

ALPENA CITY COUNCIL MEETING

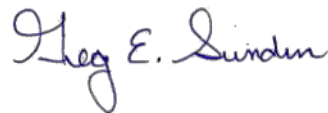
January 19, 2015 - 7:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Approve Minutes –Regular Session of January 5, 2015.
4. Modifications to the Agenda.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$475,515.98.
 - B. Election Inspectors' Fees for 2015.
7. Presentations.
 - A. Recognition of Water Plant Manager Terry Gougeoun on His Retirement from United Water after 37 years of Service.
8. Announcements.
9. Mayoral Proclamation.
 - A. Thunder Bay International Film Festival Week.
10. Report of Officers.
11. Communications and Petitions.
 - A. Target Alpena Development Corporation – 2014-2015 Quarterly Report.

12. Unfinished Business.

13. New Business.
 - A. Planning Commission Member Nomination.
 - B. Replacement of 2000 E-One Rescue Pumper.
 - C. Resolution No. 2015-01 – A Resolution of Support for Matching Funds for a Michigan Department of Transportation Category “A” Grant.



Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

January 5, 2015

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Sexton, Nielsen, Nowak, and Johnson.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of December 15, 2014, and closed session of December 15, 2014, were approved as printed.

CONSENT AGENDA

Moved by Councilman Sexton, seconded by Councilwoman Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$429,186.20 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.

Carried by unanimous vote.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

Moved by Councilman Nowak, seconded by Councilman Sexton, that the Comprehensive Annual Financial Report (CAFR) for fiscal year ended June 30, 2014, as presented by Straley Lamp & Kraenzlein, P.C. be received and filed.

Carried by unanimous vote.

WATER UTILITIES READY TO SERVE CHARGE OPTION

Moved by Councilman Nowak, seconded by Councilwoman Nielsen, that the

proposed policy changes for local businesses and residents to have the option to switch large water meters to a smaller size, at the City's cost, to help reduce customer costs incurred from the ready to serve charge on water and sewer bills, as presented in the City Engineer's memo dated December 30, 2014, be approved.

Carried by vote as follows:

Ayes: Sexton, Waligora, Nielsen, and Nowak.

Nays: Johnson.

On motion of Councilman Nowak, seconded by Councilman Sexton, the Council adjourned at 8:32 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Karen Hebert
City Clerk

