

COUNCIL PROCEEDINGS

January 6, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, and Polluch.

Absent: Councilwoman Shafto.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of December 16, 2002, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the following Consent Agenda items be approved:

1. Approval of Agenda – to adopt the printed agenda.
2. Bills Allowed – in the amount of \$244,699.57 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
3. City Clerk's Financial Report – July 1, 2002, to October 31, 2002.
4. One Mayoral Appointment to the City Planning Commission (One unexpired 3-year term expiring November 1, 2003) – John Werner.
5. Police and Fire Department Uniform Contract – 1-Year Extension with the Metropolitan Uniform Company.
6. Signal Cost Agreement with the Michigan Department of Transportation for the Ninth Avenue and Chisholm Street Intersection.
7. MDOT Safety Analysis of Chisholm Street from Eleventh Avenue to the George Washington Bridge.

Carried by unanimous vote.

COMPREHENSIVE ANNUAL FINANCIAL REPORT

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the Comprehensive Annual Financial Report, for the fiscal year ended June 30, 2002, as prepared by Straley, Ilsley & Lamp P.C. and the City Clerk/Treasurer/Finance Director's Office, be received and filed.

Carried by unanimous vote.

GENERAL FUND BALANCE

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the fund balance be reduced from a 15% minimum balance to a range of between

10 - 15%, per the City Clerk's memo dated December 18, 2002.

Carried by unanimous vote.

ORDINANCE NO. 03-332

Ordinance No. 03-332, being an Ordinance for the Mandatory Inspection of Residential Rental Properties in the City of Alpena, was given its first presentment (reading) by the City Attorney.

ELECTION INSPECTORS' FEES

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the fees for election inspectors for 2003 be set as follows:

Chairperson	\$128.29
Deputy Chairperson	121.05
Inspectors	112.15
Computer Center Inspectors	28.50

Carried by unanimous vote.

LITTER CONVEYORS AND TRANSFER BOARDS

The following sealed bids were received on December 27, 2002, for the purchase of litter conveyors and transfer boards:

Fisher Safety	\$6,984.00
Great Lakes Fire and Safety	7,884.00
Alpena Fire Equipment	8,058.00
Alpena Supply Company	8,258.68
AramSCO	8,290.00

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the bid of Fisher Safety, in the amount of \$6,984.00, for litter conveyors and transfer boards, be approved.

Carried by unanimous vote.

LEVEL A CSM SUITS

The following sealed bids were received on December 27, 2002, for the purchase of Level A CSM suits:

AramSCO	\$10,228.44
Advanced Glove and Safety	10,634.15
Alpena Supply Company	11,265.00
Appollo Fire Equipment	11,858.00
Great Lakes Fire and Safety	12,725.00
Fisher Safety	13,200.58
Alpena Fire Equipment	14,044.00

Moved by Councilman Polluch, seconded by Councilman Gilmet, that the bid of Aramsco, in the amount of \$10,228.44, for Level A CSM suits, be approved.

Carried by unanimous vote.

S.C.B.A. SYSTEMS AND SPARE CYLINDERS

The following sealed bids were received on December 27, 2002, for the purchase of S.C.B.A. systems and spare cylinders:

Argus Group	\$16,788.20
Westshore Fire	17,097.76
Fisher Safety	17,876.74
Alpena Fire Equipment	22,815.80
Alpena Supply	23,400.00

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the bid of Argus, in the amount of \$16,788.20, plus \$4,054.05 for an additional suit and two spare cylinders, be approved.

Carried by unanimous vote.

WATER RECYCLING PLANT

EMERGENCY BACKUP GENERATOR

The following sealed bids were received on December 10, 2002, for the emergency backup generator at the Water Recycling Plant:

Supply of Generator

Graham Power	\$ 92,928.00 *
Gen Power Products	102,144.00 *
Michigan Cat	111,800.00
Powertech Systems, Inc.	115,531.00

*Did not meet specifications

Installation of Generator

Timm Construction Company, LLC	\$147,450.00
DeVere Construction Company, Inc.	176,000.00
Cross Construction, LLC	183,506.00
J & D Construction Company, Inc.	227,000.00

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the bid of Michigan Cat, in the amount of \$111,800.00, for supply of the emergency backup generator, and the bid of Timm Construction Company, in the amount of \$147,450.00, for the installation of the generator, switchgear and building construction, be approved.

Carried by unanimous vote.

MICHIGAN WATERWAYS COMMISSION

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the City of Alpena present four recommendations to the Michigan Waterways Commission: 1) conversion of thirty-one transient slips to seasonal slips with fees assessed at Rate Area Two; 2) reduce transient slip fees by 20%; 3) dockage of two glass-bottom excursion boats at the marina; and 4) Sea Scouts SHIP 2000 lease renewal for one transient slip for moorage of their sloop and two dinghies, per the Assistant City Manager's memo dated December 27, 2002.

Carried by unanimous vote.

ALLTELL

Antennas on Ninth Avenue Water Tower

Moved by Councilman Karschnick, seconded by Councilman Polluch, that negotiations with ALLTELL for a lease agreement to place three antennas on the Ninth Avenue Water Tower, be authorized, contingent upon the performance of an intermodulation study.

Carried by unanimous vote.

CLOSED SESSION

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the Municipal Council adjourn to a closed session at 8:38 p.m. to discuss the purchase of property.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 8:38 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 8:45 p.m.

RECONVENE – OPEN SESSION

The Municipal Council reconvened in open session at 9:10 p.m.

On motion of Councilman Karschnick, seconded by Councilman Polluch, the Council adjourned at 9:10 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

January 8, 2003

The Municipal Council of the City of Alpena met in special session, upon the call of the Mayor, in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

2003-2009 CAPITAL IMPROVEMENT PLAN

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the 2003-2009 Capital Improvement Plan, be approved.

Carried by unanimous vote.

On motion of Councilman Karschnick, seconded by Councilman Gilmet, the meeting adjourned at 8:50 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

January 20, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of January 6, 2003, closed session of January 6, 2003, and special session of January 8, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the following Consent Agenda items be approved:

1. Approval of Agenda – to adopt the printed agenda.
2. Bills Allowed – in the amount of \$281,268.61 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
3. City Clerk's Financial Report – July 1, 2002, to November 30, 2002.

Carried by unanimous vote.

PUBLIC HEARING

Grant Application for Funding Under the Michigan State Housing Development Authority (MSHDA) Rental Rehabilitation Program

Mayor Ludlow announced a Public Hearing regarding the Grant Application for Funding Under the Michigan State Housing Development Authority (MSHDA) Rental Rehabilitation Program.

Carol Steiger, Executive Director, Montmorency Area Rural Community Housing (MARCH), spoke in support of the rental rehabilitation program and is interested in helping the City as a third party administrator.

Kay Breckenridge, Independent Living Supervisor, Child and Family Services of Northeast Michigan, who oversees Allen House, spoke in support of the rental rehabilitation program. Allen House is currently undergoing remodeling made possible by the MSHDA Rental Rehabilitation Program.

One written comment was received from Lori Werda. She stated that she had purchased an apartment that was in poor shape. She could not afford to repair it until she received grant money through the MSHDA Rental Rehabilitation Program. She now has a remodeled, safe place for her tenants to stay.

The public comment period was closed.

The Mayor declared the Public Hearing closed.

RESOLUTION NO. 2003-01

**RESOLUTION AUTHORIZING THE SUBMITTAL OF A
RENTAL REHABILITATION GRANT APPLICATION TO THE
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA)**

Moved by Councilwoman Shafto, seconded by Councilman Karschnick, that Resolution No. 2003-01, a resolution authorizing the submittal of a rental rehabilitation grant application to the Michigan State Housing Development Authority (MSHDA), be adopted.

Carried by unanimous vote.

ORDINANCE NO. 03-333

Ordinance No. 03-333, being an Ordinance Amending the Police Command, Police Patrol, and Fire Fighters' Retirement Ordinance, was given its first presentment (reading) by the City Attorney.

ORDINANCE NO. 03-334

Ordinance No. 03-334, being an Ordinance Adopting the Revised Uniform Traffic Code by Reference and Rescission of the City's Previously Adopted Uniform Traffic Code, was given its first presentment (reading) by the City Attorney.

ORDINANCE NO. 03-335

Ordinance No. 03-335, being an Ordinance Regulating the Operation of Snowmobiles in the City, was given its first presentment (reading) by the City Attorney.

MICH-E-KE-WIS DEMOLITION

The following sealed bids were received December 17, 2002, for demolition of the ice arena structure and zamboni building at Mich-e-ke-wis Park:

	<u>Base Bid</u>	<u>Alternate #1</u>
MacArthur Construction	\$ 24,900.00	\$ 14,900.00
O'Connor Investments	\$ 34,844.57	\$ 32,344.57
Environmental Excavating	\$127,955.00	\$107,955.00

Glawe, Inc.

\$343,032.00

NO BID

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the bid of MacArthur Construction, for the demolition of the ice arena and zamboni building at Mich-e-ke-wis, in the amount of \$24,900.00, be accepted.

Carried by unanimous vote.

APPROVAL OF PHILIP LUDLOW'S ABSTENTION FROM VOTING

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that Mayor Ludlow be allowed to abstain from the discussion and voting on the mandatory inspection of rental housing, rental inspection fee schedule, and hiring of a building inspector for the rental inspection program due to a conflict of interest.

Carried by vote as follows:

Ayes: Gilmet, Karschnick, Polluch, and Shafto.

Nays: None.

Not voting: Ludlow.

ORDINANCE NO. 03-332

Moved by Councilman Gilmet, seconded by Councilman Karschnick, that Ordinance No. 03-332, being an Ordinance for Mandatory Inspection of Residential Rental Properties in the City of Alpena, be adopted.

Carried by vote as follows:

Ayes: Gilmet, Karschnick, Polluch, and Shafto.

Nays: None.

Not voting: Ludlow

MANDATORY RENTAL INSPECTION FEE SCHEDULE

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the mandatory rental inspection fee schedule, be approved.

Carried by vote as follows:

Ayes: Karschnick, Polluch, Shafto, and Gilmet.

Nays: None.

Not voting: Ludlow

BUILDING INSPECTOR

Mandatory Rental Inspection Program

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, to approve

the job description for a building inspector and authorize the City Manager to hire a building inspector to implement the Mandatory Rental Inspection Program.

Carried by vote as follows:

Ayes: Polluch, Shafto, Gilmet, Karschnick.

Nays: None.

Not voting: Ludlow

On motion of Councilman Karschnick, seconded by Councilman Gilmet, the Council adjourned at 8:55 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

February 3, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of January 20, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the following Consent Agenda items be approved:

1. Approval of Agenda – to adopt the printed agenda.
2. Bills Allowed – in the amount of \$219,731.25 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
3. Water and Sewer Tap-In Fee Increase.

Carried by unanimous vote.

RETIREE HEALTH CARE FUND

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the resolution to establish the City of Alpena Retiree Health Care Fund in accordance with the authority of the Public Employee Health Care Fund Investment Act, Public Act 149 of 1999, be adopted.

Carried by unanimous vote.

ORDINANCE NO. 03-333

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that Ordinance No. 03-333, being an Ordinance Amending the Police Command, Police Patrol, and Fire Fighters' Retirement Ordinance, be adopted.

Carried by unanimous vote.

ORDINANCE NO. 03-334

Moved by Councilman Gilmet, seconded by Councilwoman Shafto, that

Ordinance No. 03-334, being an Ordinance Adopting the Revised Uniform Traffic Code by Reference and Rescission of the City's Previously Adopted Uniform Traffic Code, be adopted.

Carried by unanimous vote.

ORDINANCE NO. 03-335

Moved by Councilman Polluch, seconded by Councilman Karschnick, that Ordinance No. 03-335, being an Ordinance Regulating the Operation of Snowmobiles in the City, be adopted.

Carried by unanimous vote.

TRAFFIC ORDER NO. 1-03

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that Traffic Order No. 1-03, which increases the speed from 25 mph to 35 mph on Grant Street from Brooke Street to Hobbs Drive, be approved.

Carried by unanimous vote.

RESOLUTION NO. 2003-02

RESOLUTION OF INTENT TO APPLY FOR

FINANCIAL ASSISTANCE FOR FISCAL YEAR 2004

UNDER ACT NO. 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that Resolution No. 2003-02, a resolution of intent to apply for financial assistance for fiscal year 2004 under Act No. 51 of the Public Acts of 1951, as amended, be adopted.

Carried by unanimous vote.

CULLIGAN PLAZA FOUNTAIN REPLACEMENT

Moved by Councilman Karschnick, seconded by Councilman Polluch, that City staff continue to work with Tom Moran of Moran Iron Works on the fountain replacement project at Culligan Plaza.

Carried by unanimous vote.

On motion of Councilman Karschnick, seconded by Councilman Polluch, the Council adjourned at 7:40 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

February 17, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of February 3, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the following Consent Agenda items be approved:

1. Approval of Agenda – to adopt the printed agenda.
2. Bills Allowed – in the amount of \$233,880.04 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
3. City Clerk's Financial Report – July 1, 2002, to December 31, 2002.
4. One reappointment to the Building Authority – City Council appointment (three-year term expiring March 19, 2006) – Keith Wallace.
5. Appoint City Engineer as Traffic Engineer for purposes of Uniform Traffic Code.

Carried by unanimous vote.

SUMMER SEASONAL HELP AND RATES OF PAY

Moved by Councilman Karschnick, seconded by Councilman Gilmet, to authorize the hiring of seasonal employees for Public Works, Cemetery, Lifeguards, D.D.A., Marina, Engineering, and Assessor, per the memo from the City Manager dated February 5, 2003; and that the seasonal and year-around part-time employee wages be increased by \$0.20 per hour except for the City Gardener and water truck driver which would be increased by \$0.30 per hour.

Carried by unanimous vote.

On motion of Councilman Karschnick, seconded by Councilman Gilmet, the
Council adjourned at 7:08 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

March 3, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of February 17, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the following Consent Agenda items be approved:

1. Approval of Agenda – to adopt the printed agenda.
2. Bills Allowed – in the amount of \$235,164.50 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
3. Certificate of Appreciation – Allen Kelly – Retired from the Alpena Fire Department after 28 years and 1 month of service.
4. Amendment to 2003-2009 CIP – Northside Bi-Path Project.
5. One-Year Extension of Pavement Marking Contract with Clark Highway Services.
6. Three-Year Extension of DPW Uniform Contract with Thompson's Linen Service.
7. City Clerk's Financial Report – July 31, 2002, to January 31, 2003.

Carried by unanimous vote.

