

# ALPENA CITY COUNCIL MEETING

June 17, 2013 - 7:00 p.m.

## AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Approve Minutes –Regular Session of June 3, 2013 and Closed Session of June 3, 2013.
4. Modifications to the Agenda.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Announcements.
7. Consent Agenda.
  - A. Bills to be Allowed.
  - B. Do Life Ministries Noise Variance Request from 10:00 p.m. to 11:30 p.m. on July 5, at the Alpena Band Shell for a Family Movie Night.
  - C. Budget Amendment for \$20,000 to pay Wired City project costs in the I.T. Department.
8. Mayoral Proclamation.
  - A. Alpena Blues Week.
9. Public Hearing.
10. Report of Officers.
  - A. Bids.
    - 1) Lake Street Reconstruction.
    - 2) City Hall Copier.
11. Communications and Petitions.
  - A. Larry Clark – Update on Taking Pride in Alpena: South Corridor Clean-up.

12. Unfinished Business.
  - A. Second Reading – Ordinance No. 13-424 – Rezoning of Alpena Community College Property.
  - B. Contract for Alpena Township Sewer and Water Rate Negotiation Services.
13. New Business.
14. Adjourn to Closed Session to Discuss the Purchase of Property and Labor Negotiations.

Greg E. Sundin  
City Manager

## **COUNCIL PROCEEDINGS**

**June 3, 2013**

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Eiler, Sexton, Nielsen, and Nowak.

Absent: None.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **MINUTES**

The minutes of the regular session of May 20, 2013, and closed session of May 20, 2013, were approved as printed.

### **MODIFICATION TO AGENDA**

Moved by Councilman Eiler, seconded by Councilman Nowak, that the following modification to the agenda be approved:

1. Remove item 10 (C) Bid – Portable Sewer Inspection System – Water Recycling Plant.

Carried by unanimous vote.

### **CONSENT AGENDA**

Moved by Councilman Nowak, seconded by Councilwoman Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$287,521.35 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. Holiday Inn – Request for Noise Variance from 10 p.m. to 11 p.m. on July 25, 2013, to host an event for the Harley Owners Group.
3. Alpena Blues Coalition – Noise Variance from 10 p.m. to 12 a.m. Saturday, June 22 and 10 p.m. to 12 a.m. Sunday, June 23, for the Alpena Blues Festival.

4. Budget amendment to transfer \$2,000 from the ambulance department to the I.T. department for the purchase of a Toughbook computer.

Carried by unanimous vote.

#### **ORDINANCE NO. 13-424**

Ordinance No. 13-424, being an Ordinance Amending the Code of Ordinances for Rezoning of the Alpena Community College Property, was given its first presentment (reading) by the City Attorney.

#### **TREASURER'S FINANCIAL REPORT**

Moved by Councilman Eiler, seconded by Councilman Sexton, to receive and file the Treasurer's Financial Report of July 1, 2012, through April 30, 2013.

Carried by unanimous vote.

#### **ALPENA FARMERS' MARKET**

Moved by Councilman Nowak, seconded by Councilman Sexton, that the Council supports the Alpena Farmers' Market's proposed changes to include acceptance of Bridge Cards, a sheltered area to house the equipment, a land telephone line, market-day traffic barriers; and after inspection and approval by the City Building Official, a set of prefabricated mini-structures will be set up on each end of the market for storage and special events.

Carried by unanimous vote.

#### **WATER AND SEWER RATE ANALYSIS**

Moved by Councilwoman Nielsen, seconded by Councilman Nowak, that the process of establishing rate increases be approved; and authorize staff to negotiate a contract, reviewed by City Attorney Pfeifer, with Jim Young to work as the City's rate attorney during negotiations with the township.

Carried by unanimous vote.

**CLOSED SESSION**

Moved by Councilman Nowak, seconded by Councilman Sexton, that the Municipal Council adjourn to a closed session at 8:05 p.m., to discuss the purchase of property, labor negotiations, and Attorney Client Privilege Opinion.

Carried by unanimous vote.

**RECESS**

The Municipal Council recessed at 8:05 p.m.