INVOICE REGISTER FOR CITY OF ALPENA

EXP CHECK RUN DATES 01/20/2015 - 01/20/2015

6. A.

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

| VENDOR | INVOICE # | DESCRIPTION | AMOUNT |
|-------------------------------------|-----------------|-------------------------------|-----------|
| ADMIRAL PETROLEUM COMPANY | 985093 | GAS/FUEL - DPW | 2,487.00 |
| AIRGAS USA LLC | 9034432995 | SUPPLIES - AMB DISP | 54.20 |
| AIRGAS USA LLC | 9034616050 | SUPPLIES - AMB DISP | 88.81 |
| AIRGAS USA LLC | 9034834906 | SUPPLIES - AMB DISP | 101.87 |
| AJ'S AUTO SERVICE & REPAIR SHOP | 314616 | VEH MAINT - POLICE | 45.00 |
| ALPENA AREA CHAMBER OF COMM | 11277 | MONTHLY EXPENSES - DDA | 653.68 |
| ALPENA AREA CHAMBER OF COMM | 010115 | TARGET FY 14-15 EDC SVCS | 10,000.00 |
| ALPENA COUNTY TREASURER | 011215 | IT CONTRACTED SVCS 01/15 | 7,000.00 |
| ALPENA DIESEL SERVICE | 45139 | VEH MAINT - DPW | 392.95 |
| ALPENA DIESEL SERVICE | 45309 | VEH MAINT #61 | 39.00 |
| ALPENA DIESEL SERVICE | 45317 | VEH MAINT - DPW | 184.57 |
| ALPENA DRY CLEANING CO | 41376 | UNIFORMS - POLICE | 36.00 |
| ALPENA NEWS PUBLISHING CO | DC1107 12/14 | PUBLISHING/ADVERTISING | 525.60 |
| ALPENA POWER COMPANY | 120514 | ELECTRIC | 13.06 |
| ALPENA POWER COMPANY | 012015 | ELECTRIC | 31,235.03 |
| ALPENA REGIONAL MEDICAL CENTER | VAK01411 | BLOOD DRAW - POLICE | 40.00 |
| ALPENA REGIONAL MEDICAL CENTER | VAK63580 | BLOOD DRAW - POLICE | 40.00 |
| ALPENA REGIONAL MEDICAL CENTER | VAK17131 | BLOOD DRAW - POLICE | 40.00 |
| ALPENA REGIONAL MEDICAL CENTER | 123114 | PALS CARDS - AMB | 54.00 |
| ALPENA REGIONAL MEDICAL CENTER | 010515 | TR ASSIST/SUPP - AMB/AMB DISP | 781.00 |
| ALPENA SUPPLY CO | 2144328 | SUPPLIES - FIRE/AMB | 192.00 |
| ALPENA WILBERT BURIAL VAULT COMPANY | 123114 | MAINT - CEMETERY | 900.00 |
| AMERICAN MESSAGING | Z2535843PA | PAGER FEES | 34.17 |
| AMERIGAS | 3036396290 | LP GAS - CEMETERY | 441.65 |
| ARROW UNIFORM | 1434161 | SUPP/MAINT - CH/PSF/PW/EQUIP | 294.55 |
| ASCAP | 500702684 12/14 | COPYRIGHT LICENSE FEE | 335.00 |
| BALL TIRE & GAS INC | 100456 | VEH MAINT #66 | 10.00 |
| BALL TIRE & GAS INC | 100953 | VEH MAINT - AMB | 15.00 |
| BEDROCK CONTRACTING & | 2014-07 | 2014 CITY CONCR PROG | 957.55 |
| BILL FORBUSH | 012015 | PETTY CASH - PUBLIC SAFETY | 907.97 |
| BOUND TREE MEDICAL LLC | 81576504 | UNIFORMS - FIRE/AMB | 134.15 |
| BOUND TREE MEDICAL LLC | 70203435 | UNIFORMS - FIRE/AMB | (49.99) |
| BOUND TREE MEDICAL LLC | 81644598 | UNIFORMS - FIRE/AMB | 184.14 |
| BOUND TREE MEDICAL LLC | 81653363 | SUPPLIES - AMB DISP/AMB | 879.66 |
| BOUND TREE MEDICAL LLC | 81656514 | SUPPLIES - AMB | 62.29 |
| BP | 43269351 | GAS/FUEL - FIRE/AMB/EQ/MICU | 4,587.76 |
| CALGON CARBON CORPORATION | 21375584 | CARBON LEASE - WATER | 29,647.47 |
| CARQUEST AUTO PARTS | 262043 | VEH MAINT - DPW | 14.93 |
| CARQUEST AUTO PARTS | 262205 | VEH MAINT #33 | 35.52 |
| CARQUEST AUTO PARTS | 262565 | VEH MAINT #50 | 330.38 |
| CARQUEST AUTO PARTS | 262570 | VEH MAINT - POLICE | 48.49 |
| CARQUEST AUTO PARTS | 262600 | VEH MAINT - ECHO 6 | (156.42) |
| CARQUEST AUTO PARTS | 262740 | VEH MAINT - DPW | 5.84 |
| CARQUEST AUTO PARTS | 262773 | VEH MAINT #20 | 35.64 |
| CARQUEST AUTO PARTS | 263050 | VEH MAINT - DPW | 130.01 |
| CARQUEST AUTO PARTS | 263051 | VEH MAINT - POLICE | 26.54 |
| CARQUEST AUTO PARTS | 263052 | VEH MAINT - AMB | 50.61 |
| CARQUEST AUTO PARTS | 263053 | VEH MAINT - ECHO 6 | 3.10 |
| CARQUEST AUTO PARTS | 263138 | VEH MAINT - ECHO 7 | 227.31 |
| CARQUEST AUTO PARTS | 263357 | VEH MAINT #20 | 18.70 |
| CARQUEST AUTO PARTS | 263423 | VEH MAINT - DPW | 20.77 |
| CARQUEST AUTO PARTS | 263428 | VEH MAINT - DPW | (144.22) |
| CARQUEST AUTO PARTS | 263479 | VEH MAINT - DPW | (222.14) |
| CARQUEST AUTO PARTS | 263564 | VEH MAINT #61 | 6.92 |
| CARQUEST AUTO PARTS | 263640 | VEH MAINT - POLICE | 32.66 |
| CARQUEST AUTO PARTS | 263673 | VEH MAINT - POLICE | 24.25 |
| CHEMTRADE CHEMICALS US LLC | 90692184 | ALUM SULFATE - WATER | 5,726.92 |
| CHOICE MARKETING INC | 20141253 | TRADING CARDS - POLICE | 726.45 |
| CHOWEN & ASSOCIATES INC | 8047 | LAPTOP COMPUTER - IT | 1,046.33 |
| CHOWEN & ASSOCIATES INC | 8048 | SOFTWARE - IT | 709.80 |
| CITY OF ALPENA | 1028-001 1214 | SEW/WATER - BANDSHELL | 35.76 |
| CITY OF ALPENA | 1018-001 1214 | SEW/WATER - BOAT HARBOR | 191.60 |
| CITY OF ALPENA | 4636-001 1214 | SEW/WATER - DDA | 60.60 |
| CITY OF ALPENA | 1017-001 1214 | SEW/WATER - MARINA N | 128.94 |
| CITY OF ALPENA | 1020-001 1214 | SEW/WATER - FISH CLN STN | 430.88 |
| CITY OF ALPENA | 1021-001 1214 | SEW/WATER - BH RESTROOMS | 509.98 |
| CITY OF ALPENA | 1027-001 1214 | SEW/WATER - FLOATING DOCKS | 995.04 |
| CITY OF ALPENA | 1016-001 1214 | SEW/WATER - MARINA S | 240.76 |
| CITY OF ALPENA | 1019-001 1214 | SEW/WATER - HARBOR DR | 74.72 |
| CITY OF ALPENA | 4212-001 1214 | SEW/WATER - SEWAGE | 1,644.04 |
| CITY OF ALPENA | 4211-001 1214 | SEW/WATER - CITY HALL | 611.60 |
| CLARENCE DERR | AP14-2670C | AMBULANCE REFUND | 188.76 |

