						
TOTAL EXPENDITURES	645,809.00	44,410.10	103,705.57	542,103.43	16.06	133,449.21
Fund 211 - MARINA						
760-MARINA	129,370.00	4,371.90	21,556.17	107,813.83	16.66	28,710.37
Fund 211:						
TOTAL EXPENDITURES	129,370.00	4,371.90	21,556.17	107,813.83	16.66	28,710.37
Fund 216 - DDA PROJECT #2						
269-DOWNTOWN DEVELOPMENT	86,000.00	3,828.80	12,032.89	73,967.11	13.99	31,735.09

PERIOD ENDING 09/30/2012

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/2012	END BALANCE 09/30/2012	AVAILABLE BALANCE	% BDGT USED	BALANCE 09/30/2011
Fund 216 - DDA PROJECT #2						
Fund 216:						
TOTAL EXPENDITURES	86,000.00	3,828.80	12,032.89	73,967.11	13.99	31,735.09
Fund 217 - DDA PROJECT #5 269-DOWNTOWN DEVELOPMENT	24,398.00	2,778.71	7,226.81	17,171.19	29.62	3,779.81
Fund 217:						
TOTAL EXPENDITURES	24,398.00	2,778.71	7,226.81	17,171.19	29.62	3,779.81
Fund 243 - BROWNFIELD REDEV AUTH 412-ADMINISTRATIVE COST 966-OTHER FINANCING USES	3,500.00 18,960.00	0.00 0.00	300.00 0.00	3,200.00 18,960.00	8.57 0.00	0.00 0.00
Fund 243:						
TOTAL EXPENDITURES	22,460.00	0.00	300.00	22,160.00	1.34	0.00
Fund 249 - BUILDING INSPECTION FUND 371-INSPECTION	155,871.00	14,820.58	35,143.59	120,727.41	22.55	28,415.07
Fund 249:						
TOTAL EXPENDITURES	155,871.00	14,820.58	35,143.59	120,727.41	22.55	28,415.07
Fund 301 - DEBT FUND 170-GENERAL	42,616.00	0.00	0.00	42,616.00	0.00	0.00
Fund 301:						
TOTAL EXPENDITURES	42,616.00	0.00	0.00	42,616.00	0.00	0.00
Fund 303 - 1992/2002 G O DEBT FUND 346-PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00	250,282.50
Fund 303:						
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	250,282.50
Fund 369 - BUILDING AUTHORITY DEBT						

EXPENDITURE REPORT FOR CITY OF ALPENA

PERIOD ENDING 09/30/2012

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/2012	END BALANCE 09/30/2012	AVAILABLE BALANCE	% BDGT USED	BALANCE 09/30/2011
Fund 369 - BUILDING AUTHORITY DEBT						
906-DEBT SERVICE	162,693.00	125,008.75	125,008.75	37,684.25	76.84	121,568.75
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Fund 369:						
TOTAL EXPENDITURES	162,693.00	125,008.75	125,008.75	37,684.25	76.84	121,568.75
Fund 401 - CAPITAL IMPROVEMENT FUND						
441-CAPITAL IMPROVEMENT	27,000.00	0.00	0.00	27,000.00	0.00	0.00
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Fund 401:						
TOTAL EXPENDITURES	27,000.00	0.00	0.00	27,000.00	0.00	0.00
Fund 402 - BROWNFIELD CAPITAL PROJEC						
414-LAFARGE - 2005	198,245.00	0.00	0.00	198,245.00	0.00	0.00
966-OTHER FINANCING USES	23,920.00	0.00	0.00	23,920.00	0.00	0.00
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Fund 402:						
TOTAL EXPENDITURES	222,165.00	0.00	0.00	222,165.00	0.00	0.00
Fund 590 - SEWAGE FUND						
537-TREATMENT	1,321,240.00	44,805.60	264,999.27	1,056,240.73	20.06	124,859.58
538-COLLECTION	1,378,925.00	326,478.46	362,222.03	1,016,702.97	26.27	514,857.72
966-OTHER FINANCING USES	300,000.00	0.00	0.00	300,000.00	0.00	0.00
<hr/>						
Fund 590:						
TOTAL EXPENDITURES	3,000,165.00	371,284.06	627,221.30	2,372,943.70	20.91	639,717.30
Fund 591 - WATER FUND						
541-PRODUCTION	1,120,000.00	19,124.46	142,865.17	977,134.83	12.76	120,918.94
542-DISTRIBUTION	1,507,774.00	335,496.69	411,232.86	1,096,541.14	27.27	611,255.03
543-COMMERCIAL	286,979.00	1.08	5,399.27	281,579.73	1.88	5,104.58
<hr/>						
Fund 591:						
TOTAL EXPENDITURES	2,914,753.00	354,622.23	559,497.30	2,355,255.70	19.20	737,278.55
Fund 661 - EQUIPMENT FUND						
905-PUBLIC WORKS	0.00	107,879.06	146,053.52	(146,053.52)	100.00	150,082.98
907-FIRE DEPT	0.00	741.24	3,963.15	(3,963.15)	100.00	2,618.30