FLOW SENSOR

The following sealed bids were received February 11, 2003, for flow measuring equipment to be installed at the Water Treatment Plant:

Dave Ray & Associates	\$6,450.00	
Proflow Systems	\$8,550.00	Alternate \$3,950.00

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that the bid of Dave Ray & Associates, for the purchase of flow measuring equipment, in the amount of \$6,450.00, be accepted.

Carried by unanimous vote.

GREAT LAKES PROFESSIONAL ANGLING ASSOCIATION

FISHING TOURNAMENT

Moved by Councilman Gilmet, seconded by Councilwoman Shafto, that the request of the Great Lakes Professional Angling Association to hold a fishing tournament in Alpena on August 1-3, 2003, at no cost to the City, be approved, and that City staff will be available to provide assistance with logistical (permits, safety) planning of the event.

Carried by unanimous vote.

WILDLIFE SANCTUARY COMMITTEE

Annual Report and Budget Request

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the Wildlife Sanctuary Committee's Annual Report be received and filed, and that the Wildlife Sanctuary Committee's request for funding for fiscal year 2003-2004, in the amount of \$6,900.00, be approved.

Carried by unanimous vote.

HURON HUMANE SOCIETY

Annual Report and Budget Request

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the Huron Humane Society's Annual Report be received and filed, and that the Huron Humane Society's request for funding for fiscal year 2003-2004 be approved for the amount of \$13,200.00, to be paid quarterly.

Carried by unanimous vote.

BOYS AND GIRLS CLUB OF ALPENA

Annual Report and Budget Request

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the Boys and Girls Club of Alpena Annual Report be received and filed, and that the Boys and Girls Club of Alpena request for funding for fiscal year 2003-2004, in the amount of \$5,000.00 in exchange for 1,000 hours of community service, be approved.

Carried by unanimous vote.

FIREWORKS CONTRACT

Moved by Councilman Gilmet, seconded by Councilwoman Shafto, to extend the contract with Zambelli Fireworks Internationale for one year, and increase the City

budget by \$500.00 to \$5,000.00 beginning with fiscal year 2003-2004.

Carried by unanimous vote.

HARBOR MASTER OFFICE/DIVE SHOP LEASE

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that a one-year lease agreement between the City of Alpena and Randy Johnson of R.J. Dives, at a rental rate of \$309.00 per month, retroactive to March 1, 2003, and expiring February 28, 2004, for the Harbor Master Office/Dive Shop at the City Marina, be approved.

Carried by unanimous vote.

On motion of Councilman Karschnick, seconded by Councilwoman Shafto, the Council adjourned at 7:55 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

March 6, 2003

The Municipal Council of the City of Alpena met in special session upon the call of the City Clerk, at the ACC Center Building on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Karschnick, Polluch, Shafto, and Gilmet.

Absent: None.

The Municipal Council met in a special workshop session with the Alpena County Board of Commissioners, Alpena County Township Supervisors, and Alpena Township Board of Trustees to hear and comment on reports from the Air/Water Quality, Drainage, Public Safety, Roads, Recreation Commission, and Communications Committees. Facilitators for the meeting were Ann Diamond, Vernie Nethercut, and Carlene Przykucki.

The Pledge of Allegiance was recited.

Reports and updates were given by David Karschnick, City Councilman, for the Drainage Committee; Thomas Male, County Commissioner, for the Public Safety Committee; Marie Twite, Alpena Township Supervisor, for the Road Committee; Philip Ludlow, City Mayor, for the Communication Committee; John Gilmet, City Councilman, for the Air/Water Quality Committee; and Carol Shafto, City Councilwoman, for the Recreation Commission.

The Alpena Intergovernmental Council will have three meetings per year and will meet again June 5, 2003.

On motion of Councilman Karschnick, seconded by Councilman Polluch, the Council adjourned at 8:50 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

March 17, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of March 3, 2003, and special session of March 6, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the following Consent Agenda items be approved:

1. Approval of Agenda – to adopt the printed agenda.
2. Bills Allowed – in the amount of \$113,937.74 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.

Carried by unanimous vote.

ROTARY PLAYSCAPE STRUCTURE

The following sealed bids were received February 25, 2003, for a Rotary playscape structure at Starlite Beach Park:

	<u>Phase One</u>	<u>Phase Two</u>	<u>Phase Three</u>
Continental Leisure Sales	\$40,000.00	\$19,999.75	No Bid
Jennings of Michigan	\$39,966.00	\$19,987.00	\$9,999.00
DP Hoffman, Inc.	\$34,254.00	\$15,254.00	\$6,830.00
Michigan Playgrounds, Inc.	\$40,000.00	\$20,000.00	\$10,000.00
Play Environments, Inc.	\$40,000.00	\$20,000.00	Multiple Options
Miracle	\$40,832.00	\$20,424.00	No Bid
Recreation Unlimited	\$50,665.00	\$34,060.00	No Bid

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the bid of Continental Leisure Sales, for a Rotary playscape structure, in the amount of \$40,000.00 for Phase One; \$19,999.75 for Phase Two, be accepted; and that the location of the playscape be set in accordance with the rectangular area located behind

the Beach Motel as illustrated on the aerial photo presented to Council on March 17, 2003.

Carried by unanimous vote.

WATER RECYCLING PLANT LABORATORY RENOVATION

The following sealed bids were received March 11, 2003, for laboratory renovations at the Water Recycling Plant:

Timm Construction	\$88,275.00
-------------------	-------------

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that the bid of Timm Construction, for laboratory renovations at the Water Recycling Plant, in the amount of \$88,275.00, be accepted.

Carried by unanimous vote.

TARGET ALPENA DEVELOPMENT CORPORATION

Annual Report and Budget Request

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the Target Alpena Development Corporation's Annual Report be received and filed, and that the Target Alpena Development Corporation's request for funding for fiscal year 2003-2004, in the amount of \$40,000.00, be approved.

Carried by unanimous vote.

HURON UNDERCOVER NARCOTICS TEAM (HUNT)

Annual Report and Budget Request

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that the Huron Undercover Narcotics Team's (HUNT) Annual Report be received and filed, and that the HUNT's request for funding for fiscal year 2003-2004, in the amount of \$33,000.00, be approved.

Carried by unanimous vote.

ALPENA CITY BAND

Annual Report and Budget Request

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the Alpena City Band's Annual Report be received and filed, and that the Alpena City Band's request for funding for fiscal year 2003-2004, in the amount of \$11,000.00, be approved.

Carried by unanimous vote.

MDOT REQUEST – REMOVAL OF PARKING

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the request of the Michigan Department of Transportation to remove on-street parking from Wisner to Crapo Streets, as part of the street improvements to State Street (US-23), be tabled until April 7, 2003, and that support for pedestrian safety crossing measures be requested from Representative Gillard and Senator Stamas.

Carried by unanimous vote.

FIRE ACT GRANT

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that the Public Safety Director be authorized to apply for a FIRE Act Grant, for 20 self-contained breathing apparatus units (SCBA) and 30 spare cylinders, in the amount of \$102,000.00, with a local match of \$10,200.00.

Carried by unanimous vote.

RESOLUTION NO. 2003-03

RESOLUTION TO AMEND SECTION 4.15 OF CITY CHARTER

(SALE OF CITY PROPERTY)

Moved by Councilman Karschnick, seconded by Councilman Polluch, that Resolution No. 2003-03, a resolution to amend section 4.15 of the City Charter (Sale of Property), to permit the Municipal Council to sell any property purchased or acquired for the express purpose of economic development without the approval of the voting electorate per the City Planner/Administrative Aide's memo dated March 11, 2003, be adopted.

Carried by unanimous vote.

On motion of Councilman Karschnick, seconded by Councilwoman Shafto, the Council adjourned at 8:25 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

April 7, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of March 17, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the following Consent Agenda items be approved:

1. Approval of Agenda – to adopt the printed agenda.
2. Bills Allowed – in the amount of \$366,965.99 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
3. City Clerk's Financial Report – July 1, 2002, to February 28, 2003.
4. Three Reappointments to the Rental Housing Committee – City Council Appointments (two-year term expiring April 15, 2005) – Alan Bakalarski, Michael Kearly, and James O'Neil.
5. Request from McGyver Enterprises Incorporated to Transfer Ownership of 2002 Class C-SDM Licensed Business with Entertainment and Dance Permit and Official Permit (Food) Located at 1100 State Avenue, Alpena, Michigan, from Thunderbird Ventures, LLC.

Carried by unanimous vote.

AMENDED RESOLUTION NO. 2003-03

RESOLUTION AMENDING SECTION 4.15 OF CITY CHARTER

(SALE OF CITY PROPERTY)

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that Amended Resolution No. 2003-03, a resolution amending the language in Section 4.15 of the City Charter (Sale of Property), be adopted.

Carried by unanimous vote.

OIL FIRED STEAMER

The following sealed bids were received March 11, 2003, for an oil fired steamer for use in the distribution system at the Water Recycling Plant:

ABC's of Steam Equipment	\$5,953.00 (did not meet specs)
Carquest Auto Parts	\$6,157.78
Hotsy of Mid-Michigan	\$6,975.00
ABC's of Steam Equipment	\$7,122.00

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the bid of Carquest Auto Parts, for an oil fired steamer, in the amount of \$6,157.78, be accepted.

Carried by unanimous vote.

REPLACEMENT AIR COMPRESSOR

The following sealed bids were received February 11, 2003, for a replacement air compressor at the Water Treatment Plant:

Northern Industrial Supply	\$5,513.00
Alpena Supply	\$8,685.00

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the bid of Northern Industrial Supply, for a replacement Air Compressor at the Water Treatment Plant, in the amount of \$5,513.00, be accepted.

Carried by unanimous vote.

APPROVAL OF DAVE KARSCHNICK'S ABSTENTION FROM VOTING

Moved by Councilman Gilmet, seconded by Councilman Polluch, that Councilman Karschnick be allowed to abstain from the discussion and voting on the request of Hollywood School of Beauty to extend the Dial-A-Ride services boundary.

Carried by vote as follows:

Ayes: Gilmet, Polluch, Shafto, and Ludlow.

Nays: None.

Not voting: Karschnick.

REQUEST FOR EXTENSION OF DIAL-A-RIDE SERVICES BOUNDARY

Hollywood School of Beauty

Moved by Councilman Gilmet, seconded by Councilwoman Shafto, that the request of Hollywood School of Beauty to extend the Dial-A-Ride services boundary west on M-32, be referred to City staff for study and that recommendations be brought back to the Municipal Council on April 14, 2003.

Carried by vote as follows:

Ayes: Polluch, Shafto, Ludlow, and Gilmet.

Nays: None.

Not voting: Karschnick.

SKATEBOARD DEMONSTRATION AT RIVERSIDE SKATE PARK

Moved by Councilwoman Shafto, seconded by Councilman Karschnick, that the request of Mike Hamilton to allow a team of skateboarders from the Daykare Skateboard Company to hold a skateboard demonstration at Riverside Skate Park and permission to accept donations from spectators to offset the team's expenses, be approved.

Carried by unanimous vote.

ALPENA COAST GUARD FACILITY

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that City staff be directed to develop an agreement with the United States Coast Guard to lease City property and construct a Coast Guard Station in Alpena, per the City Engineer's memo dated April 1, 2003, be approved.

Carried by unanimous vote.

MICHIGAN DEPARTMENT OF TRANSPORTATION

IMPROVEMENTS TO US 23/STATE AVENUE

AND CONSIDERATION OF PEDESTRIAN CROSSWALKS

Moved by Councilwoman Shafto, seconded by Councilman Karschnick, that the City supports the Michigan Department of Transportation's removal of on-street parking on State Avenue from Wisner Street to Crapo Street to allow widening of the roadway from two lanes to three lanes with a center left-turn lane to improve traffic flow and safety with the understanding that the City and the Alpena Transportation Service Center will study and develop recommendations regarding the installation of pedestrian crossings on State Avenue/U.S. 23.

Carried by unanimous vote.

REQUEST FOR PEDESTRIAN CROSSINGS

ON US 23/STATE AVENUE

Moved by Councilman Gilmet, seconded by Councilman Karschnick, to receive and file correspondence from State Representative Gillard, State Senator Stamas, and

Alpena Transportation Service Center Manager, Scott Thayer, regarding pedestrian crossings on U.S. 23/State Avenue, and that, Councilwoman Shafto will represent the City in future meetings on the U.S. 23/State Avenue widening project in regard to the installation of pedestrian crossings.

Carried by unanimous vote.

ANNUAL CITY SIDEWALK REPLACEMENT CONTRACT

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the annual City Sidewalk Replacement Contract be bid out for 2003 with renewal options, per the City Engineer's memo dated March 18, 2003.

Carried by unanimous vote.

COASTAL ZONE MANAGEMENT PROGRAM GRANT

LaMarre Park Improvements

Moved by Councilman Karschnick, seconded by Councilman Gilmet, to authorize the Mayor and Clerk to execute the grant agreements for the LaMarre Park Improvements with the Michigan Department of Environmental Quality under the Coastal Zone Management Program, at a project cost of \$85,500.00 with a City match of \$49,000.00.

Carried by unanimous vote.

CLOSED SESSION

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the Municipal Council adjourn to a closed session at 7:37 p.m. to discuss the purchase of property.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 7:37 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 7:42 p.m.

RECONVENE – OPEN SESSION

The Municipal Council reconvened in open session at 8:10 p.m.

On motion of Councilman Karschnick, seconded by Councilwoman Shafto, the Council adjourned at 8:10 p.m.

ATTEST:

Karen Hebert
City Clerk

PHILIP LUDLOW
MAYOR

COUNCIL PROCEEDINGS

April 21, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of April 7, 2003, and closed session of April 7, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the following Consent Agenda items be approved:

1. Approval of Agenda – to adopt the printed agenda.
2. Bills Allowed – in the amount of \$95,988.18 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
3. Addition of Compensable Meetings for City Council – 2003. 1) HUNT Board of Directors.
4. Request by Jeff Werth, Coachman Park LLC, for Lot Split, Lots 20 and 21, at 340, 350, and 370 Long Rapids Plaza.

Carried by unanimous vote.

PORTA-JOHN CONTRACT RENEWAL

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that the porta-john contract with Hall's Serv-All, with an average 3.67% increase over the life of the contract, be extended for three years through May 31, 2005.

Carried by unanimous vote.