INVOICE REGISTER FOR CITY OF ALPENA

EXP CHECK RUN DATES 01/20/2015 - 01/20/2015
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

| VENDOR | INVOICE # | DESCRIPTION | AMOUNT |
|----------------------------------|----------------|------------------------------|------------|
| CORPORATE SHIRTS DIRECT | 12840 | UNIFORMS - PUBLIC SAFETY | 156.63 |
| DEAN ARBOUR FORD LINCOLN MERCURY | 15873 | VEH MAINT - DPW | 4.97 |
| DEAN ARBOUR FORD LINCOLN MERCURY | 16308 | SUPPLIES - EQUIP | 86.40 |
| DEAN ARBOUR FORD LINCOLN MERCURY | 15893 | VEH MAINT - DARE | 2.21 |
| DEAN ARBOUR FORD LINCOLN MERCURY | 16342 | VEH MAINT - POLICE | 212.88 |
| DONALD H GILMET | 123114 | MILEAGE 12/14 | 189.84 |
| DTE ENERGY | 012015 | GAS | 6,834.62 |
| EAGLE ENGINEERING & SUPPLY CO | 47245 | MAINT - LIGHTS | 233.00 |
| EAGLE ENGINEERING & SUPPLY CO | 47247 | MAINT - LIGHTS | 215.76 |
| EAGLE SUPPLY CO | 99041 | SUPPLIES - POL/FIRE/AMB | 162.17 |
| ECKERT'S GREENHOUSE | 10147676 | WEEKENDER BASKETS - DDA | 1,000.00 |
| ETNA SUPPLY CO | S101310429.002 | VEH MAINT - DPW | 360.00 |
| FAMILY ENTERPRISE EMBROIDERY | 46828 | UNIFORMS - FIRE/AMB | 20.00 |
| FAMILY ENTERPRISE EMBROIDERY | 46933 | UNIFORMS - FIRE/AMB | 40.00 |
| FASTENAL COMPANY | MIALP121138 | MAINT - MAJ/LOC ST | 30.75 |
| FASTENAL COMPANY | MIALP121301 | VEH MAINT - DPW | 74.29 |
| FEDERAL EXPRESS | 2-882-22421 | SHIPPING FEES | 75.18 |
| FEDERAL EXPRESS | 2-896-06921 | SHIPPING FEES | 142.29 |
| FRANCIS ROSINSKI | 123114 | ELECTRICAL INSP SVCS 12/14 | 1,451.00 |
| FRANKS KEY & LOCK SHOP INC | 17696 | SUPPLIES - FIRE/AMB | 9.00 |
| FRONTIER | 9535 01/15 | TELEPHONE - SEWER | 516.48 |
| FRONTIER | 113005 01/15 | TELEPHONE | 1,158.76 |
| FRONTIER | 2793 01/15 | TELEPHONE - POL/FIRE/AMB | 93.08 |
| GOSLING CZUBAK | 72279 | SEWER/WATER RATE STUDY | 2,520.00 |
| GREENWAY FUELS LLC | 123114 | RECYCLING 12/14 | 195.00 |
| GREENWAY/L & N DISPOSAL | 123114 | DUMPSTER CHARGES 12/14 | 441.75 |
| GRETCHEN KRUSE | DEC 14 | MED REIMB 12/14 | 60.44 |
| HELPNET | 11568 | EMP ASST PROGRAM 10/14-03/15 | 1,230.84 |
| HUNT TREASURER | 010815 | 01-03/15 CONTRIBUTION - POL | 1,875.00 |
| HURON HUMANE SOCIETY | 010115 | 14-15 CONTRIBUTION | 3,500.00 |
| INDUSTRIAL IMAGE INC | III-16582 | POSTCARDS - DDA | 349.67 |
| INK AND TONER ALTERNATIVE | 14-38729 | SUPPLIES - IT | 520.00 |
| INK AND TONER ALTERNATIVE | 15-38853 | SUPPLIES - IT | 44.99 |
| INTERSTATE BATTERY SYSTEM INC | 23384530 | VEH MAINT - DPW | (18.00) |
| INTERSTATE BATTERY SYSTEM INC | 23385221 | VEH MAINT - DPW | 119.95 |
| INTERSTATE BATTERY SYSTEM INC | 23385220 | VEH MAINT - AMB | 219.90 |
| IRENE RYBKA | AP14-7970 | AMBULANCE REFUND | 335.50 |
| JOEL W JETT | 103114 | TRAVEL ADVANCE - POLICE | 210.00 |
| KELLOGG HOTEL & CONFERENCE CTR | 2993364 | ROOM RESERVATION - POLICE | 96.05 |
| KENDALL ELECTRIC INC | S103252056.001 | MAINT - LIGHTS | 205.65 |
| KOORSEN FIRE & SECURITY INC | 3401973 | MAINT - PUBLIC SAFETY BLDG | 111.55 |
| LESSLEE DORT | 010115 | REIMB CELL PHONE EXP - DDA | 60.00 |
| MASTERS & LALONDE SHOES | 28166 | UNIFORMS - POLICE | 118.40 |
| MASTERS & LALONDE SHOES | 28322 | UNIFORMS - FIRE/AMB | 188.00 |
| MASTERS & LALONDE SHOES | 28323 | UNIFORMS - FIRE/AMB | 188.00 |
| MCDONALD AUTO SUPPLY INC | 761770 | VEH MAINT - FIRE EQ | 9.96 |
| MICHIGAN ASSN OF FIRE CHIEFS | 010115 | 2015 MEMBERSHIP DUES | 95.00 |
| MICHIGAN MUNICIPAL TREAS ASSN | 123114 | 2015 MEMBERSHIP DUES | 50.00 |
| MICHIGAN MUNICIPAL TREAS ASSN | 010115 | 2015 MEMBERSHIP DUES | 50.00 |
| MILLER OFFICE MACHINES | 23407 | COPIER MAINT 12/14 | 407.44 |
| NYE UNIFORM COMPANY | 486294 | UNIFORMS - FIRE/AMB | 419.00 |
| OFFICE DEPOT | 745865025001 | SUPPLIES - ENGINEER | 196.26 |
| OFFICE DEPOT | 745865130001 | SUPPLIES - ENGINEER | 8.95 |
| OFFICE DEPOT | 746407966001 | SUPPLIES - ENGINEER | 100.14 |
| OFFICE DEPOT | 743967170001 | SUPPLIES - PUBLIC SAFETY | 212.50 |
| OFFICE DEPOT | 744759807001 | SUPPLIES - PUBLIC SAFETY | 18.46 |
| OFFICE DEPOT | 745617415001 | SUPPLIES - FIRE/AMB | 3.49 |
| OFFICE DEPOT | 745617673001 | SUPPLIES - FIRE/AMB | 61.11 |
| OFFICE DEPOT | 743732309001 | SUPPLIES - PUBLIC SAFETY | 19.18 |
| OFFICE DEPOT | 747168659001 | SUPPLIES - PUBLIC SAFETY | 14.76 |
| OFFICE DEPOT | 743460914001 | SUPPLIES - PUBLIC WORKS | 15.96 |
| POWER LINE SUPPLY CO | 5892687 | PEDESTRIAN LIGHT POLES | 2,796.72 |
| POWER LINE SUPPLY CO | 5892688 | PEDESTRIAN LIGHT POLES | 13,983.60 |
| PRESQUE ISLE ELECTRIC & GAS CO | 81166373 1214 | ELECTRIC - AIR BASE | 28.84 |
| QUILL CORPORATION | 9149742 | SUPPLIES - CITY HALL | 63.98 |
| RICHARD LEE HELZER JR | 121514 | PARKING ATTENDANT SVCS - DDA | 149.96 |
| RONALD BALLA | AP14-8146C-A | AMBULANCE REFUND | 376.00 |
| ROWLEYS WHOLESALE | 1755376-00 | SUPPLIES - EQUIP | 407.80 |
| RR DONNELLEY | 577604742 | SUPPLIES - CLERK/TREAS | 728.95 |
| RSVP INC | 150101-001 | 2014 FORD AEV AMBULANCE | 130,495.00 |
| SCIENTIFIC BRAKE & EQUIPMENT | 3250050004 | VEH MAINT - DPW | 349.20 |
| SEVAN K INC | 303 12/14 | VEH MAINT - POL/ENG | 42.00 |