**RECONVENE – CLOSED SESSION**

The Municipal Council reconvened in closed session at 8:19 p.m.

**RECONVENE – OPEN SESSION**

The Municipal Council reconvened in open session at 9:12 p.m.

**DEPARTMENT OF PUBLIC WORKS UNION CONTRACT**

Moved by Councilman Sexton, seconded by Councilman Eiler, that the contract with the DPW Workers, Local No. 139, covering July 1, 2013, through June 30, 2015, be ratified.

On motion of Councilman Sexton, seconded by Councilman Eiler, the Council adjourned at 9:13 p.m.

MATTHEW J. WALIGORA  
MAYOR

ATTEST:

Karen Hebert  
City Clerk

INVOICE REGISTER FOR CITY OF ALPENA

POST DATES 06/18/2013 - 06/18/2013  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ABC HARDWARE	317259	SUPPLIES - FIRE	10.29
ABC HARDWARE	317307	SUPPLIES - PARKS	5.16
ABC HARDWARE	317370	MAINT - POLICE	3.99
ABC HARDWARE	317716	SUPP/MAINT - CEMETERY	20.52
ABC HARDWARE	318031	MAINT - CEMETERY	27.99
ABC HARDWARE	318112	SUPPLIES - CEMETERY	13.47
ADMIRAL PETROLEUM COMPANY	864968	GAS/FUEL - DPW	2,236.57
AIRGAS USA LLC	9015473247	SUPPLIES - AMB DISP	103.44
AIRGAS USA LLC	9015800473	SUPPLIES - AMB DISP	84.05
AIRGAS USA LLC	9016172404	SUPPLIES - AMB DISP	103.44
ALEX TARKINGTON	050713	SAFETY SHOE ALLOW - PW	39.19
ALPENA AREA CHAMBER OF COMM	8554	MONTHLY EXPENSES - DDA	468.30
ALPENA AREA CHAMBER OF COMM	8625	GMA TICKET - DDA	8.00
ALPENA AREA CHAMBER OF COMM	8688	MONTHLY EXPENSES - DDA	660.95
ALPENA AREA CHAMBER OF COMM	7858A	TARGET FY 12-13 EDC SVCS	10,000.00
ALPENA COUNTY TREASURER	060613	IT CONTRACTED SVCS 06/13	7,000.00
ALPENA MEDICAL ARTS CLINIC PC	1537 05/13	EMPLOYEE PHYS - DPW	120.00
ALPENA NEWS PUBLISHING CO	DA1481 05/13	PUBLISHING/ADV - PSF	92.00
ALPENA NEWS PUBLISHING CO	DC1107 05/13	PUBLISHING/ADVERTISING	2,054.52
ALPENA PAPER & SUPPLY CO	448430	SUPPLIES - AMB DISP	176.40
ALPENA POWER COMPANY	052913	ELECTRIC	32,171.75
ALPENA REGIONAL MEDICAL CENTER	060513	SUPPLIES - AMB DISP	625.00
ALPENA SEPTIC SERVICE	7536	RENTAL FEE - PARKS	1,698.82
ALPENA SUPPLY CO	2027069	MAINT - WATER	51.08
ALPENA SUPPLY CO	2027418	MAINT - PUBLIC WORKS	104.56
ALPENA SUPPLY CO	2028592	MAINT - PARKS	195.60
ALPENA SUPPLY CO	2028856	VEH MAINT - DPW	18.20
ALPENA SUPPLY CO	2029143	MAINT - PARKS	4.80