PERIOD ENDING 09/30/2012

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

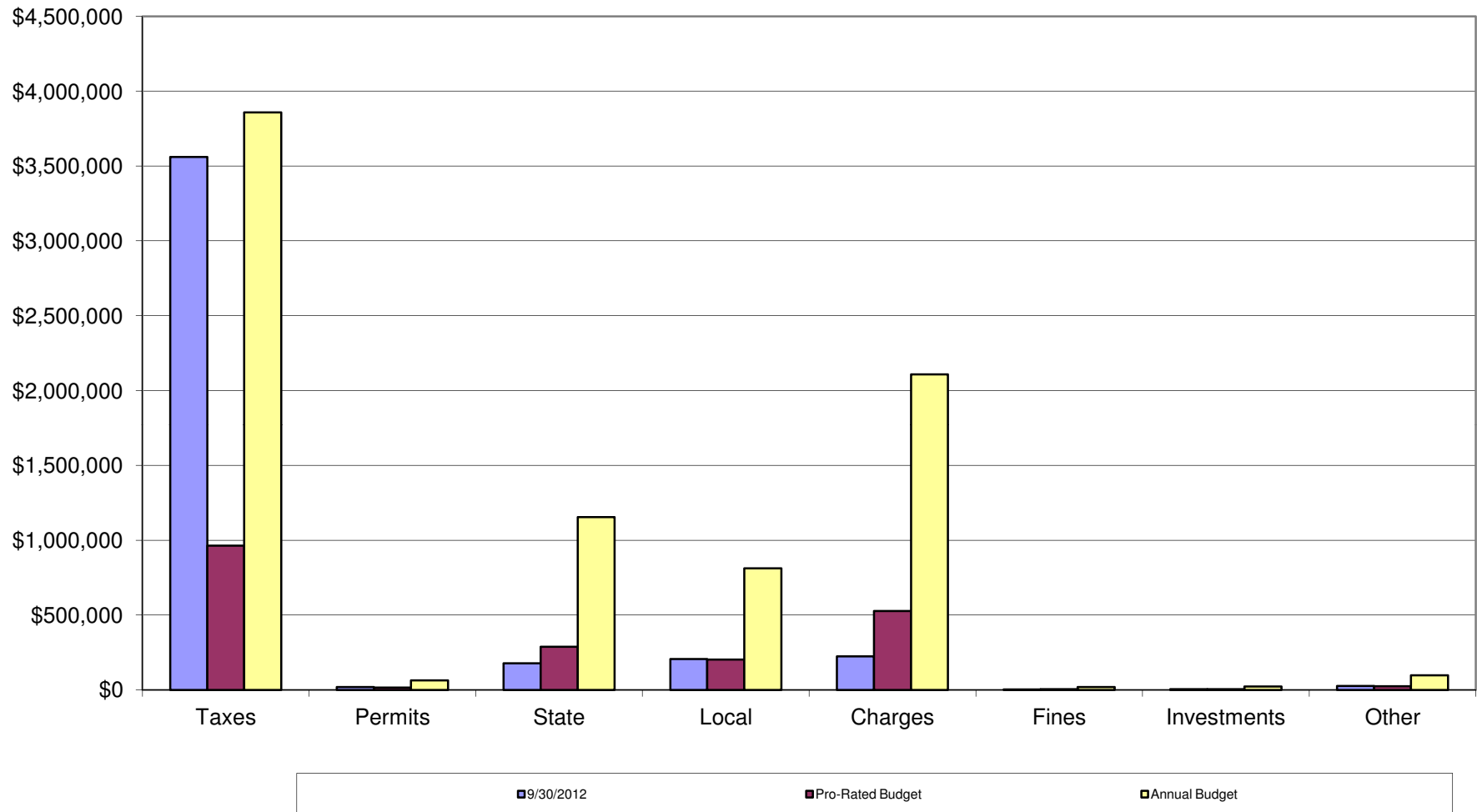
ACCOUNT DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/2012	END BALANCE 09/30/2012	AVAILABLE BALANCE	% BDGT USED	BALANCE 09/30/2011
Fund 661 - EQUIPMENT FUND						
Fund 661:						
TOTAL EXPENDITURES	0.00	108,620.30	150,016.67	(150,016.67)	100.00	152,701.28
Fund 711 - PERPETUAL LOT CARE FUND						
278-CEMETERY CARE	0.00	3,405.26	3,592.48	(3,592.48)	100.00	3,963.16
Fund 711:						
TOTAL EXPENDITURES	0.00	3,405.26	3,592.48	(3,592.48)	100.00	3,963.16
Fund 731 - RETIREMENT FUND						
237-RETIREMENT	0.00	12,981.78	16,137.17	(16,137.17)	100.00	9,495.15
Fund 731:						
TOTAL EXPENDITURES	0.00	12,981.78	16,137.17	(16,137.17)	100.00	9,495.15
Fund 736 - EMPLOYEE HEALTH CARE FUND						
852-HEALTH INSURANCE	0.00	12,667.95	47,629.91	(47,629.91)	100.00	17,335.31
Fund 736:						
TOTAL EXPENDITURES	0.00	12,667.95	47,629.91	(47,629.91)	100.00	17,335.31
TOTAL EXPENDITURES - ALL FUNDS	17,226,266.00	1,650,495.74	3,668,876.18	13,557,389.82	21.30	4,304,254.21