INVOICE REGISTER FOR CITY OF ALPENA

EXP CHECK RUN DATES 01/20/2015 - 01/20/2015
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

| VENDOR | INVOICE # | DESCRIPTION | AMOUNT |
|---------------------------------|------------------|---------------------------------------|-------------------|
| SEVAN K INC | 313 12/14 | VEH MAINT - POLICE | 80.25 |
| SHALLAS SERVICE STATION | 7797 | VEH MAINT - POLICE | 17.00 |
| SHELL FLEET PLUS | 6133501 | UNLEADED GAS/FUEL-POL/F/A/GEN/MICU | 1,984.29 |
| SPECIFICATION STONE PRODUCTS | 2009755 | STORES - 6AA STONE | 109.92 |
| STANDARD ELECTRIC CO | 409346-00 | PARKING LOT LIGHT IMPROVEMENTS - LOCK | 273.81 |
| STANDARD ELECTRIC CO | 409388-00 | PARKING LOT LIGHT IMPROVEMENTS - LOCK | 273.81 |
| STANDARD ELECTRIC CO | 410045-00 | MAINT - LIGHTS | 73.25 |
| STANDARD ELECTRIC CO | 410334-00 | MAINT - LIGHTS | 270.36 |
| STAPLES ADVANTAGE | 8032595571 | SUPPLIES - C/T/BLDG | 55.29 |
| STEPHEN SHULTZ | 123014 | SAFETY SHOE ALLOW - ENGR | 78.00 |
| STEVE DAVIS | 011415 | TRAVEL ADVANCE - POLICE | 90.00 |
| SUPERIOR IMAGE CLEANING LLC | 123114 | CLEANING-CH/PSF/PW/PKS/BH | 2,127.65 |
| TARGET SOLUTIONS LEARNING | 7292 | TRAINING MATLS - FIRE/AMB | 399.50 |
| TERMINAL SUPPLY CO | 75193-00 | VEH MAINT - DPW | 41.94 |
| TERMINAL SUPPLY CO | 76333-00 | VEH MAINT - DPW | 81.02 |
| THE UPS STORE 5054 | 010815 | SHIPPING FEES | 23.44 |
| THOMPSONS LINEN SERVICE | 70483 12/14 | UNIFORMS-PW/CEM/PKS/EQ | 465.60 |
| THUNDER BAY ELECTRIC INC | 223008 | CONTRACTUAL SERVICES | 737.10 |
| THUNDER BAY ELECTRIC INC | 223029 | MAINT - LIGHTS | 2,215.41 |
| THUNDER BAY ELECTRIC INC | 223031 | TRAFF SIGNAL MAINT - MAJ ST | 16.15 |
| THUNDER BAY ELECTRIC INC | 223032 | MAINT - LIGHTS | 226.92 |
| THUNDER BAY ELECTRIC INC | 223033 | MAINT - XMAS LIGHTS | 32.29 |
| THUNDER BAY ELECTRIC INC | 223086 | LED UPGRADE - JOHNSON ST | 1,399.35 |
| THUNDER BAY ELECTRIC INC | 223030 | MAINT - PUBLIC SAFETY BLDG | 16.15 |
| TON O SUDS LAUNDROMAT | 010415 | LAUNDRY/UNIFORMS - FIRE/AMB | 294.80 |
| TRUE NORTH RADIO NETWORK | 54367 | ADVERTISING - DDA | 375.00 |
| UNITED WATER NACO LLC | 201422623 | CONT OPERATIONS 12/14 | 128,343.81 |
| UNITED WATER NACO LLC | 201422833 | CONT OPERATIONS 12/14 | 23,465.73 |
| UTILITY SERVICE CO INC | 359085 | MAINT - WATER TANKS | 8,892.54 |
| UTILITY SERVICE CO INC | 359086 | MAINT - WATER TANKS | 6,866.28 |
| VISA/ELAN FINANCIAL SERVICES | 1054 12/14 | SUPPLIES - CITY HALL | 2,045.00 |
| VISA/ELAN FINANCIAL SERVICES | 3660 12/14 | TR REG/EXAM FEE - BLDG | 190.00 |
| VISA/ELAN FINANCIAL SERVICES | 6116 01/15 | SUBSCR/SUPP/VEH MAINT - F/A/AMB DISP | 505.64 |
| VISA/ELAN FINANCIAL SERVICES | 8703 01/15 | SUPPLIES/TRAVEL EXP - DDA | 294.30 |
| VISA/ELAN FINANCIAL SERVICES | 8463 01/15 | TRAVEL EXPENSE - ASSESSOR | 6.34 |
| VISA/ELAN FINANCIAL SERVICES | 8471 01/15 | SUPPLIES/FOOD/SERVICE - IT/SEW/WATER | 479.93 |
| WEINKAUF PLUMBING & HEATING INC | 67525 | MAINT-PUBLIC SAFETY BLDG | 790.66 |
| WOLVERINE POWER SYSTEMS | 0095994-IN | MAINT - PUBLIC WORKS | 165.98 |
| YOUNG GRAHAM ELSENHEIMER & | 18191 | WATER RATE NEGOTIATIONS | 7,809.00 |
| | | Total: | 475,515.98 |