WEED SPRAYING

The following sealed bids were received March 7, 2003, for weed spraying:

<u>Service</u>	<u>TruGreen Chemlawn</u>	<u>Company One</u>
Round Up	\$45.00/hour	\$35.00/hour
Rejex-it	\$48.00/hour	\$100.00/hour
Sterilization	\$55.00/hour/280/acre	\$35.00/hour/150/acre
Herbicide-Mid May	\$50.00/acre	\$75.00/acre
Herbicide-Mid Sept.	\$70.00/acre	\$92.00/acre

Moved by Councilman Karschnick, seconded by Councilman Polluch, that a three-year weed spraying contract with TruGreen Chemlawn, at an estimated annual cost of \$6,295.00, be accepted.

Carried by unanimous vote.

CITY SIDEWALK PROGRAM

The following sealed bids were received April 15, 2003, for 2003 City Sidewalk Program:

Zann Construction	\$123,378.00
Hunt Bros. Poured Walls, Inc.	\$124,850.00
Glawe, Inc.	\$134,570.00

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the bid of Zann Construction, for the 2003 City Sidewalk Program, in the amount of \$123,378.00, be accepted, and the property owner sidewalk rate be established at \$1.75 per square foot.

Carried by unanimous vote.

APPROVAL OF DAVE KARSCHNICK'S ABSTENTION FROM VOTING

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that Councilman Karschnick be allowed to abstain from the discussion and voting on the request of Hollywood School of Beauty to extend the Dial-A-Ride services boundary.

Carried by vote as follows:

Ayes: Gilmet, Polluch, Shafto, and Ludlow.

Nays: None.

Not voting: Karschnick.

EXTENSION OF DIAL-A-RIDE SERVICES BOUNDARY

Moved by Councilwoman Shafto, seconded by Councilman Polluch, to expand the Dial-A-Ride service area along M-32 West an additional ¼ mile to Walter Street, for a six-month trial period as outlined by the City Planner/Administrative Aide, with a report brought back to Council after the six-month trial period; and that the City Planner/Administrative Aide be authorized to seek funding to conduct an operational review of the DART system.

Carried by vote as follows:

Ayes: Polluch, Shafto, Ludlow, and Gilmet.

Nays: None.

Not voting: Karschnick.

PLAN COMMISSION CASE NO. 03-Z-01

**REZONING OF THE REAR OF PROPERTY LOCATED AT 320 LONG RAPIDS
PLAZA FROM RM-1 (MULTIPLE FAMILY RESIDENTIAL DISTRICT) TO OS-1
(OFFICE SERVICE DISTRICT) REQUESTED BY DR. JAMES WOLF**

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, to direct the City Attorney to prepare the petition in ordinance form to rezone a parcel of land located at 320 Long Rapids Plaza from RM-1 to OS-1, per the City Planner/Administrative Aide's memo dated April 9, 2003.

Carried by unanimous vote.

RESOLUTION NO. 2003-04

**RESOLUTION AUTHORIZING THE SUBMISSION OF A MICHIGAN COASTAL
MANAGEMENT PROGRAM (MCMP) GRANT APPLICATION FOR A STARLITE
BEACH/MICH-E-KE-WIS PARK MASTER PLAN AND A SHORELINE PARKS
LINKAGE UPGRADE PLAN**

Moved by Councilman Gilmet, seconded by Councilman Karschnick, that Resolution No. 2003-04, a resolution authorizing the submission of a Michigan Coastal Management Program (MCMP) grant application for a Starlite Beach/Mich-e-ke-wis Park Master Plan and a Shoreline Parks Linkage Upgrade Plan, be approved, with a maximum local match of \$6,000.00.

Carried by unanimous vote.

CHANGE ORDER NO. 1

Marina Building Improvements

Moved by Councilman Gilmet, seconded by Councilwoman Shafto, that Change Order No. 1 for door renovation at the Marina Sales Store and renovations to the dockmaster's fuel building, in the amount of \$8,180.00, be approved.

Carried by unanimous vote.

CITY-INITIATED SPECIAL ASSESSMENTS

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the following City-initiated Special Assessments, be approved: 1) Sidewalk Sub-Precinct

Program – Year Three; 2) Johnson Street Curb and Gutter Improvement; 3) Long Rapids Road from Bagley Street to Approximately 850' East of Pinecrest Street – Curb and Gutter Improvement; and 4) Storm Sewer and Related Infrastructure Improvements for Oxbow Development.

Carried by unanimous vote.

On motion of Councilman Karschnick, seconded by Councilwoman Shafto, the Council adjourned at 8:02 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

May 5, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, and Polluch.

Absent: Councilmember Shafto.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of April 21, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the following Consent Agenda items be approved:

1. Approval of Agenda – to adopt the printed agenda.
2. Bills Allowed – in the amount of \$414,892.58 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
3. City Clerk's Financial Report – July 1, 2002, to March 31, 2003.

Carried by unanimous vote.

2003-2004 PROPOSED BUDGET

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the proposed 2003-2004 Budget as submitted by the City Manager and City Clerk, be received and tabled until the meeting of May 19, 2003, at 7 p.m., at which time a Public Hearing will be held.

Carried by unanimous vote.

NATIONWIDE PLAN DOCUMENT AMENDMENT

Domestic Relations Order Option

Moved by Councilman Karschnick, seconded by Councilman Polluch, to approve the Domestic Relations Amendment to the Nationwide Plan Document.

Carried by unanimous vote.

SALE OF CITY PROPERTY

U.S. 23 North

Moved by Councilman Gilmet, seconded by Councilman Polluch, to approve the sale of the 1.26 acre parcel of U.S. 23 North property to Gary Kadrich for \$70,000.00

and authorize the City Attorney to work with Century 21 to finalize the sale.

Carried by unanimous vote.

RESOLUTION NO. 2003-06

RESOLUTION SETTING DATE OF JUNE 2, 2003, FOR HEARING ON NECESSITY

FOR SPECIAL ASSESSMENT PROJECT NO. 108

SUBPRECINCT PROGRAM – YEAR THREE

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that Resolution No. 2003-06, a resolution setting date of June 2, 2003, for Hearing on Necessity for Special Assessment Project No. 108, and which includes sidewalk improvements and related ancillary work, be adopted.

Carried by unanimous vote.

RESOLUTION NO. 2003-07

RESOLUTION SETTING DATE OF JUNE 2, 2003, FOR HEARING ON NECESSITY

FOR SPECIAL ASSESSMENT PROJECT NO. 109

Moved by Councilman Gilmet, seconded by Councilman Polluch, that Resolution No. 2003-07, a resolution setting date of June 2, 2003, for Hearing on Necessity for Special Assessment Project No. 109, and which includes curb and gutter and related ancillary work along the following streets, be adopted:

Johnson Street – from approximately 1,205 feet northwesterly of Woodward Avenue to 3,877 feet southeasterly of Woodward Avenue – affecting Alpena Community College and Besser Company property only

Carried by unanimous vote.

RESOLUTION NO. 2003-08

RESOLUTION SETTING DATE OF JUNE 2, 2003, FOR HEARING ON NECESSITY

FOR SPECIAL ASSESSMENT PROJECT NO. 110

Moved by Councilman Polluch, seconded by Councilman Karshnick, that Resolution No. 2003-08, a resolution setting date of June 2, 2003, for Hearing on Necessity for Special Assessment Project No. 110, and which includes curb and gutter and related ancillary work along the following streets, be adopted:

Long Rapids Road from Bagley Street to approximately 830 feet east of Pinecrest

Carried by unanimous vote.

RESOLUTION NO. 2003-09

RESOLUTION SETTING DATE OF JUNE 2, 2003, FOR HEARING ON NECESSITY

FOR SPECIAL ASSESSMENT PROJECT NO. 111

Moved by Councilman Karschnick, seconded by Councilman Polluch, that Resolution No. 2003-09, a resolution setting date of June 2, 2003, for Hearing on Necessity for Special Assessment Project No. 111, and which includes storm sewer improvements and related infrastructure work per the development agreement described as follows, be adopted:

Oxbow Development – Walden Properties

Carried by unanimous vote.

RESOLUTION NO. 2003-10

RESOLUTION SETTING DATE OF JUNE 2, 2003, FOR HEARING ON NECESSITY

FOR SPECIAL ASSESSMENT PROJECT NO. 112

Moved by Councilman Gilmet, seconded by Councilman Polluch, that Resolution No. 2003-10, a resolution setting date of June 2, 2003, for Hearing on Necessity for Special Assessment Project No. 112, and which includes curb and gutter and related ancillary work along the following streets, be adopted:

Bolton Street – from Avery Street to Huron Street

Carried by unanimous vote.

ARMORY GARAGE

The following sealed bids were received April 25, 2003, for the sale of the Armory Garage property:

Gauthier & Spaulding Fisheries	\$65,000.00
--------------------------------	-------------

Moved by Councilman Karschnick, seconded by Councilman Polluch, to approve the sale of the Armory Garage property to Gauthier & Spaulding Fisheries, in the amount of \$65,000.00, and authorize the City staff and City Attorney to finalize the sale.

Carried by unanimous vote.

DNA LIFEPRINT PROGRAM

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the City contribute a maximum of \$1,000.00, for City children only, to the DNA Lifeprint Program sponsored by the Bank of Alpena.

Carried by unanimous vote.

HURON HUMANE SOCIETY, INC.

Impound Facility Service Agreement

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the Impound Facility Service Agreement for 2003-2004 between the Huron Humane Society and the City, be approved.

Carried by unanimous vote.

ORDINANCE NO. 03-336

Ordinance No. 03-336, being an Ordinance Providing that the Code of Ordinances of the City of Alpena be Amended by Revising Ordinance No. 148 of Said Code; Rezoning Rear Portion of Property Located at 320 Long Rapids Plaza from RM-1 (Multiple Family Residential District) to OS-1 (Office Service District), was given its first presentment (reading) by the Assistant City Attorney.

CLOSED SESSION

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the Municipal Council adjourn to a closed session at 7:32 p.m. to discuss Clerical Union negotiations.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 7:32 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 7:38 p.m.

RECONVENE – OPEN SESSION

The Municipal Council reconvened in open session at 8:11 p.m.

On motion of Councilman Karschnick, seconded by Councilman Gilmet, the Council adjourned at 8:11 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Julie Krajniak
Deputy City Clerk

COUNCIL PROCEEDINGS

May 19, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of May 5, 2003, and closed session of May 5, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the following Consent Agenda items be approved:

1. Approval of Agenda – to adopt the printed agenda.
2. Bills Allowed – in the amount of \$221,097.70 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
3. Two Mayoral Reappointments to the Downtown Development Authority (two 4-year terms expiring 6/02/07) – Gary Graham and Dennis Schultz.
4. One City Council Reappointment to the Harbor Advisory Committee (one 3-year term expiring 5/19/06) – Ed Retherford.

Carried by unanimous vote.

PUBLIC HEARING

2003-2004 Budget

Mayor Ludlow announced a Public Hearing on the proposed 2003-2004 Budget and on amendments to the 2002-2003 Budget.

No citizens from the audience addressed the Council during the Public Hearing. The City Clerk did not receive any written communications concerning the budget.

The City Clerk published a notice of the Public Hearing in the Alpena News, as required by the City Charter and State Statute.

The Mayor declared the Public Hearing closed.

2003-2004 BUDGET

Amendments

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the 2003-2004 Budget be amended to show the Marina Fee Schedule Update.

Carried by unanimous vote.

BUDGET ADOPTION RESOLUTION

2003-2004

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that the 2003-2004 Budget be adopted; that the Administrative Salaries for 2003-2004 be adopted; and that the Comprehensive Fee schedule be adopted, with the revised fees effective July 1, 2003, and fees proposed for revision requiring an ordinance change be effective upon the effective date of the ordinance amendment.

Carried by unanimous vote.

RESOLUTION NO. 2003-05

APPROPRIATIONS RESOLUTION

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that Resolution No. 2003-05, which appropriates funds for the approved 2003-2004 Budget, and which sets the 2003 millage rates and which authorizes the City Treasurer to collect the 2003 property taxes, be adopted.

Carried by unanimous vote.

2002-2003 BUDGET

Amendments

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the 2002-2003 Budget be amended to show the estimated revenues and expenditures as itemized in the center columns of the 2003-2004 Budget titled "Estimated Current Year - 6/30/03".

Carried by unanimous vote.

COUNTY-WIDE TIRE CLEAN-UP

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the City will contribute \$2,500.00 toward the County-wide tire clean-up.

Carried by unanimous vote.

ORDINANCE NO. 03-336

Moved by Councilwoman Shafto, seconded by Councilman Karschnick, that Ordinance No. 03-336, being an Ordinance Providing that the Code of Ordinances of the City of Alpena be Amended by Amending and Revising Ordinance No. 148 of Said Code; Rezoning Rear Portion of Property Located at 320 Long Rapids Plaza from RM-1 (Multiple Family Residential District) to OS-1 (Office Service District), be adopted.

Carried by unanimous vote.

RESOLUTION NO. 2003-13

**RESOLUTION TO AMEND SECTION 4.13 (PUBLICATION) AND SECTION 4.16
(PUBLICATION OF COUNCIL PROCEEDINGS) OF CITY CHARTER**

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that Resolution No. 2003-13, a resolution to amend section 4.13 (Publication) and section 4.16 (Publication of Council Proceedings), be adopted.

Carried by unanimous vote.

HUDSON MOTOR SALES, INC.

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the City Assessor be authorized to execute a purchase agreement with Hudson Motor Sales, Inc. for right-of-way property needed for intersection improvements at Chisholm Street and Eleventh Avenue.

Carried by unanimous vote.

WEST END LAUNDROMAT

Moved by Councilman Polluch, seconded by Councilwoman Shafto, that the City Assessor be authorized to execute a purchase agreement with West End Laundromat for right-of-way property needed for intersection improvements at Chisholm Street and Eleventh Avenue.

Carried by unanimous vote.

RESOLUTION NO. 2003-11

STATEMENT OF NECESSITY

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that Resolution No. 2003-11, a resolution of statement of necessity on condemnation of a parcel of property owned by James Christensen (the Muffler Man Shop) at 1002 W. Chisholm Street for intersection improvements at Chisholm Street and Eleventh Avenue in the City of Alpena, be adopted.

Carried by unanimous vote.

**RESOLUTION NO. 2003-12
DECLARATION OF TAKING**

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that Resolution No. 2003-12, a resolution of declaration of taking on condemnation of a parcel of property owned by James Christensen (the Muffler Man Shop) at 1002 W. Chisholm Street for intersection improvements at Chisholm Street and Eleventh Avenue in the City of Alpena, be adopted.

Carried by unanimous vote.

**CHANGE ORDER NO. 1
Annual Bituminous Asphalt Repair Contract**

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that Change Order No. 1, in the amount of \$59,550.00, to permit Goodrich Asphalt Paving to perform the resurfacing work under the annual Bituminous Asphalt Repair Contract, per the City Engineer's memo dated May 14, 2003, be approved.