ALPENA SUPPLY CO	2030599	MAINT - PARKS	4.40
ALPENA SUPPLY CO	2030738	MAINT - PARKS	5.36
ALPENA SUPPLY CO	2031056	SUPPLIES - CITY HALL	50.94
ALPENA SUPPLY CO	2031476	SUPPLIES - PARKS	15.00
ALPENA SUPPLY CO	2032704	SUPPLIES - FIRE/AMB	225.10
AMERICAN MESSAGING	Z2535843NF	PAGER FEES	46.89
ARROW UNIFORM	1319490	SUPP/MAINT - CH/PSF/PW	227.08
BALL TIRE & GAS INC	76435	VEH MAINT - CEMETERY	78.12
BALL TIRE & GAS INC	76791	VEH MAINT - POLICE	15.00
BALL TIRE & GAS INC	77351	VEH MAINT - CEMETERY	51.43
BALL TIRE & GAS INC	77490	VEH MAINT #64	438.00
BALL TIRE & GAS INC	77491	VEH MAINT #66	428.00
BALL TIRE & GAS INC	77492	VEH MAINT - CEMETERY	150.90
BP	38235717	GAS/FUEL - FIRE/AMB/EQ/MICU	7,275.51
C & S LAWN CARE	4120	MAINT - DDA	60.00
CARQUEST AUTO PARTS	224402	VEH MAINT - POLICE	163.31
CARQUEST AUTO PARTS	224403	VEH MAINT - DPW	74.25
CARQUEST AUTO PARTS	224420	VEH MAINT - DPW	53.11
CARQUEST AUTO PARTS	224421	VEH MAINT - FIRE EQ	38.75
CARQUEST AUTO PARTS	224422	VEH MAINT - POLICE	2.75
CARQUEST AUTO PARTS	224501	VEH MAINT - DPW	7.54
CARQUEST AUTO PARTS	224746	VEH MAINT - DPW	3.49
CARQUEST AUTO PARTS	224748	VEH MAINT - DPW	6.99
CARQUEST AUTO PARTS	224853	VEH MAINT - DPW	6.82
CARQUEST AUTO PARTS	224866	VEH MAINT - DPW	12.18
CARQUEST AUTO PARTS	224893	VEH MAINT - POLICE	230.46
CARQUEST AUTO PARTS	225160	VEH MAINT - DPW	4.87
CARQUEST AUTO PARTS	225200	VEH MAINT - DPW	3.23
CARQUEST AUTO PARTS	225332	VEH MAINT - POLICE	73.89
CARQUEST AUTO PARTS	225404	VEH MAINT - DPW	20.54
CARQUEST AUTO PARTS	225453	VEH MAINT - DPW	5.85
CARQUEST AUTO PARTS	225494	VEH MAINT - DPW	3.27
CARQUEST AUTO PARTS	225861	VEH MAINT - DPW	12.12
CARQUEST AUTO PARTS	225891	VEH MAINT - POLICE	20.02
CARQUEST AUTO PARTS	225993	SUPPLIES - PUBLIC WORKS	15.32
CARQUEST AUTO PARTS	226036	VEH MAINT - POLICE	(89.10)
CARQUEST AUTO PARTS	226048	SUPPLIES - PUBLIC WORKS	14.48
CARQUEST AUTO PARTS	226204	VEH MAINT - DPW	17.81
CARQUEST AUTO PARTS	226463	VEH MAINT - DPW	30.86
CHERRY HILL GREENHOUSE	377389	FLOWER BASKETS - DDA	1,750.00
CITY OF ALPENA	213-001 0513	SEW/WATER - MCRAE PK	88.64
CITY OF ALPENA	6432-001 0513	SEW/WATER - LONG LK AVE	122.00
CITY OF ALPENA	6431-001 0513	SEW/WATER - LONG LK AVE	733.84
CLIFF ANSCHUETZ CHEVROLET	202522	VEH MAINT - POLICE	58.17