MEMORANDUM

TO: Mayor Waligora and Municipal Council Members
FROM: Karen Hebert, City Clerk/Treasurer/Finance Director
SUBJECT: Election Inspectors' Fees for 2015
DATE: January 8, 2015

Annually, recommendations for election inspector wages are presented to council. The election tabulators and ballots have been standardized in Michigan since 2004 and the inspectors as well as the voters are now familiar and comfortable with them.

Numerous changes in election law and equipment continue to make administering the elections more time-consuming for staff and election inspectors. The Electronic Poll Book was used for the first time in the August 2010 election. As expected with all new equipment and procedures, the preparation and training consumed hours of staff and precinct workers time. While it is much quicker to look up voters in the computer and to complete the end of the night tabulating, it also requires the election inspectors to review the process and machines before each election.

Due to the use of Electronic Poll Books, we must either have a printer at each precinct or modem the results to the County from City Hall. To avoid purchasing and maintaining 4 printers that we would use just a few times a year, City staff modem the results from City Hall.

My staff serve as the receiving board. They are responsible for checking the seals on ballot containers and confirming that all signatures and information entered in the poll book and statement of votes are correct. They also print the election reports generated from the poll book.

The City used a Counting Board (AVCB) for the first time at the November 2010 election. We used it again for the 2012 Presidential Election and 2014 August Primary and November General Election. Previously the Chairperson and Deputy would process the Absentee Ballots in the precinct. This was very difficult to do during busy elections and that is why we now use a counting board for the larger elections.

We average 24 Inspectors for each election, 6 Deputies and 6 Chairpersons. There are four Counting Board Inspector with one serving as the Chair. There are four receiving

board inspectors. On average the inspectors work one to two elections a year. The wages have been increased over the years to a fair and practical level. Precinct workers were given a 2% raise in 2010, no raise in 2011, 1% raise in 2012, no raise in 2013 and 1% in 2014. I would recommend the pay to remain the same as the 2014 rates.

HISTORICAL DATA – ELECTION PAY

| | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 |
|-------------|----------|----------|------------|------------|------------|------------|------------|------------|
| Inspector | \$125.00 | \$125.00 | \$127.50 | \$127.50 | \$129.00 | \$129.00 | \$130.00 | \$130.00 |
| Deputy | \$150.00 | \$150.00 | \$153.00 | \$153.00 | \$154.50 | \$154.50 | \$156.00 | \$156.00 |
| Chairperson | \$175.00 | \$175.00 | \$178.50 | \$178.50 | \$180.00 | \$180.00 | \$182.00 | \$182.00 |
| AVCB | | | \$9.11/hr | \$9.11/hr | \$9.11/hr | \$9.11/hr | \$9.11/hr | \$9.11/hr |
| AVCB Chair | | | \$12.75/hr | \$12.75/hr | \$12.75/hr | \$12.75/hr | \$12.75/hr | \$12.75/hr |

The AV Counting Board (AVCB) does not have standard starting and quitting times and will not have the average 14 hour work day as those election workers in the precincts. They will be scheduled according to the size of each election and anticipated number of absentee ballots. Therefore, the base pay is displayed as an hourly wage.



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

PROCLAMATION

WHEREAS, the friends of the Thunder Bay National Marine Sanctuary was established in October 2010, to support the mission of the Thunder Bay Marine Sanctuary – to identify, protect, conserve, and enhance the natural and maritime heritage resources, values, and qualities of the National Marine Sanctuary System for this and future generations throughout the nation; and

WHEREAS, the Thunder Bay International Film Festival, brought to the residents of Alpena through a joint effort of the San Francisco International Ocean Film Festival and the Thunder Bay National Marine Sanctuary, hopes to bring a larger ocean awareness, an environment for interactive learning, and inspiration for local filmmakers to the community; and

WHEREAS, the Thunder Bay International Film Festival will utilize the powerful form of visual communication film festivals offer as a means to communicate ocean and Great Lakes issues and bring cultural events to the Alpena and surrounding communities in the hope that these films inspire a shared vision of conservation of all marine environments through its stunning, sometimes controversial and always conversation-starting films; and

WHEREAS, the Great Lakes Region, often considered the “Third Coast,” is a vital part of global waterways, thus making global waterways issues our issues too; and

WHEREAS, the Thunder Bay International Film Festival explores waterways issues through some of the most impressive ocean and Great Lakes inspired films from around the world complemented by social events, educational opportunities, and discussions with award winning, internationally recognized filmmakers.