Carried by unanimous vote.

**CHANGE ORDER NO. 2
Chip Seal Surfacing of Gravel Streets**

Moved by Councilman Gilmet, seconded by Councilman Polluch, that Change Order No. 2, in the amount of \$27,963.00, to permit MacArthur Construction to perform the third chip seal, per the City Engineer's memo dated May 12, 2003, be approved.

Carried by unanimous vote.

**CITY MARINA
State Centralized Reservation System Contract**

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the City of Alpena enter into a contract with the Michigan Department of Natural Resources Parks and Recreation Bureau for transient boat slip revenue collection by a centralized reservation system at the City of Alpena Marina, effective through October 31, 2004.

Carried by unanimous vote.

On motion of Councilman Karschnick, seconded by Councilman Polluch, the Council adjourned at 8:04 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

June 2, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of May 19, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the following Consent Agenda items be approved:

1. Approval of Agenda – to adopt the printed agenda.
2. Bills Allowed – in the amount of \$174,558.77 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
3. City Clerk's Financial Report – July 1, 2002, to April 30, 2003.
4. City Council Rules of Procedure Recommendations.
5. Michigan Department of Transportation (MDOT) Contract No. 03-5233, Johnson Street Improvement Project from U.S. 23, Chisholm Street, to Walnut Street.

Carried by unanimous vote.

APPOINTMENT

Building Inspector

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the City Manager's appointment of Mike Kieliszewski as the Building Inspector, with a starting date of June 17, 2003, at a starting salary of \$30,408.00, be confirmed.

Carried by unanimous vote.

PUBLIC HEARING

Special Assessment Project No. 108

Mayor Ludlow announced a Public Hearing on Proposed Special Assessment No. 108 – Sidewalk Subprecinct Program – Year Three. Richard Sullenger, City Engineer, reported on the sidewalk bids received and the cost associated with the

project. The Special Assessment rate would be \$2.03 per square foot, which is 70% of the cost incurred by the City to have the contract in place and the sidewalk work performed.

Bruno Hirzel, 201 Catherine Street, objected to the sidewalk assessment. He stated that since this location has no sidewalk, why does it need it now. He questioned who it would benefit.

There were a number of written comments received by the City Clerk; Daniel Marquardt, Thomas VanDuinen of DeZaak Management, Inc., Ray Hozeska, and Michael Ableidinger of W.G. Benjey, Inc. all were opposed to the sidewalk program. Ray Hozeska later withdrew his protest.

The public comment period was closed.

The Mayor declared the Public Hearing closed.

SIDEWALK SUBPRECINCT PROGRAM

The following sealed bids were received on May 20, 2003, for the Sidewalk Subprecinct Program:

Hunt Brothers Poured Walls, Inc.	\$193,291.60
Zann Construction	208,771.48
James O. Nye Mason	215,375.36
Glawe, Inc.	235,588.15

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the bid of Hunt Brothers Poured Walls, Inc., for the as-bid, unit prices totaling \$193,291.60 for the Sidewalk Subprecinct Program – Year Three, be accepted.

Carried by unanimous vote.

RESOLUTION NO. 2003-15

RESOLUTION-DETERMINATION OF NECESSITY FOR 2003 SPECIAL ASSESSMENT PROJECT NO. 108

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that Resolution No. 2003-15 which determines that Special Assessment Project No. 108 to be a necessary local and public improvement; which authorizes that of the \$215,551.00 estimated cost of the said project that \$156,732.44 shall be specially assessed to said district; which instructs the City Assessor to prepare the special assessment roll, and which includes construction of certain sidewalk improvements and ancillary work described as follows, be adopted:

Project No. 108

Sidewalk Subprecinct Program – Year Three

A portion of Voting Precincts 1, 2, and 3 will be done under this program and generally include the following areas:

In Voting Precinct 3: All street segments in an area bounded by the centerlines of Washington from Eleventh to Tuttle, Tuttle, Seventh, Tawas, Twelfth, Chisholm, Thunder Bay River and Evergreen Cemetery. Also, an area bounded by the centerlines of Eighth, Seventh, Tawas, and Sable.

In Voting Precinct 2: All street segments in an area bounded by the centerlines of Second, Wessel, Miller, and the shores of Thunder Bay. Also, the southside of Ford, Fletcher to Miller.

In Voting Precinct 1: All street segments in an area bounded by the centerlines of Seventh, Chisholm, State, Prentiss, the shores of Thunder Bay and Thunder Bay River.

Carried by unanimous vote.

PUBLIC HEARING

Special Assessment Project No. 109

Mayor Ludlow announced a Public Hearing on Proposed Special Assessment No. 109. Richard Sullenger, City Engineer, presented an overview of the proposed project. No citizens addressed the Council during the hearing. The City Clerk informed the Council that she had not received any written objections to the proposed special assessment.

The Mayor declared the Public Hearing closed.

RESOLUTION NO. 2003-16

RESOLUTION-DETERMINATION OF NECESSITY FOR 2003 SPECIAL ASSESSMENT PROJECT NO. 109

Moved by Councilman Gilmet, seconded by Councilman Polluch, that Resolution No. 2003-16, which determines that Special Assessment Project No. 109 to be a necessary local and public improvement; which authorizes that of the \$631,382.95 estimated cost of said project that \$19,796.00 shall be specially assessed to said district; which instructs the City Assessor to prepare the special assessment roll; and which includes certain curb and gutter and related ancillary work upon and along the following streets and parts of streets, be adopted:

Johnson Street from Approximately 1,205 Feet Northwesterly of Woodward Avenue to 3,877 Feet Southeasterly of Woodward Avenue Affecting Alpena Community College and Besser Company Property Only

Carried by unanimous vote.

PUBLIC HEARING

Special Assessment Project No. 110

Mayor Ludlow announced a Public Hearing on Proposed Special Assessment No. 110. Richard Sullenger, City Engineer, presented an overview of the proposed project.

Dan Cary, 511 Long Rapids Road, objected to the special assessment and stated that the improvements would not benefit him, it would just create more traffic. He also questioned the higher cost to homeowners for this project versus the Johnson Street project.

Steve Tretinik, 410 Long Rapids Road, objected to the special assessment and stated that he agreed with Mr. Cary in that he does not see a benefit to himself from this improvement.

A representative from Kingdom Hall, 351 Long Rapids Road, had questions on the location of the improvements and how their trees and landscaping will be impacted.

Bernadette Schuelke, 587 Long Rapids Road, stated that she agreed with Mr. Cary and Mr. Tretinik's comments and that all this improvement will do is create more traffic.

The City Clerk informed the Council that she had not received any written objections to the proposed special assessment.

The Mayor declared the Public Hearing closed.

RESOLUTION NO. 2003-17

**RESOLUTION-DETERMINATION OF NECESSITY FOR
2003 SPECIAL ASSESSMENT PROJECT NO. 110**

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that Resolution No. 2003-17, which determines that Special Assessment Project No. 110 to be a necessary local and public improvement; which authorizes that of the \$803,530.50 estimated cost of said project that \$42,044.73 shall be specially assessed to said district; which instructs the City Assessor to prepare the special assessment roll; and which includes certain curb and gutter and related ancillary work upon and along the following streets and parts of streets, be adopted:

Long Rapids Road from Bagley Street to Approximately 830' East of Pinecrest

Carried by unanimous vote.

PUBLIC HEARING

Special Assessment Project No. 111

Mayor Ludlow announced a Public Hearing on Proposed Special Assessment No. 111. Richard Sullenger, City Engineer, presented an overview of the proposed project.

Bernadette Schuelke, 587 Long Rapids Road, was concerned about how far back were trees going to be removed.

The City Clerk informed the Council that she had not received any written objections to the proposed special assessment.

The Mayor declared the Public Hearing closed.

RESOLUTION NO. 2003-18

**RESOLUTION-DETERMINATION OF NECESSITY FOR
2003 SPECIAL ASSESSMENT PROJECT NO. 111**

Moved by Councilman Gilmet, seconded by Councilman Karschnick, that Resolution No. 2003-18, which determines that Special Assessment Project No. 111 to be a necessary local and public improvement; which authorizes that of the \$1,771,016.00 estimated cost of said project that per the executed development agreement \$100,000.00 shall be specially assessed to said district; which instructs the City Assessor to prepare the special assessment roll; and which includes certain storm sewer improvements and related infrastructure work for Walden Properties, be adopted:

Oxbow Development – Walden Properties

Carried by unanimous vote.

PUBLIC HEARING

Special Assessment Project No. 112

Mayor Ludlow announced a Public Hearing on Proposed Special Assessment No. 112. Richard Sullenger, City Engineer, presented an overview of the proposed project. No citizens addressed the Council during the hearing. The City Clerk informed the Council that she had not received any written objections to the proposed special assessment.

The Mayor declared the Public Hearing closed.

RESOLUTION NO. 2003-19
RESOLUTION-DETERMINATION OF NECESSITY FOR
2003 SPECIAL ASSESSMENT PROJECT NO. 112

Moved by Councilman Polluch, seconded by Councilwoman Shafto, that Resolution No. 2003-19, which determines that Special Assessment Project No. 112 to be a necessary local and public improvement; which authorizes that of the \$70,087.50 estimated cost of said project that \$9,261.84 shall be specially assessed to said district; which instructs the City Assessor to prepare the special assessment roll; and which includes certain street, curb and gutter improvements upon and along the following streets and parts of streets, be adopted:

Bolton Street from Avery Street to Huron Street

Carried by unanimous vote.

RESOLUTION NO. 2003-14
RESOLUTION JOINTLY RETAINING VARNUM, RIDDERING, SCHMIDT & HOWLETT
WITH OTHER MUNICIPALITIES FOR RENEWAL OF CABLE TV FRANCHISE
AGREEMENT WITH CHARTER COMMUNICATIONS

Moved by Councilman Gilmet, seconded by Councilman Polluch, that Resolution No. 2003-14, a resolution authorizing the City Manager to retain Varnum, Riddering, Schmidt & Howlett jointly with other municipalities for renewal of a cable TV franchise agreement with Charter Communications, be adopted.

Carried by unanimous vote.

2003 RESURFACING PROJECT

Phase I

The following sealed bids were received May 27, 2003, for Phase I of the 2003 resurfacing project:

<u>Contractor</u>	<u>Alley</u>	<u>Wessel/Ford</u>
Everett Goodrich, Inc.	\$18,300.00	\$37,600.00
Schwartz Excavating & Contracting, Inc.	\$20,336.25	\$43,475.00
DeVere Construction Co., Inc.	\$23,076.25	\$43,900.00

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that the bid of Everett Goodrich, Inc., in the amount of \$55,900.00, be accepted.

Carried by unanimous vote.

FRANKLIN C. (TANKY) MCKIM MEMORIAL

Avery Park

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the request of Michele McKim to have a tree planted and a permanent marker installed at Avery Park in honor of Franklin C. (Tanky) McKim commemorating his years of service to the City of Alpena, be approved.

Carried by unanimous vote.

CHANGE ORDER NO. 2

Annual Bituminous Asphalt Repair Contract

Moved by Councilman Gilmet, seconded by Councilwoman Shafto, that Change Order No. 2, in the amount of \$41,275.00, to permit Goodrich Asphalt Paving to perform resurfacing work on Palm Street, from Long Lake Avenue to Beebe Street, and Huron Street, from Palm Street to Owen Street, per the City Engineer's memo dated May 27, 2003, be approved.

Carried by unanimous vote.

CLOSED SESSION

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the Municipal Council adjourn to a closed session at 8:04 p.m. to discuss Clerical Union negotiations.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 8:04 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 8:16 p.m.

RECONVENE – OPEN SESSION

The Municipal Council reconvened in open session at 8:40 p.m.

On motion of Councilman Karschnick, seconded by Councilman Gilmet, the Council adjourned at 8:40 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

June 5, 2003

The Municipal Council of the City of Alpena met in special session upon the call of the City Clerk, at the Alpena Community College Center Building, Granum Theatre on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Karschnick, and Shafto.

Absent: Councilmembers Gilmet and Polluch.

The Municipal Council met in a special workshop session with the Alpena County Board of Commissioners, Alpena County Township Supervisors, and Alpena Township Board of Trustees to hear and comment on reports from the Air/Water Quality, Drainage, Public Safety, Communications, Recreation Commission, and Road Committees. Facilitators for the meeting were Ann Diamond, Vernie Nethercut, and Carlene Przykucki.

The Pledge of Allegiance was recited.

Reports and updates were given by Don Wyman, County Commissioner, for the Air/Water Quality Committee; David Karschnick, City Councilman, for the Drainage Committee; Thomas Male, County Commissioner, for the Public Safety Committee; Philip Ludlow, City Mayor, for the Communication Committee; and Carol Shafto, City Councilwoman, for the Recreation Commission.

The Alpena Intergovernmental Council will meet again September 4, 2003.

Tom Kellogg, Northeast Michigan Council of Governments (NEMCOG) Transportation Planner, Richard Deuell, NEMCOG Community Planner, and Kevin Makarewicz, NEMCOG Professional Engineer gave a special presentation of the Road Committee on the Alpena Area-Wide Comprehensive Transportation Plan.

On motion of Councilman Karschnick, seconded by Councilwoman Shafto, the Council adjourned at 8:40 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

June 16, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, and Polluch.

Absent: Councilmember Shafto.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of June 2, 2003, closed session of June 2, 2003, and special session of June 5, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the following Consent Agenda item be approved:

1. Bills Allowed – in the amount of \$456,324.27 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.

Carried by unanimous vote.

RETIREMENT BOARD

Post-Retirement Lump Sum Payment

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the report and recommendation of the Retirement Board regarding a post-retirement lump sum payment of \$57,500.00 prorated on years of service and years of retirement for City retirees who have been retired for five years or more, be approved.

Carried by unanimous vote.

EQUITABLE 457 PLAN DOCUMENT AMENDMENTS

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the Equitable 457 Plan Document amendments, as outlined by Russell Courtney, Jr., which include a Normal Retirement Age Catch-Up Option, clarification from the IRS on rollover options and participant loans not being permitted under the plan, be approved.

Carried by unanimous vote.

WATER AND SEWER RATE-SETTING FORMULA

Moved by Councilman Gilmet, seconded by Councilman Polluch, to approve the

Letter of Understanding between the City and Township to extend the water and sewer rate-setting formula until June 30, 2005, and authorize the Mayor and City Clerk to execute the agreement.

Carried by unanimous vote.