**SECTION C – GRAPHICS
CASH BALANCES AND INVESTMENTS**

CASH BALANCES AND INVESTMENTS	09/30/12	09/30/11	09/30/10
General	5,661,195	5,137,935	5,132,329
Budget Stabilization	5,004	5,005	5,008
Major Street	485,992	279,950	153,652
Local Street	304,877	323,583	377,133
Marina	122,630	96,397	90,293
Tree/Park Imp	106,116	105,697	184,869
City Debt	14,470	14,413	14,356
Sewage	1,860,711	1,923,125	2,398,907
Water	872,590	810,565	1,126,852
D.D.A. #2	136,065	176,379	203,840
D.D.A. #5	48,460	48,673	46,378
1992/2002 G.O. Debt	2,751	2,740	9,981
Partial Payment	86,397	30,889	43,058
Stores	10,130	23,148	14,034
General Trust	213,597	84,187	73,953
Building Inspection	70,142	27,605	12,517
Building Authority Debt	939	1,474	2,534
Building Authority Construction	424	423	422
Construction - Public Safety Facility	339,848	338,506	329,232
Construction - Dept of Public Works	290,297	280,769	270,062
Capital Improvement	139,360		
Brownfield Capital Projects	91,157	263,240	320,761
Brownfield Redevelopment Authority	13,670	28,180	35,336
Brownfield Remediation Revolving	28,669	2,756	
Economic Development	3,702	3,700	3,697
Employee Health Care	560,608	605,663	649,800
Equipment			
Cash	476,921	35,167	1,622,676
Bonds & Notes	1,325,835	2,000,000	800,000
Total	1,802,756	2,035,167	2,422,676
Perpetual Lot Care			
Cash	532,979	521,295	508,646
Certificates of Deposit	150,000	150,000	150,000
Government Bonds	191,644	191,644	191,644
Corporate Bonds	0	0	0
Total	874,623	862,939	850,290
Retirement			
Cash	84,987	1,521,624	1,048,166
Government Bonds	0	0	0
Corporate Bonds	11,948,636	11,641,997	10,256,468
Common Stock	5,555,372	5,154,352	8,268,354
Other Investment	5,550,000	5,550,000	4,850,000
Total	23,138,995	23,867,973	24,422,988