NOW, THEREFORE, I, Matthew J. Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**, the week of January 19, 2015, as:

THUNDER BAY INTERNATIONAL FILM FESTIVAL WEEK

in the City of Alpena.

Signed at Alpena, Michigan this 19th day of January 2015.

Matthew J. Waligora
Mayor





235 West Chisholm Street . Alpena, MI 49707 . Fax: (989) 356-3999
 Phone: Chamber (989) 354-4181 . Target (989) 354-2666

Target Alpena Development Corporation/
 Alpena Area Chamber of Commerce Economic Development

2014-2015 Quarterly Report

Please let me begin by thanking everyone for their support of our efforts over the past year. Following is our quarterly report from the last quarter of 2014.

At the present time, our SBDC activity is slower than the same time period in 2013. While overall investment numbers were lower this quarter, we're hopeful that additional investments will be captured as we move through the remainder of 2015. We are exploring introducing a series of small business workshops through the SBDC that will target both start up and existing businesses. The schedule for the seminars will be announced soon.

SBDC Activity 9/30/2014 through 12/31/2014

| | |
|-----------------------|--------|
| Clients | 91 |
| Contact and Prep Hour | 232.60 |

| | |
|-----------------------|-------|
| City of Alpena | |
| Contact and Prep Hour | 83.62 |

Impact:

| | |
|---------------------|---|
| New Business Starts | 3 |
| Jobs created | 6 |

Capital formation (personal investment and loans) - \$21,000

Increased sales (annual) - \$7,876,900 (Alpena County businesses)

As reported throughout 2014, overall employment opportunities, continued to increase across both our industrial and commercial sectors. Over the past year and a half we have been reporting the lowest unemployment rates in our eleven county region. This past November, Alpena County posted an unemployment rate of 5.8% (state avg. 5.7%). Please note that the last time that local unemployment rates fell below 6% was September 2005 (5.3%) and October 2000 (3.8%). The 300 plus new jobs coming with the previously announced development projects this year will certainly help to stabilize and drive our unemployment numbers lower in 2015.

Interest in our area remains high across a broad spectrum of developers who are assessing an Alpena option and our business development activities throughout the area are continuing in earnest. As we move forward, highly desired shovel-ready and turn-key sites will be at a premium.

As previously announced, our UAS test site initiative became a reality when we executed an agreement with NUAIR, the FAA designated UAS test site and their extended operational partners in Massachusetts. Our agreement created one of the largest academically-driven, industry-supported UAS testing and development alliances in the United States. While much work is yet to be conducted, we believe that over the long term, increased diversified commercial and civilian economic opportunities will be realized from it. We look forward to begin servicing customers in the spring of 2015.

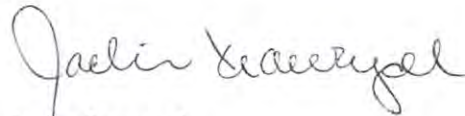
On January 13th, Target held a strategic planning meeting at which we prioritized our goals for 2015 – 2016. Many of the initiatives discussed centered on developing a robust riverfront, corridor development plans and also include the possibility of strategic real estate acquisitions by the organization.

We wish to thank you for your generous support of economic development and if we can be of any further assistance please don't hesitate to contact me. For specific activities, we encourage you to pay attention to our monthly email update.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jim Klarich', with a stylized flourish extending to the right.

Jim Klarich
Economic Development Director

A handwritten signature in blue ink, appearing to read 'Jackie Krawczak', with a stylized flourish extending to the right.

Jackie Krawczak
Executive Director

Memorandum



Date: January 14, 2015

To: Mayor Matt Waligora and City Council

Copy: Greg Sundin, City Manager

From: Adam Poll, Planning and Development Director *AP*

Subject: Planning Commission Member Nomination

With the departure of Mike Glowinski, the Planning Commission has a vacancy. Two applicants submitted applications and introduced themselves to the Planning Commission. The Planning Commission noted that they appreciated the enthusiasm of both applicants to serve and noted that both would make good Planning Commissioners.

As there is only one vacancy at this time, the majority of the Planning Commissioners have recommended the selection of Dan Mitchell. Although he is new to the area, he brings the experience of serving on the Kinross Planning Commission as well as the Kinross Village Council, where he drafted a number of ordinances including a medical marijuana ordinance. Dan is a retired Air Force veteran and recently moved here to be closer to his son, who works for the Michigan State Police.

Tara Stone also introduced herself to the Planning Commission. She has lived in downtown Alpena for a year, and currently is employed with Coastal Charter and Tours Inc. She has volunteered for a number of community activities including the DDA design committee and the Brown Trout festival.

Again, the Planning Commission noted that both applicants would appear to make good Planning Commissioners, and asked that the application for whomever is not chosen for the current vacancy is kept on file for future potential openings.