VALVE REPLACEMENTS

The following quotes were received for the replacement of valves at the Water Treatment Plant:

Kennedy Industries	\$ 8,252.00
Alpena Supply	\$ 9,794.00
Etna Supply	\$11,004.00

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the quote of Kennedy Industries, in the amount of \$8,252.00, be accepted.

Carried by unanimous vote.

CHART RECORDER PURCHASE

The following quotes were received for the replacement of four chart recorders to be installed on filter beds at the Water Treatment Plant:

A.B.B. Inc.	\$6,688.00
S. W. Controls – Earth Tech	\$7,640.00
S. W. Controls – Courville Technical Services	\$7,640.00

Moved by Councilman Polluch, seconded by Councilman Karschnick, that the quote of A.B.B. Inc., in the amount of \$6,688.00, be accepted.

Carried by unanimous vote.

MODEL 225 IBM xSERIES SERVER

The following sealed bids were received June 10, 2003, for a Model 225 IBM xSeries Server:

IBM Direct	\$7,437.00
Inacomp Computer Centers	\$8,050.00
Zones, Inc.	\$8,077.63
Precision Data Products, Inc.	\$8,220.64
Integrated Systems Consultants	\$8,276.61
Chowen and Associates, Inc.	\$8,567.53

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the bid of IBM Direct, in the amount of \$7,437.00, be accepted.

Carried by unanimous vote.

COMPUTER WORKSTATION REPLACEMENT

The following sealed bids were received June 10, 2003, for a Computer Workstation Replacement:

IBM Direct	\$ 7,141.50
Zones, Inc.	\$ 7,170.00
Integrated Systems Consultants	\$ 7,918.15
Computer Consultant Services	\$ 7,997.00
Inacomp Computer Centers	\$ 8,385.00
Precision Data Products, Inc.	\$ 8,429.85
PC House Doctor	\$ 8,430.00
Chowen and Associates, Inc.	\$ 8,520.00
Duffy Computers and Supplies	\$ 8,835.00
Dell Marketing	\$ 9,090.00
Thor Computing	\$ 9,675.00
Northern Web	\$ 9,764.25
Gateway, Inc.	\$10,005.00

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the bid of IBM Direct, in the amount of \$7,141.50, be accepted.

Carried by unanimous vote.

NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Gauging Station

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that City staff be authorized to continue to negotiate with the National Oceanic and Atmospheric Administration on the location and design of a gauging station on the Thunder Bay River.

Carried by unanimous vote.

On motion of Councilman Karschnick, seconded by Councilman Gilmet, the Council adjourned at 7:42 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

July 7, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of June 16, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the following Consent Agenda item be approved:

1. Bills Allowed – in the amount of \$531,932.14 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. City Clerk's Financial Report – July 1, 2002, to May 31, 2003.
3. Certificates of Appreciation.
 - 1) Phillip Wisner – Retired from the Alpena Police Department after 28 Years and 1 Month of Service.
 - 2) John Prieur – Retired from the Department of Public Works after 31 Years and 10 Months of Service.
 - 3) James McCallum – Retired from the Alpena Fire Department after 22 Years and 7 Months of Service.
4. Signal Upgrade – Chisholm Street and Eleventh Avenue.
5. Request for Raffle Sale by Target Alpena Development Corporation for the Benefit of the Thunder Bay National Marine Sanctuary and Underwater Preserve (Subject to Target's Submittal of a Current Corporate Certificate of Good Standing).

Carried by unanimous vote.

AMENDED RESOLUTION NO. 2002-13

AMENDMENT TO THE CITY CHARTER REGARDING

PUBLICATION OF COUNCIL MINUTES

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that Amended Resolution No. 2002-13, a resolution amending the City Charter regarding publication of Council minutes, be adopted.

Carried by unanimous vote.

RESOLUTION NO. 2003-20

**RESOLUTION-NOTICE OF FILING ROLL WITH CLERK FOR PUBLIC
INSPECTION-NOTICE OF MEETING OF COUNCIL ACTING AS BOARD OF REVIEW
FOR 2003 SPECIAL ASSESSMENT PROJECT NO. 108
(SIDEWALK IMPROVEMENTS)**

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that Resolution No. 2003-20, which accepts the Special Assessment roll of the 2003 Special Assessment District No. 108 as duly certified and presented by the Assessor, and which sets August 4, 2003, as the date for review of said Special Assessment roll by the Council sitting as a Board of Review, be adopted.

Carried by unanimous vote.

RESOLUTION NO. 2003-21

**RESOLUTION-NOTICE OF FILING ROLL WITH CLERK FOR PUBLIC
INSPECTION-NOTICE OF MEETING OF COUNCIL ACTING AS BOARD OF REVIEW
FOR 2003 SPECIAL ASSESSMENT PROJECT NO. 109
(JOHNSON STREET)**

Moved by Councilman Gilmet, seconded by Councilman Polluch, that Resolution No. 2003-21, which accepts the Special Assessment roll of the 2003 Special Assessment District No. 109 as duly certified and presented by the Assessor, and which sets August 4, 2003, as the date for review of said Special Assessment roll by the Council sitting as a Board of Review, be adopted.

Carried by unanimous vote.

RESOLUTION NO. 2003-22

**RESOLUTION-NOTICE OF FILING ROLL WITH CLERK FOR PUBLIC
INSPECTION-NOTICE OF MEETING OF COUNCIL ACTING AS BOARD OF REVIEW
FOR 2003 SPECIAL ASSESSMENT PROJECT NO. 110
(LONG RAPIDS ROAD)**

Moved by Councilman Polluch, seconded by Councilwoman Shafto, that Resolution No. 2003-22, which accepts the Special Assessment roll of the 2003 Special Assessment District No. 110 as duly certified and presented by the Assessor, and which sets August 4, 2003, as the date for review of said Special Assessment roll by the

Council sitting as a Board of Review, be adopted.

Carried by unanimous vote.

RESOLUTION NO. 2003-23

**RESOLUTION-NOTICE OF FILING ROLL WITH CLERK FOR PUBLIC
INSPECTION-NOTICE OF MEETING OF COUNCIL ACTING AS BOARD OF REVIEW
FOR 2003 SPECIAL ASSESSMENT PROJECT NO. 111
(OXBOW DEVELOPMENT – WALDEN PROPERTIES)**

Moved by Councilman Gilmet, seconded by Councilman Polluch, that Resolution No. 2003-23, which accepts the Special Assessment roll of the 2003 Special Assessment District No. 111 as duly certified and presented by the Assessor, and which sets August 4, 2003, as the date for review of said Special Assessment roll by the Council sitting as a Board of Review, be adopted.

Carried by unanimous vote.

RESOLUTION NO. 2003-24

**RESOLUTION-NOTICE OF FILING ROLL WITH CLERK FOR PUBLIC
INSPECTION-NOTICE OF MEETING OF COUNCIL ACTING AS BOARD OF REVIEW
FOR 2003 SPECIAL ASSESSMENT PROJECT NO. 112
(BOLTON STREET)**

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that Resolution No. 2003-24, which accepts the Special Assessment roll of the 2003 Special Assessment District No. 112 as duly certified and presented by the Assessor, and which sets August 4, 2003, as the date for review of said Special Assessment roll by the Council sitting as a Board of Review, be adopted.

Carried by unanimous vote.

**ELEVENTH AVENUE/CHISHOLM STREET
INTERSECTION IMPROVEMENTS**

The following sealed bids were received on May 28, 2003, for improvements to the Eleventh Avenue/Chisholm Street intersection:

Schwartz Excavating & Contracting	\$41,454.35
Glawe Inc.	\$55,741.42
Cordes Excavating	\$56,089.75
Environmental Excavating	Did Not Meet Requirements

Moved by Councilman Gilmet, seconded by Councilman Karschnick, that the bid

by Schwartz Excavating & Contracting in the amount of \$41,454.35, be accepted pending Michigan Department of Transportation approval of the contract.

Carried by unanimous vote.

MICHIGAN LIGHTHOUSE PROJECT

Moved by Councilman Karschnick, seconded by Councilman Gilmet, to authorize City staff to investigate the ownership of the Alpena Light by the City of Alpena; and that the terms of ownership and maintenance be brought back to Council for final approval.

Carried by unanimous vote.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION FORMER FLETCHER PAPER MILL SITE

Moved by Councilman Karschnick, seconded by Councilman Polluch, to support the Alpena Marc project for the redevelopment of the former Fletcher Paper Company site and authorize the submission of the Notice of Intent to the Michigan Economic Development Corporation for the public infrastructure improvements supporting the private development.

Carried by unanimous vote.

DIAL-A-RIDE TRANSPORTATION OPERATIONS CONTRACT City of Alpena and Prell's Services

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that the three-year contract renewal for the period July 1, 2003 through June 30, 2006, for the operation of the Dial-A-Ride System by Prell's Services, per the memo from the City Planner/Administrative Aide dated June 26, 2003, be approved; and to authorize the Mayor and City Clerk to execute the contract.

Carried by unanimous vote.

MARINA OPERATIONS CONTRACT RENEWAL City of Alpena and Thunder Bay Shores Marine

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the three-year contract renewal for the period December 1, 2003 through November 30, 2006, for the operation of the City Marina, per the memo from the Assistant City Manager dated June 25, 2003, be approved; and to authorize the Mayor and City Clerk to execute the contract.

Carried by unanimous vote.

CLOSED SESSION

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the Municipal Council adjourn to a closed session at 8:15 p.m. to discuss the status of labor negotiations with the Clerical Union.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 8:15 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 8:30 p.m.

RECONVENE – OPEN SESSION

The Municipal Council reconvened in open session at 8:43 p.m.

CLERICAL UNION CONTRACT

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the Clerical Union Contract, be approved.

Carried by unanimous vote.

On motion of Councilman Karschnick, seconded by Councilwoman Shafto, the Council adjourned at 8:45 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

July 21, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of July 7, 2003, and closed session of July 7, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$534,439.59 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. City Clerk's Financial Report – July 1, 2002, to June 30, 2003.
3. Michigan Municipal League – 2003 Election of Workers' Compensation Fund Trustees.
4. Six-Month Extension to Purchase Agreement with Gary Kadrich for U.S. 23 North Property.

Carried by unanimous vote.

COUNCIL POLICY STATEMENT NO. 11

Revisions to Mich-e-ke-wis Park Shelter Rental

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that Council Policy Statement No. 11, Mich-e-ke-wis Park Shelter, be amended to include the following provisions and revisions per the memo from the City Clerk dated July 10, 2003.

1. All references to the ice arena were removed
2. The shelter will be used as a warming shelter for the outdoor ice rink from December 15 through April 1 of each year
3. In the Administrative Policies section, a hold harmless paragraph was added
4. In the Scheduling section, the application deadlines were clarified
5. In the Deposits and Rents section, fees were established
6. The entire section on "for profit" rentals was deleted

7. In the Park Rules Section, all rules were made consistent with other parks, i.e. park hours are 8 a.m. to 11 p.m.
8. The Rental Agreement language was made consistent with the policy.

Carried by unanimous vote.

RESOLUTION NO. 2003-25

RESOLUTION AUTHORIZING AUTOMATIC CLEARING

HOUSE (ACH) AND ELECTRONIC TRANSACTIONS

AND

COUNCIL POLICY STATEMENT NO. 47

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that Resolution No. 2003-25, which authorizes ACH and electronic transactions; and Council Policy Statement No. 47, ACH & Electronic Transactions Policy, which designates to the Treasurer and Deputy Treasurer for the City of Alpena the responsibility for complying with all ACH agreements, documenting all transactions and using internal controls to monitor the use of the transactions, be adopted.

Carried by unanimous vote.

RESOLUTION NO. 2003-26

RESOLUTION AUTHORIZING AMENDMENT TO INSTALLMENT PURCHASE

AGREEMENT BETWEEN THE CITY OF ALPENA AND CITIZENS BANK

FOR U.S. 23 NORTH PROPERTY

Moved by Councilman Gilmet, seconded by Councilman Polluch, that Resolution No. 2003-26, which authorizes the Installment Purchase Agreement entered into on August 11, 2000, between the City of Alpena and Citizens Bank for the purchase of U.S. 23 North Property, be amended to reflect a new interest rate of 3.750 percent.

Carried by unanimous vote.

PERSONNEL COMMITTEE RECOMMENDATION

Extension of City Manager's Contract

Moved by Councilman Karschnick, seconded by Councilman Gilmet, to extend the City Manager's contract for a two year term from October 16, 2004, to October 16, 2006, per the terms and conditions of the City Manager's Employment Agreement dated

July 21, 2003, and that the Mayor and City Clerk/Treasurer/Finance Director be directed to execute said Agreement.

Carried by unanimous vote.

EXPANSION OF DOWNTOWN DEVELOPMENT

AUTHORITY DISTRICT

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, to authorize City staff to begin the process to expand the Downtown Development Authority district to include that property owned by Alpena Marc, LLC along the Thunder Bay River to Ninth Avenue.

Carried by unanimous vote.

NEIGHBORHOOD ENTERPRISE ZONE

Moved by Councilwoman Shafto, seconded by Councilman Karschnick, to authorize City staff to begin the process of establishing a Neighborhood Enterprise Zone in the downtown area.

Carried by unanimous vote.

CLOSED SESSION

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the Municipal Council adjourn to a closed session at 8:04 p.m. to discuss the status of ongoing litigation.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 8:04 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 8:12 p.m.

RECONVENE – OPEN SESSION

The Municipal Council reconvened in open session at 8:50 p.m.

On motion of Councilman Gilmet, seconded by Councilman Karschnick, the Council adjourned at 8:50 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

August 4, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of July 21, 2003, and closed session of July 21, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$352,009.53 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. Amendment to SAF Grant No. 455741-68 (Former Fletcher Paper Company) to Include Adjacent Railroad Property to Fund Environmental Assessment Work.

Carried by unanimous vote.

BOARD OF REVIEW

2003 Special Assessment Project No. 108

Sidewalk Subprecinct Program – Year Three

Mayor Ludlow announced that the Municipal Council was meeting as a Board of Review to review the 2003 Special Assessment Project No. 108 as certified by the City Assessor. On June 2, 2003, the hearing of necessity was held and it was determined that the sidewalk program was a necessary public improvement and was unanimously approved by the Council. The purpose of the Board of Review hearing is to determine if errors were made in the frontage or in the multiplication on any citizen's property included in the special assessment roll.

The Public Comment section was opened. No citizens addressed the Council during the hearing.

The City Clerk informed the Council that she had received no written comments

for the August 4, 2003, Board of Review.

There was one public comment and nine written comments from the June 2, 2003, Public Hearing that the City Engineer reported on:

Bruno Hirzel of 201 Catherine Street stated at the June 2, 2003, Public Hearing, that he had some safety concerns with his large garage door opening and injuring a passer by.