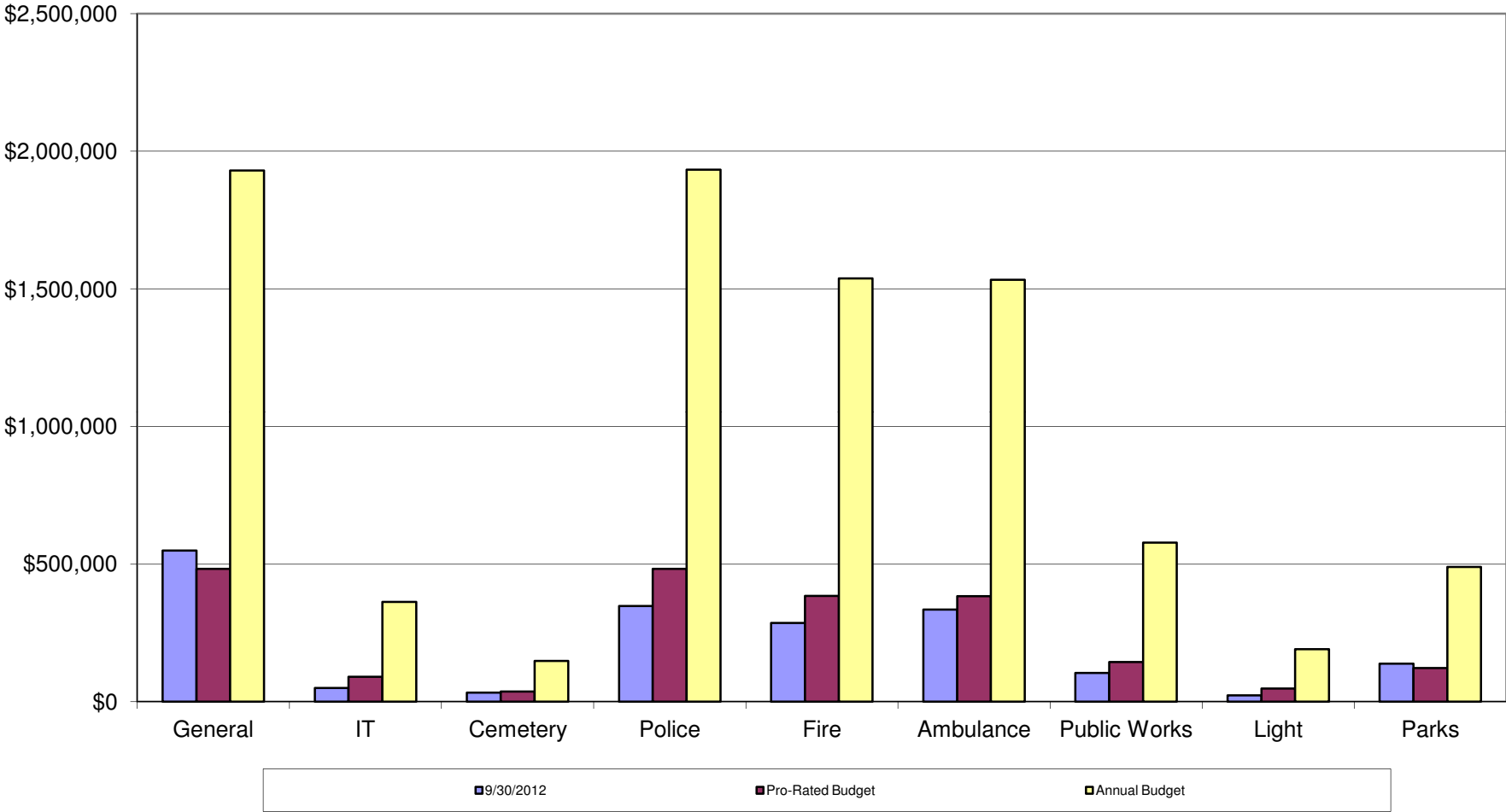
GENERAL FUND REVENUES

July 1, 2012 to September 30, 2012



GENERAL FUND EXPENDITURES

July 1, 2012 to September 30, 2012



Memorandum

To: Karen Hebert, City Clerk/Treasurer/Finance Director
From: Joel W. Jett, Interim Chief of Police
Date: November 14, 2012
Re: Resolution to Seek Grant Funds from the U.S. Department of Agriculture Rural Development's Community Facilities Program

During the budgetary process for this fiscal year, council approved \$35,000 for the purchase of a new patrol vehicle and related equipment. As the attached proposed resolution indicates, the U.S. Department of Agriculture Rural Development's Community Facilities Program offers limited grant funding to assist public bodies and non-profit entities with the purchasing of certain equipment, including patrol vehicles.

After further research, it was determined the City of Alpena is eligible to receive up to 40% in grant funds for such a project. Preliminary figures suggest that such an allotment would allow the City to potentially acquire a second patrol vehicle.

I ask the City of Alpena to adopt Resolution No. 2012-10, a resolution in support of obtaining grant funds from the U.S. Department of Agriculture Rural Development program.

RESOLUTION NO. 2012-10

A RESOLUTION AUTHORIZING THE SUBMISSION OF A UNITED STATES DEPARTMENT OF AGRICULTURE COMMUNITY FACILITIES PROGRAM GRANT PRE-APPLICATIONS AND PROVISION OF A LOCAL MATCH

WHEREAS, the City of Alpena has allocated \$35,000 in funding in the FY 2012-13 Alpena City Police Department budget for the purchase of one new police vehicle; and