**RESUME FOR
APPOINTMENT TO
CITY BOARDS AND COMMISSIONS**

I AM INTERESTED IN: Planning Commission

NAME: Mitchell Danny O'Neal
(Please Print) (Last) (First) (Middle)

HOME ADDRESS: 221 W. Blair St. Alpena 49707 CP 906-630-0457
(Number/Street) (City/Zip) (Maiden Telephone)
HP 989-340-1633
(Telephone)

EMAIL ADDRESS: demitchl@yahoo.com
(Home) (Work)

BUSINESS ADDRESS: _____
(Number/Street) (City/Zip) (Telephone)

PLACE OF BIRTH: Princeton, Kentucky

ARE YOU A CITIZEN OF THE UNITED STATES? Yes [] No

I HAVE LIVED IN ALPENA Less than 30 Days YEARS

MILITARY HISTORY: (include honors received)
1973-1993 United States Air Force Retired in 1993
Veteran of Operation Desert Shield / Desert Storm

CIVIC ACTIVITIES (office held, honors, etc.)
Kincheloe +20 Committee, Kinross Boosters, Kinross Heritage Society
Kinross DPW Advisory Board, Kinross Planning Commission,
Elected twice as Trustee for Kinross Charter Township Board
Past Master Bethel Lodge 358 Free & Accepted Masons of Sault Ste. Marie, MI

LIST NAMES, ADDRESSES AND TELEPHONE NUMBER OF THREE REFERENCES NOT RELATED TO YOU:
Tony Fabrii 86 Woodlake Kincheloe, MI 49788 906-495-6030
Jeffery Marlatt 28675 S. Raben Rd Goetzville, MI 49736 906-297-2288
Robert N. Erickson 3219 S. Seymour Rd Sault Ste. Marie, MI 906-635-1324

EDUCATION:
High School North Marshall High School Calvert City, Ky
(Name & location)

Business or Vocational _____
(Name & location)

College or Technical _____
(Name & location)

Graduate or Professional _____
(Name & location)

EMPLOYMENT:

Present position of Employment: Retired (medical disability)
(Name of employing firm/owner)

(Number/Street) (City/State) (Zip) (Telephone)

FROM _____ TO _____

TITLE OF YOUR POSITION: _____

KIND OF BUSINESS/ORGANIZATION: _____

YOUR DUTIES AND RESPONSIBILITIES:

Previous Positions of Employment:

| COMPANY/ORGANIZATION | CITY/STATE | DATE OF EMPLOYMENT |
|---|----------------------|--------------------|
| <u>Dan The Handyman</u> <u>(Self Employed)</u> | <u>Kincheloe, MI</u> | <u>1999 - 2012</u> |

ADDITIONAL INFORMATION YOU WISH TO INCLUDE:
(Use separate sheet if necessary)

Have been involved in community since retirement from USAF.
Having been a member of the Kinross Township Planning Commission
learned to write or update ordinances and perform research.

IF APPOINTED, DO YOU PREFER YOUR MAIL SENT: BUSINESS _____ RESIDENCE

I hereby certify that this form is true and accurate to the best of my knowledge.

Danny J. Mitchell
(Signature) _____ (Date)

PLEASE RETURN TO: City Clerk's Office
208 N. First Avenue
Alpena, MI 49707

APPOINTMENT TO
CITY BOARDS AND COMMISSIONS

I AM INTERESTED IN: City Planning Commission

NAME: Stone Tara Lee
(Please Print) (Last) (First) (Middle) (Maiden)

HOME ADDRESS: 104 1/2 N. 2nd Ave. Alpena 916.7155
(Number/Street) (City/Zip) (Telephone)

EMAIL ADDRESS: travel@coastalcharter.us
(Home) (Work)

BUSINESS ADDRESS: 10027 M-32 Herron 379.7161
(Number/Street) (City/Zip) (Telephone)

PLACE OF BIRTH: Wayne Co.

ARE YOU A CITIZEN OF THE UNITED STATES? [X] Yes [] No

I HAVE LIVED IN ALPENA 1 yr. YEARS 8-31-2013

MILITARY HISTORY: (include honors received)

CIVIC ACTIVITIES (office held, honors, etc.)

HONORS AND ACTIVITIES

- Volunteer with the Chamber of Commerce DDA Design Committee; Lesslee Dort
- Volunteer with the Michigan Brown Trout ; Peggy Danokowski
- Volunteered as an usher with the Thunder Bay Theater
- Volunteered with the Junior League Organization in Grosse Pointe for the Designer Show houses; helped with room design and show cased rooms while greeting guest.
- Volunteered accounting services for a Non-Profit organization called Charity Music in Clinton Township.

2014 Board member
Zonta Club of
Alpena Tri county
area & Shelter.

EDUCATION:
High School John Glenn Westland MI 1988
(Name & location)

Business or Vocational _____
(Name & location)

College or Technical _____
(Name & location)

Graduate or Professional _____
(Name & location)

EMPLOYMENT:

Present position of Employment: Coastal Charter & Tours, Inc.
(Name of employing firm/owner)

10027 M-32 Herron MI 49744 379.7161
(Number/Street) (City/State) (Zip) (Telephone)

FROM June 2014 TO Present

TITLE OF YOUR POSITION: Operations manager

KIND OF BUSINESS/ORGANIZATION: Charter Bus

YOUR DUTIES AND RESPONSIBILITIES:

Coordinate Bus trips throughout North America
& Canada - Oversee Drivers' bus maintenance
Cleaning crews & all accounting functions.

Previous Positions of Employment:

| COMPANY/ORGANIZATION | CITY/STATE | DATE OF EMPLOYMENT |
|----------------------------------|------------|------------------------|
| <u>Alpena Paper & Supply</u> | | <u>9/2013 - 6/2014</u> |

ADDITIONAL INFORMATION YOU WISH TO INCLUDE:

(Use separate sheet if necessary)

I left my job downstate to pursue my life
in Alpena - I accepted a position with Alpena
Paper & Supply. I wanted to live downtown so I
could be active in the community. Love my hometown!!