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that the sidewalk assessment for Bruno Hirzel at 201 Catherine Street be approved as originally assessed and that the sidewalk be installed as close to the street as possible.

Carried by unanimous vote.

The first written comment was from Daniel Marquardt at 603 S. Ninth Avenue. Mr. Marquardt stated that his sidewalk had been damaged by a large tree and also stated that landowners should pay 50 percent rather than 70 percent of sidewalk maintenance and improvements.

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the sidewalk assessment for Daniel Marquardt at 603 S. Ninth Avenue will be assessed at the revised amount as presented by the City Engineer on August 4, 2003.

Carried by unanimous vote.

The second written comment was from DeZaak Management at 1116 Ford Avenue. Mr. VanDuinen questioned the location and length of sidewalk to be replaced as well as tree damage.

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that the sidewalk assessment for DeZaak Management at 1116 Ford Avenue will be assessed at the revised amount as presented by the City Engineer on August 4, 2003.

Carried by unanimous vote.

The third written comment was from DeZaak Management at 1134 Ford Avenue. Mr. VanDuinen questioned the condition of a portion of the sidewalk and tree damage.

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the sidewalk assessment for DeZaak Management at 1134 Ford Avenue will be assessed at the revised amount as presented by the City Engineer on August 4, 2003.

Carried by unanimous vote.

The fourth written comment was from DeZaak Management at 1116 N. Second

Avenue. Mr. VanDuinen stated that the sidewalk was torn out by the previous owners for sewer service work and should have been replaced by them.

Moved by Councilman Polluch, seconded by Councilwoman Shafto, that the sidewalk assessment for DeZaak Management at 1116 N. Second Avenue, be approved as originally assessed.

Carried by unanimous vote.

The fifth written comment was from DeZaak Management at 422 Saginaw Street. Mr. VanDuinen stated that he did not feel that the sidewalk needed to be replaced.

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the sidewalk assessment for DeZaak Management at 422 Saginaw Street, be approved as originally assessed.

Carried by unanimous vote.

The sixth written comment was from Ray Hozeska at 409 Saginaw Street. Mr. Hozeska stated that his sidewalk was in better condition than others in the neighborhood and questioned how replacement is determined.

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that the sidewalk assessment for Ray Hozeska at 409 Saginaw Street, be approved as originally assessed.

Carried by unanimous vote.

The seventh written comment was from W.G. Benjey, Inc. at 351 Cavanaugh. Mr. Ableidinger stated that parking in front of the building could become an issue if the sidewalk were placed where it traditionally goes.

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the sidewalk assessment for W.G. Benjey, Inc. at 351 Cavanaugh, be approved as originally assessed. The sidewalk will be placed as close to the building as possible.

Carried by unanimous vote.

The eighth written comment was from Richard Donakowski at 714 Tawas Street. Mr. Donakowski stated that he did not understand the criteria the City uses in determining the need to replace sidewalk.

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the sidewalk assessment for Richard Donakowski at 714 Tawas Street will be assessed at the revised amount as presented by the City Engineer on August 4, 2003.

Carried by unanimous vote.

The ninth written comment was from Thunder Bay Manufacturing at 500 S. Tenth Avenue, McKinley, 415 Fair Avenue. Ms. Joanne Gallagher stated that there are discrepancies in the property descriptions for Thunder Bay Manufacturing in regard to the proposed sidewalk improvements.

Moved by Councilwoman Shafto, seconded by Councilman Karschnick, that the sidewalk assessment for Thunder Bay Manufacturing at 500 S. Tenth Avenue, McKinley, 415 Fair Avenue, be approved as originally assessed.

Carried by vote as follows:

Ayes: Karschnick, Polluch, Shafto, and Ludlow.

Nays: Gilmet.

City Engineering Assistant, Steve Shultz, reported that the County of Alpena has not made an official protest regarding sidewalk installation along S. Eleventh Avenue by the fairgrounds, but they suggested that they were already signed up for sidewalk under the voluntary program. A search of City records did not find a sidewalk installation request from the County of Alpena. Resolution No. 1996-27 describes that a bikepath should be installed in the Eleventh Avenue right of way through a grant and if a grant cannot be obtained then a sidewalk would be constructed via a special assessment.

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the sidewalk assessment for Alpena County at S. Eleventh Avenue, 601 S. Eleventh Avenue, be approved as originally assessed.

Carried by unanimous vote.

City Engineering Assistant, Steve Shultz, also reported a request to review a sidewalk assessment for Anna Lee at 901 S. Ninth Avenue.

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the sidewalk assessment for Anna Lee at 901 S. Ninth Avenue, be voided.

Carried by unanimous vote.

The Mayor declared the Board of Review Public Hearing closed.

RESOLUTION NO. 2003-27

RESOLUTION CONFIRMING ROLL FOR

2003 SPECIAL ASSESSMENT PROJECT NO. 108

Moved by Councilman Gilmet, seconded by Councilman Polluch, that Resolution

No. 2003-27, which confirms the Special Assessment Roll for 2003 Special Assessment Project No. 108, and which includes the construction of certain sidewalk improvements and ancillary work described as follows, be adopted:

Project No. 108

Sidewalk Subprecinct Program – Year Three

A portion of Voting Precincts 1, 2, and 3 will be done under this program and generally include the following areas:

In Voting Precinct 3: All street segments in an area bounded by the centerlines of Washington from Eleventh to Tuttle, Tuttle, Seventh, Tawas, Twelfth, Chisholm, Thunder Bay River and Evergreen Cemetery. Also, an area bounded by the centerlines of Eighth, Seventh, Tawas, and Sable.

In Voting Precinct 2: All street segments in an area bounded by the centerlines of Second, Wessel, Miller, and the shores of Thunder Bay. Also, the southside of Ford, Fletcher to Miller.

In Voting Precinct 1: All street segments in an area bounded by the centerlines of Seventh, Chisholm, State, Prentiss, the shores of Thunder Bay and Thunder Bay River.

Carried by unanimous vote.

BOARD OF REVIEW

2003 Special Assessment Project No. 109

Curb and Gutter and Related Ancillary Work – Johnson Street

Mayor Ludlow announced that the Municipal Council was meeting as a Board of Review to review the 2003 Special Assessment Project No. 109 as certified by the City Assessor. On June 2, 2003, the hearing of necessity was held and it was determined that the construction of certain curb and gutter and related ancillary work was a necessary public improvement and was unanimously approved by the Council. The purpose of the Board of Review hearing is to determine if errors were made in the frontage or in the multiplication on any citizen's property included in the special assessment roll.

The Public Comment section was opened. No citizens addressed the Council during the hearing.

The City Clerk informed the Council that she had received no written comments.

The Mayor declared the Board of Review Public Hearing closed.

RESOLUTION NO. 2003-28

RESOLUTION CONFIRMING ROLL FOR

2003 SPECIAL ASSESSMENT PROJECT NO. 109

Moved by Councilwoman Shafto, seconded by Councilman Karschnick, that Resolution No. 2003-28, which confirms the Special Assessment Roll for 2003 Special Assessment Project No. 109, and which includes the construction of certain curb and gutter and related ancillary work described as follows, be adopted:

Johnson Street from Approximately 1,205 Feet Northwesterly of Woodward Avenue to 3,877 Feet Southeasterly of Woodward Avenue Affecting Alpena Community College and Besser Company Property Only Carried by unanimous vote.

BOARD OF REVIEW

2003 Special Assessment Project No. 110

Curb and Gutter and Related Ancillary Work – Long Rapids Road

Mayor Ludlow announced that the Municipal Council was meeting as a Board of Review to review the 2003 Special Assessment Project No. 109 as certified by the City Assessor. On June 2, 2003, the hearing of necessity was held and it was determined that the construction of certain curb and gutter and related ancillary work was a necessary public improvement and was unanimously approved by the Council. The purpose of the Board of Review hearing is to determine if errors were made in the frontage or in the multiplication on any citizen's property included in the special assessment roll.

The Public Comment section was opened. No citizens addressed the Council during the hearing.

The City Clerk informed the Council that she had received no written comments.

The Mayor declared the Board of Review Public Hearing closed.

RESOLUTION NO. 2003-29

RESOLUTION CONFIRMING ROLL FOR

2003 SPECIAL ASSESSMENT PROJECT NO. 110

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that Resolution No. 2003-29, which confirms the Special Assessment Roll for 2003 Special Assessment Project No. 110, and which includes the construction of certain curb and gutter and related ancillary work described as follows, be adopted:

Long Rapids Road from Bagley Street to Approximately 830' East of
Pinecrest

Carried by unanimous vote.

BOARD OF REVIEW

2003 Special Assessment Project No. 111

Storm Sewer Improvements and Related Infrastructure Work –

Oxbow Development

Mayor Ludlow announced that the Municipal Council was meeting as a Board of Review to review the 2003 Special Assessment Project No. 111 as certified by the City Assessor. On June 2, 2003, the hearing of necessity was held and it was determined that the construction of certain storm sewer improvements and related infrastructure work was a necessary public improvement and was unanimously approved by the Council. The purpose of the Board of Review hearing is to determine if errors were made in the frontage or in the multiplication on any citizen's property included in the special assessment roll.

The Public Comment section was opened. No citizens addressed the Council during the hearing.

The City Clerk informed the Council that she had received no written comments.

The Mayor declared the Board of Review Public Hearing closed.

RESOLUTION NO. 2003-30

RESOLUTION CONFIRMING ROLL FOR

2003 SPECIAL ASSESSMENT PROJECT NO. 111

Moved by Councilman Polluch, seconded by Councilman Gilmet, that Resolution No. 2003-30, which confirms the Special Assessment Roll for 2003 Special Assessment Project No. 111, and which includes the construction of certain storm sewer improvements and related infrastructure work described as follows, be adopted:

Oxbow Development – Walden Properties

Carried by unanimous vote.

BOARD OF REVIEW

2003 Special Assessment Project No. 112

Street, Curb and Gutter Improvements – Bolton Street

Mayor Ludlow announced that the Municipal Council was meeting as a Board of Review to review the 2003 Special Assessment Project No. 112 as certified by the City

Assessor. On June 2, 2003, the hearing of necessity was held and it was determined that the construction of certain street, curb and gutter improvements was a necessary public improvement and was unanimously approved by the Council. The purpose of the Board of Review hearing is to determine if errors were made in the frontage or in the multiplication on any citizen's property included in the special assessment roll.

The Public Comment section was opened. No citizens addressed the Council during the hearing.

The City Clerk informed the Council that she had received no written comments.

The Mayor declared the Board of Review Public Hearing closed.

RESOLUTION NO. 2003-31

**RESOLUTION CONFIRMING ROLL FOR
2003 SPECIAL ASSESSMENT PROJECT NO. 112**

Moved by Councilwoman Shafto, seconded by Councilman Karschnick, that Resolution No. 2003-31, which confirms the Special Assessment Roll for 2003 Special Assessment Project No. 112, and which includes the construction of certain street, curb and gutter improvements described as follows, be adopted:

Bolton Street from Avery Street to Huron Street

Carried by unanimous vote.

LAKE STREET AND U.S. 23 NORTH

UTILITY IMPROVEMENTS

The following sealed bids were received on July 29, 2003, for Lake Street and U.S. 23 North utility improvements:

	<u>Lake Street</u>	<u>US-23 North</u>	<u>Total</u>
MacArthur Construction	\$180,791.90	\$ 46,875.00	\$227,666.90
Glawe Inc.	\$228,044.68	\$ 44,683.38	\$272,728.06

Moved by Councilman Gilmet, seconded by Councilman Karschnick, that the bid by MacArthur Construction in the amount of \$180,791.90 for Lake Street utility improvements, be accepted.

Carried by unanimous vote.

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the bid by Glawe Inc. in the amount of \$44,683.38 for US-23 North utility improvements, be accepted.

Carried by unanimous vote.

CHANGE ORDER NO. 1

Water Recycling Plant

Emergency Backup Generator Contract

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that Change Order No. 1, in the amount of \$23,510.00, for electrical upgrades of the primary wiring for the Water Recycling Emergency Backup Generator, per the City Engineer's memo dated July 28, 2003, be approved.

Carried by vote as follows:

Ayes: Polluch, Shafto, Ludlow, and Gilmet.

Nays: Karschnick.

RENTAL REHABILITATION PROGRAM

THIRD PARTY ADMINISTRATION

Montmorency Area Rural Community Housing (MARCH)

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the contract with Montmorency Area Rural Community Housing (MARCH) as third party administrator of the Rental Rehabilitation Program, per the City Planner's memo dated July 29, 2003, be approved.

Carried by vote as follows:

Ayes: Polluch, Ludlow, and Gilmet.

Nays: Shafto and Karschnick.

RESOLUTION NO. 2003-32

**RESOLUTION OF INTENT TO ALTER THE BOUNDARY OF THE
DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT TO INCLUDE
THE ALPENA MARC LLC PROPERTY ALONG FLETCHER STREET**

Moved by Councilman Karschnick, seconded by Councilman Polluch, that Resolution No. 2003-32, a resolution of intent to alter the boundary of the Downtown Development Authority District (DDA) to include the Alpena Marc LLC property along Fletcher Street, be adopted.

Carried by unanimous vote.

DOWNTOWN DEVELOPMENT AUTHORITY

DISTRICT BOUNDARIES

Moved by Councilwoman Shafto, seconded by Councilman Karschnick, to set the

public hearing to expand the DDA district boundaries for October 6, 2003, at 7:00 p.m.

Carried by unanimous vote.

On motion of Councilman Karschnick, seconded by Councilwoman Shafto, the
Council adjourned at 8:10 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

August 18, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of August 4, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$307,017.46 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. Request from Tap Room Ventures, L.L.C. to Transfer Interest in 2003 Class C Licensed Business, Located at 307 Chisholm, Alpena, Michigan, by Dropping Michael Lund as Member Through Transfer of His 50% Interest to New Member, Michael R. Connolly.

Carried by unanimous vote.

2003 RESURFACING PROJECT – PHASE II

The following sealed bids were received August 12, 2003, for Phase II of the 2003 Resurfacing Project:

Everett Goodrich, Inc.	\$189,110.00
------------------------	--------------

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the bid of Everett Goodrich, Inc., in the amount of \$189,110.00, with the completion date of November 1, 2003, be accepted.

Carried by unanimous vote.

OXBOW VILLAGE INFRASTRUCTURE PROJECT

The following sealed bids were received August 12, 2003, for Phase I of the Oxbow Village Infrastructure Project:

Glawe Incorporated	\$1,312,861.60
Cordes Excavating	\$1,349,005.35
DeVere Construction	\$1,380,282.70
MacArthur Construction	\$1,428,715.75

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the bid of Glawe Incorporated, in the amount of \$1,312,861.60, be accepted.