WHEREAS, the United States Department of Agriculture, Rural Development (USDA) through its Community Facilities Grant Program can assist in funding up to 40% of the cost of a new police vehicle; and

WHEREAS, with such funding assistance the City may be in a position to purchase two police vehicles rather than the originally budgeted one vehicle dependent on final bids; and

WHEREAS, the City of Alpena is eligible to apply for the USDA funding as a local unit of government (one application per vehicle), and will commit at least \$35,000 toward the local required match.

NOW, THEREFORE BE IT RESOLVED that the City of Alpena agrees to implement and administer the USDA grant(s), if approved, in accordance with all USDA requirements; and provide at least \$35,000 toward the local match.

BE IT FURTHER RESOLVED that the Alpena City Council hereby authorizes: 1) the submission of two USDA Community Facilities Program Grant Pre-Applications for the purchase of new police vehicles; 2) and Matthew J. Waligora, Mayor of the City of Alpena (or his designee), to sign the required pre-application forms on behalf of the City Council.

Councilmember _____ moved to adopt the above resolution, seconded by Councilmember _____.

Ayes:

Nays:

Absent:

Resolution declared adopted.

I, Karen Hebert, City Clerk of the City of Alpena, **DO HEREBY CERTIFY** that the above is a true copy of a resolution adopted by the Municipal Council at its regular meeting held November 19, 2012.

Karen Hebert
City Clerk