IF APPOINTED, DO YOU PREFER YOUR MAIL SENT: BUSINESS RESIDENCE

I hereby certify that this form is true and accurate to the best of my knowledge.

D Stone
(Signature) (Date)

PLEASE RETURN TO: Human Resources
208 N. First Avenue
Alpena, MI 49707

Memorandum

To: Honorable Mayor and Council

From: Bill Forbush, Fire Chief

Date: January 14, 2015

Re: Need to replace rescue engine

The fire department operates several fire apparatus, including a 2000 E-One rescue pumper. This unit is our most heavily used fire vehicle and is used primarily to assist at EMS scenes within the city. It carries our rescue equipment, including the Jaws of Life, and a full complement of firefighting gear including a pump, tank and hose. This is often the last vehicle out, so it's important that it be able to respond to EMS and fire emergencies alike, without delay.

Our current vehicle has developed a significant leak in the water tank where the piping comes out. This prevents us from carrying over ½ a tank of water. To get to the tank repaired or replaced, it is necessary to unload all of the hose and disassemble the truck from the top. DPW Lead Mechanic Doug Roznowski has indicated that the City is not equipped for a repair of this magnitude, and R&R Fire Truck Repair has estimated \$5,000 to complete the work if replacement of the tank is not necessary. The vehicle also has extensive corrosion and 75,000 miles – twice that of any of our fire apparatus. It does, however, have trade-in value. Used, refurbished apparatus up to fifteen years old can be financed by smaller communities. Given its current condition, vendors have advised that it is worth about \$35,000 now, but that value will diminish over the next few months as we pass the fifteen year mark.

After consultation with Greg Sundin and Karen Hebert, we would like to replace this full-size fire pumper with a smaller, more efficient mini-pumper at this time. The proposed truck is built on a F550 chassis and is equipped with a 1500 gpm pump, 400 gallon tank and the ability to carry the necessary hose, but in a much smaller and less costly vehicle. Other communities that have switched from full size apparatus to “mini” or “quick attack” units for EMS assists have seen up to a 40% reduction in operating and maintenance costs. Additionally, smaller apparatus will address the longstanding public misperception of wastefulness by running a large fire truck to back up the ambulance on medical runs. It is necessary to place more personnel on scene on some medical calls to provide optimum patient care, and to provide additional equipment and capabilities in case there is a need to force entry, extricate a victim or address non-medical emergency needs. This is often the last unit out, so it must be ready to respond directly to a fire or accident if needed.



Unlike the current full-size apparatus with a replacement cost of almost \$400,000, we are able to put a mini-pumper in service for \$210,000. There is adequate funding capability in the Equipment Fund to facilitate the purchase, although we did revise the apparatus replacement schedule somewhat to accommodate other non-fire needs.

The fire command staff have all been fully briefed and are on board with this move to a more efficient vehicle for this purpose. Of course, other existing full-size apparatus will still be used to respond to fires in addition to the new unit.

Although the timeline is short on this project because of the trade-in value on the old unit, and its current issues that are not being repaired to avoid wasting money, we will still bid the purchase if authorized. There are several manufacturers of such units, including one in Michigan.

At this time, we are requesting Council authorization to put such a unit out to bid for purchase as quickly as possible. The bids will come back to Council for award.

Thank you very much for your consideration.



*Provider of Fire, Rescue and Emergency Services for the City of Alpena
and Advanced Life Support Ambulance for Alpena County*




Memorandum

Date: January 14, 2015

To: Greg Sundin, City Manager

Copy: Karen Hebert, City Clerk/Treasurer/Finance Director

From: Rich Sullenger, City Engineer 

Subject: Resolution of Support MDOT Category "A" Grant Application

In October, City Council authorized a resolution of support to apply for a Category "A" grant to partially fund the construction of a bypass route from Long Lake Avenue to Johnson Street through the former O'Connor property.

After submitting a letter of intent, staff was informed of several items needing attention prior to MDOT processing the actual Category "A" application.

The language of the resolution needs to be more specific to indicate that the City will not just be applying for the grant, but also show the commitment by the City to pay for design costs, construction engineering costs, permit fees, administrative costs, construction extras and overruns, and maintenance. The previous resolution only showed support for submitting the application.

After some internal discussion, the overall project has been reduced due to the limitations of grants and loans that can be obtained for this project. The City is applying for funding to complete Phase I of the by-pass project from Johnson Street, 700 feet north to the northern property line of the proposed brewery property. If City Council concurs with this application, they will need to pass a new resolution of support whereby the requested \$150,000 would be matched with \$361,247 in funding and in kind services to complete Phase I of the project.

MICHIGAN DEPARTMENT OF TRANSPORTATION CATEGORY "A"

GRANT APPLICATION

Moved by Council____ _____, seconded by Council____ _____, to support submission of an application for a Michigan Department of Transportation Category "A" Grant, in the amount of \$150,000 to partially fund the construction of Phase I of a bypass route from Long Lake Avenue to Johnson Street. If awarded, the City of Alpena does here by commit \$361,247 in match funds, as well as committing all resources necessary, both monetary and staff related, for design, construction engineering, permits, administrative costs, construction extras and overruns, and future maintenance of said road.

Carried by vote as follows:

Ayes :

Nays:

I, Karen Hebert, City Clerk of the City of Alpena, DO HEREBY CERTIFY: that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held January 19, 2015.

Signed the _____ day of January 2015

Karen Hebert
City Clerk