Carried by unanimous vote.

HVAC MAINTENANCE AND SERVICE WORK

The following sealed bids were received July 7, 2003, for preventative maintenance and service work on the HVAC system at the Public Safety Facility:

	<u>Service Work</u>	<u>Maintenance</u>
Weinkauf Plumbing & Heating	\$50.00/hr (year one) \$52.00/hr (year two) \$54.00/hr (year three)	\$3,300.00 (year one) \$3,432.00 (year two) \$3,564.00 (year three)
JE Johnson Contracting, Inc.	\$47.00/hr (year one) \$48.40/hr (year two) \$49.85/hr (year three)	\$5,747.00 (year one) \$5,922.00 (year two) \$6,103.00 (year three)

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the bid of Weinkauf Plumbing & Heating, per the Public Safety Director's memo dated August 7, 2003, be accepted.

Carried by unanimous vote.

SCHOOL LIAISON OFFICER AGREEMENT

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that the School Liaison Officer Agreement with Alpena Public Schools effective October 1, 2003, through September 30, 2004, as presented by the Public Safety Director, be approved and authorize the Mayor and City Clerk to execute the agreement.

Carried by unanimous vote.

ORDINANCE NO. 03-337

Ordinance No. 03-337, being an Ordinance Amending Article III, Retirement System, Sections 62-71, 62-80, and 62-81 for Administrative Non-Union Employees and Clerical Union Employees, was given its first presentment (reading) by the City Attorney.

On motion of Councilman Karschnick, seconded by Councilwoman Shafto, the Council adjourned at 7:30 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

August 28, 2003

The Municipal Council of the City of Alpena met in special session in the City Hall on the above date and was called to order at 4:08 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, and Polluch.

Absent: Councilmembers Karschnick and Shafto.

CLOSED SESSION

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the Municipal Council adjourn to a closed session at 4:10 p.m. to discuss the status of ongoing litigation.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 4:10 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 4:10 p.m.

Councilwoman Shafto arrived at 4:20 p.m. during the closed session.

RECONVENE – OPEN SESSION

The Municipal Council reconvened in open session at 4:45 p.m.

On motion of Councilwoman Shafto, seconded by Councilman Polluch, the Council adjourned at 4:45 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Julie Krajniak
Deputy City Clerk

COUNCIL PROCEEDINGS

September 2, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor Pro Tem.

Present: Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: Mayor Ludlow.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of August 18, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$258,692.63 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. One City Council appointment to the Rental Housing Committee (unexpired two-year term expiring 4/15/05) – Sally Lindsey.

Carried by unanimous vote.

PUBLIC HEARING

Establishment of Neighborhood Enterprise Zone in Downtown Alpena

Mayor Pro Tem Karschnick announced a Public Hearing regarding the Establishment of a Neighborhood Enterprise Zone in Downtown Alpena. Jeff Shea, City Assessor, reported on the steps necessary to establish the Neighborhood Enterprise Zone. The public comment section was opened. Lynn Kolasa, Downtown Development Authority Director, spoke in support of the Neighborhood Enterprise Zone. The City Clerk informed the Council that she had received no written comments or objections. The public comment period was closed.

The Mayor Pro Tem declared the Public Hearing closed.

ALPENA AREA-WIDE CLEAN-UP COMMITTEE

Request for Funding

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that the

request for funding by the Alpena Area-Wide Clean-Up Committee be received and tabled; and that the Clerk/Treasurer/Finance Director be directed to send a letter requesting the committee's attendance at a future Council meeting.

Carried by unanimous vote.

ORDINANCE NO. 03-337

Moved by Councilman Gilmet, seconded by Councilman Polluch, that Ordinance No. 03-337, being an Ordinance Amending Article III, Retirement System, Sections 62-71, 62-80, and 62-81 for Administrative Non-Union Employees and Clerical Union Employees, be adopted.

Carried by unanimous vote.

UNITED STATES COAST GUARD LEASE

Moved by Councilman Polluch, seconded by Councilwoman Shafto, that the lease agreement with the United States Coast Guard for the North Riverfront parcel, be approved and authorize the Mayor and City Clerk to execute the agreement.

Carried by unanimous vote.

LEIN (LAW ENFORCEMENT INTELLIGENCE NETWORK)

VIA BURIED FIBER OPTICS

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that the expenditures for the conduit and fiber installation project to facilitate a LEIN connection, per the memo from the Management Information Systems Director and Public Safety Director dated August 26, 2003, be approved.

Carried by unanimous vote.

RESOLUTION NO. 2003-33

RESOLUTION ADOPTING THE ALPENA AREA-WIDE

COMPREHENSIVE TRANSPORTATION PLAN

Moved by Councilman Gilmet, seconded by Councilman Polluch, that Resolution No. 2003-33, a resolution adopting the Alpena Area-Wide Comprehensive Transportation Plan, be adopted as the official document of the City to be used for future transportation projects.

Carried by unanimous vote.

**REZONING OF FORMER FLETCHER PAPER COMPANY
AND D & M RAILROAD PROPERTY**

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that the City Attorney be directed to draft the first reading of an ordinance for rezoning of the former Fletcher Paper Company located at 318 Fletcher Street and the former D & M Railroad property located at 122 to 224 Fletcher Street, from a light industrial district, one-family residential district and central business district to a planned unit development district, for presentment at the September 15, 2003, Council meeting.

Carried by unanimous vote.

NORTHEAST MICHIGAN RECYCLING ALLIANCE AUTHORITY

Moved by Councilman Gilmet, seconded by Councilwoman Shafto, that the Northeast Michigan Recycling Alliance Authority's request for funding in the amount of \$4,974.00, for equipment to use at the Resource Recovery Facility, be approved.

Carried by unanimous vote.

CLOSED SESSION

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that the Municipal Council adjourn to a closed session at 7:40 p.m. to discuss the status of ongoing litigation.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 7:40 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 7:48 p.m.

RECONVENE – OPEN SESSION

The Municipal Council reconvened in open session at 8:10 p.m.

On motion of Councilman Gilmet, seconded by Councilman Polluch, the Council adjourned at 8:10 p.m.

David R. Karschnick
Mayor Pro Tem

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

September 4, 2003

The Municipal Council of the City of Alpena met in special session upon the call of the City Clerk, at the Wilson Township Hall, on the above date and was called to order at 7:00 p.m. by the Mayor Pro Tem.

Present: Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: Mayor Ludlow.

The Municipal Council met in a special workshop session with the Alpena County Board of Commissioners, Alpena County Township Supervisors, and Alpena Township Board of Trustees to hear and comment on reports from the Air/Water Quality, Drainage, Public Safety, Road, and Communications Committees. Facilitators for the meeting were Vernie Nethercut and Carlene Przykucki.

The Pledge of Allegiance was recited.

Georgene Hildebrand, Chair, for the County Planning Commission, gave a presentation on Michigan Land Use.

Reports and updates were given by Don Wyman, County Commissioner, for the Air/Water Quality Committee; David Karschnick, City Councilman, for the Drainage Committee; Thomas Male, County Commissioner, for the Public Safety Committee; Marie Twite, Alpena Township Supervisor, for the Road Committee; no report for the Communication Committee; and Carol Shafto, City Councilwoman, for the Recreation Commission.

The Alpena Intergovernmental Council will meet again January 8, 2004.

On motion of Councilwoman Shafto, seconded by Councilman Polluch, the Council adjourned at 8:35 p.m.

David R. Karschnick
Mayor Pro Tem

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

September 15, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the special session of August 28, 2003, regular session of September 2, 2003, closed session of September 2, 2003, and special session of September 4, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$918,128.55 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. One Mayoral Reappointment to the Compensation Commission (one 5-year term expiring 10/1/08) – AlDean Moe.
3. One Mayoral Reappointment to the Economic Development Corporation (one 6-year term expiring 10/2/09) – Alan L. Bakalarski.
4. One Mayoral Appointment to the Historic District Study Committee (no defined term) – Carol Lund.
5. Two City Council Reappointments to the Zoning Board of Appeals (two 3-year terms expiring 10/5/06) – Elwood Anderson and Mike Lamble.

Carried by unanimous vote.

PUBLIC HEARING

Alpena Marc Development Infrastructure Project

Mayor Ludlow announced a Public Hearing regarding the Alpena Marc Development CDBG Infrastructure Project. Greg Sundin, City Planner/Administrative Aide, reported on the Alpena Marc Infrastructure Project and the submission of a CDBG grant. The public comment section was opened. Lynn Kolasa, Downtown Development Authority Director; Dick McElroy, Alpena Area Chamber of Commerce Executive Director; and Ken Kolasa, Target Alpena Development Corporation Executive Director,

all spoke in support of the project. Mark Hunter of 614 Eighth Avenue spoke in support of the infrastructure improvements. The City Clerk informed the Council that she had received no written comments or objections. The public comment period was closed.

The Mayor declared the Public Hearing closed.

RESOLUTION NO. 2003-34

**RESOLUTION AUTHORIZING THE SUBMISSION OF A
MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION
FOR INFRASTRUCTURE IMPROVEMENTS ON FLETCHER AND CEDAR STREETS
IN SUPPORT OF ALPENA MARC LLC**

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that Resolution No. 2003-34, authorizing the submission of a Michigan Community Development Block Grant Application for infrastructure improvements on Fletcher and Cedar Streets in support of Alpena Marc LLC, be adopted.

Carried by unanimous vote.

M-32 TRAFFIC SIGNAL

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the City Clerk be directed to send a letter of support for a M-32 traffic signal in the vicinity of Home Depot and Wal-Mart to Senator Tony Stamas, House Representative Matthew Gillard, and the Michigan Department of Transportation in Lansing and Alpena.

Carried by unanimous vote.

WALDEN PROPERTIES DEVELOPMENT

Location of Bi-Path

Moved by Councilwoman Shafto, seconded by Councilman Karschnick, that Walden Properties request to move the City bi-path to facilitate the development of the Rivers Edge Condominium Project, be referred to the Downtown Development Authority and Plan Commission, working with City staff, for study and discussion on possible alternatives and report back to Council; and that the City Attorney research the legality of the bi-path easement and report back to Municipal Council.

Carried by unanimous vote.

REZONING OF WALDEN PROPERTIES

River Edge Condominiums

Moved by Councilwoman Gilmet, seconded by Councilman Polluch, that

rezoning of Walden Properties, located at 225 River Street, from CBD-1, Central Business District, to PUD, Planned Unit Development District, be approved; and that the City Attorney be directed to draft the rezoning request in ordinance form for a first reading at its October 6, 2003, meeting.

Carried by unanimous vote.

ALPENA AREA-WIDE CLEAN-UP COMMITTEE

Request for Funding

Moved by Councilman Gilmet, seconded by Councilwoman Shafto, that the request for funding by the Alpena Area-Wide Clean-Up Committee, in the amount of \$5,200.00, be approved.

Carried by unanimous vote.

CIVIC CENTER MARKET STUDY

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that City staff be directed to investigate all the legal issues necessary for the sale of the Civic Center, establish a timetable, and report back to Municipal Council.

Carried by unanimous vote.

ORDINANCE NO. 03-338

Ordinance No. 03-338, being an Ordinance Rezoning the Former Fletcher Paper Company from I1 (Light Industrial), R-2 (One-Family Residential), and CBD-1 (Central Business District) to PUD (Planned Unit Development), was given its first presentment (reading) by the City Attorney.

ORDINANCE NO. 03-339

Ordinance No. 03-339, being an Ordinance for the Mandatory Inspection Prior to Sale of New or Rehabilitated Residential Facilities with a Neighborhood Enterprise Zone Certificate, was given its first presentment (reading) by the City Attorney.

CITY FORESTER POSITION

Moved by Councilman Gilmet, seconded by Councilwoman Shafto, that City staff investigate the possibility of the creation of a City Forester position to oversee the tree transplanting and general management of the nursery and report back to Municipal Council.

Carried by unanimous vote.

TREE PLANTING PROGRAM

BARE-ROOT NURSERY STOCK

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the City purchase 200 six-to-seven foot trees from Schichtel's Nursery at a total cost of \$8,000.00, per the City Engineer's memo dated September 9, 2003.

Carried by unanimous vote.

2003 FALL AND 2004 SPRING TREE PLANTING

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that there be no 2003 fall tree planting program; and that the 2004 spring tree planting program be awarded to Alpena County Tree and Forest Service for 125 1 ½ - inch caliper trees for a total price of \$19,950.00, per the City Engineer's memo dated September 9, 2003.

On motion of Councilman Karschnick, seconded by Councilwoman Shafto, the Council adjourned at 9:42 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

October 6, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of September 15, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$461,834.01 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. One Mayoral Appointment to the Plan Commission (one unexpired 3-year term expiring 11/1/05) – Denise Cline.
3. Three Mayoral Reappointments to the Plan Commission (three 3-year terms expiring 11/1/06) – John Werner, Paul Sabourin, and Randy Boboltz.
4. One City Council Reappointment to the Retirement Board (one 2-year term expiring 11/6/05) – Larry Kunze.

Carried by unanimous vote.

PUBLIC HEARING

Downtown Development Authority District Boundary

Mayor Ludlow announced a Public Hearing regarding the intent to alter the boundary of the Downtown Development Authority (DDA) district to include the Alpena Marc LLC property along Fletcher Street. Eric Cline, Assistant City Manager, reported on the Downtown Development Authority district expansion. The public comment section was opened. Mark Hunter of 614 Eighth Avenue stated that private residents in the DDA district should not be taxed the additional 2 mils. The City Clerk informed the Council that she had received no written comments or objections. The public comment

period was closed.

The Mayor declared the Public Hearing closed.

ORDINANCE AMENDING THE DOWNTOWN DEVELOPMENT

AUTHORITY DISTRICT BOUNDARIES

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the City Attorney be authorized to draft an ordinance amending the Downtown Development Authority district boundaries to include the Alpena Marc LLC property along Fletcher Street.

Carried by unanimous vote.

PERSONAL PROPERTY AUDITS

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the City will not submit a grant application to the State of Michigan for the purpose of deferring part of the cost of a personal property audit program.

Carried by unanimous vote.

NEW COUNTY JAIL LOCATION

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that the Plan Commission provide a recommendation on a location within the City for a new county jail facility.

Carried by unanimous vote.

OXBOW VILLAGE INFRASTRUCTURE

CONSTRUCTION STAKING

The following quotes were received September 24, 2003, for construction staking for the Oxbow Village Infrastructure:

Wilcox Professional Service	\$12,000.00
RS Scott Associates	\$22,600.00
Alpha Land Surveying	\$34,750.00

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that the quote of Wilcox Professional Service, in the amount of \$12,000.00, be accepted.

Carried by unanimous vote.

FLETCHER STREET PUMP STATION DESIGN SERVICES

The following proposals were received for Fletcher Street pump station design services:

Wilcox Professional Service	\$34,700.00
Capital Consultants	\$54,950.00

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the proposal of Wilcox Professional Service, in the amount of \$34,700.00, be accepted.

Carried by unanimous vote.

BOX CULVERT & AMENITIES

MERIDIAN TOWN CENTER DRAIN CULVERT

The following quotes were received September 30, 2003, for a box culvert and amenities for the Meridian Town Center Drain Culvert Replacement Project:

Northern Concrete Pipe, Inc.	\$44,421.00
Premarc	\$52,760.00

Moved by Councilman Gilmet, seconded by Councilwoman Shafto, that the quote of Northern Concrete Pipe, Inc., in the amount of \$44,421.00, be accepted.

Carried by unanimous vote.

BACKHOE/LOADER

The following sealed bids were received September 8, 2003, for the purchase of a new backhoe/loader:

	<u>Model</u>	<u>Base Bid</u>	<u>Trade-In Value</u>
AIS Construction	JCB 215	\$68,150.00	\$18,000.00
	JCB 215S	\$75,155.00	\$18,000.00
	JCB 217IV	\$83,755.00	\$18,000.00
Michigan CAT	446B CAT	\$100,108.00	\$15,000.00

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the bid of Michigan CAT, in the amount of \$85,108.00, which price includes the base bid of \$100,108.00 minus the optional trade-in value of \$15,000.00, be accepted.

Carried by unanimous vote.

ORDINANCE NO. 03-339

Moved by Councilman Gilmet, seconded by Councilman Karschnick, that Ordinance No. 03-339, being an Ordinance for the Mandatory Inspection Prior to Sale of New or Rehabilitated Residential Facilities with a Neighborhood Enterprise Zone Certificate, be adopted.

Carried by unanimous vote.

RESOLUTION NO. 2003-35

RESOLUTION ESTABLISHING A NEIGHBORHOOD ENTERPRISE ZONE

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, that Resolution No. 2003-35, a resolution establishing a Neighborhood Enterprise Zone, be adopted.

Carried by unanimous vote.

NEIGHBORHOOD ENTERPRISE ZONE

FEE SCHEDULE

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the Neighborhood Enterprise Zone Fee Schedule, per the City Assessor's memo dated September 30, 2003, be adopted.

Carried by unanimous vote.

ORDINANCE NO. 03-338 (REVISED)

Ordinance No. 03-338, being an Ordinance (revised) Rezoning the Former Fletcher Paper Company from I1 (Light Industrial), R-2 (One-Family Residential), and CBD-1 (Central Business District) to PUD (Planned Unit Development), was given its first presentment (reading) by the City Attorney.

ORDINANCE NO. 03-340

Ordinance No. 03-340, being an Ordinance Rezoning Walden Properties Rivers Edge Condominium Project Property from CBD-1 (Central Business District) to PUD (Planned Unit Development), was given its first presentment (reading) by the City Attorney.

GRASS AND LEAF PICK-UP

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the grass and leaf pick-up contract with Alpena County Tree and Forest Service, at a cost increase not to exceed 2% per year, be extended for three years through December 31, 2006.

Carried by unanimous vote.

On motion of Councilman Karschnick, seconded by Councilwoman Shafto, the Council adjourned at 8:02 p.m.

ATTEST:

Karen Hebert
City Clerk

PHILIP LUDLOW
MAYOR

COUNCIL PROCEEDINGS

October 20, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, and Shafto.

Absent: Councilmember Polluch.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of October 6, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$363,683.71 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. City Clerk's Financial Report – July 1, 2003, to August 31, 2003.
3. Resolution No. 2003-36 – A Resolution Authorizing the City of Alpena on Behalf of the Thunder Bay Transportation Corporation to Enter Into a Specialized Services Operating Agreement with the Michigan Department of Transportation for Fiscal Year 2004 and Subsequent Fiscal Years Under Master Agreement 2002-2005.

Carried by unanimous vote.

ORDINANCE NO. 03-338

Moved by Councilman Gilmet, seconded by Councilwoman Shafto, that Ordinance No. 03-338, being an Ordinance Rezoning the Former Fletcher Paper Company from I1 (Light Industrial), R-2 (One-Family Residential), and CBD-1 (Central Business District) to PUD (Planned Unit Development), be adopted.

Carried by unanimous vote.

ORDINANCE NO. 03-340

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that Ordinance No. 03-340, being an Ordinance Rezoning Walden Properties Rivers Edge Condominium Project Property from CBD-1 (Central Business District) to PUD (Planned Unit Development), be adopted.

Carried by unanimous vote.

On motion of Councilman Karschnick, seconded by Councilman Gilmet, the
Council adjourned at 7:30 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

October 23, 2003

The Municipal Council of the City of Alpena met in special session in the City Hall on the above date and was called to order at 5:30 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

WALDEN PROPERTIES DEVELOPMENT

Relocation of Bi-Path

Moved by Councilman Gilmet, seconded by Councilman Karschnick, that the site plan for the Rivers Edge Condominium Project and relocation of bi-path, subject to the 18 conditions (including revised supplemental condition No. 3) and notes, per the City Planner/Administrative Aide's memos dated October 14 and 20, 2003, be approved.

Carried by unanimous vote.

On motion of Councilwoman Shafto, seconded by Councilman Karschnick, the Council adjourned at 6:47 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Julie Krajniak
Deputy City Clerk

COUNCIL PROCEEDINGS

November 3, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Polluch, and Shafto.

Absent: Councilmember Karschnick.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of October 20, 2003, and special session of October 23, 2003, were approved as printed.

ADDITION TO THE AGENDA

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the following item be added to the printed agenda:

1. Proclamation – Blue and White Sunday

Carried by unanimous vote.

CONSENT AGENDA

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$264,473.95 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. One City Manager Reappointment to the Housing Commission (one 5-year term expiring 12/4/08) – James Malaski.
3. Traffic Control Order No. 2-03.
No Parking on the Southeast Side of Eleventh Avenue Beginning at the Centerline of Lockwood Street and Ending at the Centerline of Chisholm Street (US 23 North).
4. Request for Raffle Sale by Hunter's Harvest for Charity.

Carried by unanimous vote.

MERIDIAN TOWN CENTER DRAIN CULVERT REPLACEMENT

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the Meridian Town Center Drain Culvert Replacement bid, be tabled until the November 17, 2003, Council Meeting.

Carried by unanimous vote.

APPROVAL OF JOHN GILMET'S ABSTENTION FROM VOTING

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that Councilman Gilmet be allowed to abstain from the discussion and voting on the fiber optic conduit installation via horizontal directional drilling.

Carried by vote as follows:

Ayes: Polluch, Shafto, and Ludlow.

Nays: None.

Not voting: Gilmet.

**FIBER OPTIC CONDUIT INSTALLATION
VIA HORIZONTAL DIRECTIONAL DRILLING**

The following sealed bids were received on October 22, 2003, for the Fiber Optic Conduit Installation Project:

Werth Electric, Inc.	\$26,982.80
J. Ranck Electric, Inc.	\$45,400.00
Earthworm	\$63,700.00

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that the bid of Werth Electric, Inc., in the amount of \$26,982.80, be accepted.

Carried by vote as follows:

Ayes: Polluch, Shafto, and Ludlow.

Nays: None.

Not voting: Gilmet.

FIBER OPTIC CABLE INSTALLATION

The following sealed bids were received on October 22, 2003, for the Fiber Optic Cable installation:

Thunder Bay Electric	\$14,920.00
Verizon	\$18,043.00
Werth Electric	\$19,816.00

Moved by Councilman Gilmet, seconded by Councilwoman Shafto, that the bid of Thunder Bay Electric, in the amount of \$14,920.00, be accepted.

Carried by unanimous vote.

On motion of Councilman Gilmet, seconded by Councilwoman Shafto, the
Council adjourned at 7:55 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

November 17, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of November 3, 2003, were approved as printed.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$328,884.60 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. City Clerk's Financial Report – July 1, 2003, to September 30, 2003.
3. Receive and file – General Election Report – November 4, 2003.
4. Single Point of Presence Connection Agreement with Alpena County.

Carried by unanimous vote.

DECLARATION OF VACANCY

City Councilperson

Moved by Councilwoman Shafto, seconded by Councilman Gilmet, to declare a vacancy for City Councilperson for the unexpired term expiring December 31, 2005; and to authorize the City Clerk/Treasurer/Finance Director to advertise for the position.

Carried by unanimous vote.

2004 MUNICIPAL COUNCIL MEETING SCHEDULE

Moved by Councilman Karschnick, seconded by Councilman Polluch, that the 2004 Municipal Council Meeting Schedule, be approved; and that the second meeting in November be held on November 22, 2004.

Carried by unanimous vote.

**RELOCATION OF THE FORMER OXBOW PARK
BABE RUTH BASEBALL FIELD TO MCRAE PARK**

Moved by Councilman Karschnick, seconded by Councilman Gilmet, to direct City staff to work with the affected sports organizations, McRae Park Association, Lafarge Corporation, and NEMROC to develop a site plan for an expanded McRae Park to include the relocated Babe Ruth Baseball Field and one additional ball field if needed with final site plan approval by the City Plan Commission; and that the final plan be brought back to the Municipal Council for approval and acceptance of land donations as needed.

Carried by unanimous vote.

MERIDIAN TOWN CENTER DRAIN CULVERT REPLACEMENT

The following sealed bids were received on October 22, 2003, for the Meridian Town Center Drain Culvert Replacement:

Environmental Excavating	\$ 34,418.58
Schwartz Excavating	\$ 41,294.00
MacArthur Construction	\$ 49,850.00
Marksman Excavating	\$ 55,542.75
DeVere Construction	\$ 78,280.00
Glawe, Inc.	\$ 92,274.50
J.E. Kloote Contracting	\$112,400.00

Moved by Councilman Gilmet, seconded by Councilwoman Shafto, that the bid of Schwartz Excavating, in the amount of \$41,294.00, be accepted.

Carried by unanimous vote.

AMENDMENTS TO CITY ZONING ORDINANCE

Temporary Signs

Moved by Councilwoman Shafto, seconded by Councilman Karschnick, to refer to the Plan Commission to examine the uses of a special use condition of A-Frame signs outside the Central Business District for a low or no fee for the application process.

Carried by unanimous vote.

OUTDOOR ICE RINK HOURS OF OPERATION

Moved by Councilwoman Shafto, seconded by Councilman Polluch, that the hours of operation for the outdoor ice rink be 4:00 – 8:00 p.m., Monday through

Thursday, 4:00 – 9:00 p.m., Friday, 12:00 – 9:00 p.m., Saturday, and 12:00 – 8:00 p.m., Sunday, with the lights being left on until 10:00 p.m.; and to extend the hours during the week if there is a need; and that there be public access to the rink during off-hours, but no attendant would be present and the warming shelter would be closed.

Carried by unanimous vote.

On motion of Councilman Karschnick, seconded by Councilwoman Shafto, the Council adjourned at 8:10 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

December 1, 2003

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of November 17, 2003, were approved as printed.

ADDITION TO THE AGENDA

Moved by Councilman Karschnick, seconded by Councilwoman Shafto, that the following item be added to the printed agenda:

1. Art in the Loft.

Carried by unanimous vote.

CONSENT AGENDA

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$293,880.11 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. Decline to Collect 2004 Summer Taxes for the Alpena Public Schools.
3. Aggregate Contract Renewal with Specification Stone Products.

Carried by unanimous vote.

PUBLIC HEARING

Completion of the Downtown Alpena Market Analysis and Strategic Plan

Community Development Block Grant Planning Grant

Mayor Ludlow announced a Public Hearing regarding the Final Report on the Completion of the Downtown Alpena Market Analysis and Strategic Plan Community Development Block Grant Planning Grant. Lynn Kolasa, Downtown Development Authority (DDA) Director, presented a final report on the timeline, action plan, and

organizational structure and duties of the DDA Committees. The public comment section was opened. The Deputy City Clerk informed the Council that she had received no written comments or objections. The public comment period was closed.

The Mayor declared the Public Hearing closed.

DOWNTOWN ALPENA MARKET ANALYSIS AND STRATEGIC PLAN

Community Development Block Grant Planning Grant

Moved by Councilman Karschnick, seconded by Councilman Gilmet, that the final report on the completion of the Downtown Alpena Market Analysis and Strategic Plan, be received and filed.

Carried by unanimous vote.

COMPUTER WORKSTATION REPLACEMENT

The following sealed bids were received October 21, 2003, for the replacement of "Power User" computer workstations:

Ideal Technology Center	\$11,408.00
Gateway Companies	\$11,440.00
Duffy's Computer	\$15,600.00
IBM	\$18,496.00

Moved by Councilman Gilmet, seconded by Councilman Polluch, that the bid of Ideal Technology Center, in the amount of \$2,852.00 per workstation, for a total of \$11,408.00, be accepted.

Carried by unanimous vote.

ORDINANCE NO. 03-341

Ordinance No. 03-341, being an Ordinance Amending the Downtown Development District to Include the Former Fletcher Paper Company Property, was given its first presentment (reading) by the City Attorney.

On motion of Councilman Gilmet, seconded by Councilman Polluch, the Council adjourned at 7:25 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Julie Krajniak
Deputy City Clerk

COUNCIL PROCEEDINGS

December 18, 2003

The Municipal Council of the City of Alpena met in special session in the City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Ludlow, Councilmembers Gilmet, Karschnick, Polluch, and Shafto.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTERVIEWS OF CANDIDATES FOR VACANT MUNICIPAL COUNCIL SEAT

The Municipal Council interviewed the following candidates, for the vacant Municipal Council seat, in the below listed order. Each of the candidates was asked the same series of questions.

John Benson

Sam Eiler

Stanley Frydlewicz

RECESS

The Municipal Council recessed at 7:45 p.m.

RECONVENE – OPEN SESSION

The Municipal Council reconvened in open session at 8:00 p.m.

INTERVIEWS OF CANDIDATES FOR VACANT MUNICIPAL COUNCIL SEAT

Mark Hunter

Gary Knudson

Raymond Nickles

On motion of Councilman Karschnick, seconded by Councilman Polluch, the Council adjourned at 9:20 p.m.

PHILIP LUDLOW
MAYOR

ATTEST:

Karen Hebert
City Clerk