INVOICE REGISTER FOR CITY OF ALPENA

POST DATES 06/18/2013 - 06/18/2013

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
CLIFF ANSCHUETZ CHEVROLET	202528	VEH MAINT - POLICE	51.35
CLIFF ANSCHUETZ CHEVROLET	202820	VEH MAINT - POLICE	322.43
COLLEEN LISKE	AP2714-12C	AMBULANCE REFUND	24.50
COMFORT INN & SUITES	280783843	ROOM RESERVATION - POLICE	153.00
COUNTRY INN & SUITES LANSING	74307094	ROOM RESERVATION - POLICE	79.50
CUDA UNIFORMS INC	81482	UNIFORMS - FIRE/AMB	78.00
DAVID ROBBINS	051313	TRAVEL EXPENSE - AMB	14.63
DEAN ARBOUR FORD LINCOLN MERCURY	12259	VEH MAINT - AMB	615.33
DILLON ZARSKA	052313	SAFETY SHOE ALLOW - PW	60.00
DORNBOS SIGN & SAFETY INC	11544	STORES - SIGNS	25.79
DTE ENERGY	062813	GAS	2,632.14
E-ONE INC	10312572	VEH MAINT - TOWER 1	903.24
EAGLE SUPPLY CO	95918	SUPPLIES - POL/FIRE/AMB	204.45
ERIC HAMP	061113	TRAVEL ADVANCE - POLICE	30.00
ERIC HAMP	061013	TRAVEL EXPENSE - POLICE	93.66
FAMILY ENTERPRISE EMBROIDERY	20885	UNIFORMS - POLICE	15.00
FASTENAL COMPANY	MIALP108403	VEH MAINT - DPW	39.69
FASTENAL COMPANY	MIALP108533	SUPP/MAINT - PKS/MAJ/LOC ST	134.71
FASTENAL COMPANY	MIALP108641	SUPPLIES - PARKS	5.33
FASTENAL COMPANY	MIALP108674	VEH MAINT - DPW	21.89
FIRST FEDERAL SAVINGS & LOAN	4338 05/13	LAND PURCHASE - DDA	1,605.03
FRANCIS ROSINSKI	053113	ELECTRICAL INSP SVCS 05/13	2,746.00
FRANKS KEY & LOCK SHOP INC	13063	SUPPLIES - DPW/BOAT HARBOR	27.45
FRANKS KEY & LOCK SHOP INC	13113	MAINT - PUBLIC SAFETY BLDG	118.75
FRANKS KEY & LOCK SHOP INC	13224	SUPPLIES - POLICE	1.75
FRONTIER	2793 06/13	TELEPHONE - POL/FIRE/AMB	81.70
FRONTIER	9535 06/13	TELEPHONE - SEWER	513.00
FRONTIER	113005 06/13	TELEPHONE	1,274.00
GARANTS OFFICE SUPPLIES & PRINTING	50840	SUPPLIES - IT	119.00
GREAT LAKES FIRE & SAFETY INC	5052	UNIFORMS - FIRE/AMB	122.00
HAGLUND LANDSCAPING	052913	REPL SEW/WATER SVCS	50.00
HARGERS FEED & GARDEN	12035	MAINT - CH/PKS/BH	1,187.00
INTERSTATE BATTERY SYSTEM INC	23373944	VEH MAINT - DPW	104.95
INTERSTATE BATTERY SYSTEM INC	685611	VEH MAINT - DPW	92.95
JANET ARNOLD	AP7161-13C	AMBULANCE REFUND	28.89
JCI JONES CHEMICALS INC	582620	SODIUM HYPOCHLORITE - WATER	4,168.60
JIBB LLC	1534	PICNIC TABLES/BENCHES - DDA	2,400.00
KENDALL ELECTRIC INC	S101584029.001	MAINT - LIGHTS	15.09
KENDALL ELECTRIC INC	S101582380.001	MAINT - LIGHTS	18.07
KENDALL ELECTRIC INC	S101561638.001	BRIDGE MAINT - MAJ ST	435.15
KENDALL ELECTRIC INC	S101607376.001	SUPPLIES - DPW	41.36
KENDALL ELECTRIC INC	S101614636.001	MAINT - LIGHTS	12.18
KENDALL ELECTRIC INC	S101638859.001	MAINT - LIGHTS	69.63
KENDALL ELECTRIC INC	S101643939.001	MAINT - LIGHTS	102.62
KEVIN CORDES	060313	STARLITE RENT REFUND	50.00
KIPFMILLER PRODUCE	060613	MAINT - PARKS	148.00
KIRTLAND COMMUNITY COLLEGE	9669	TRAVEL EXPENSE - POLICE	248.00
KRAFT POWER CORPORATION	MIPINV005970	MAINT - SEWER	602.10
L & N DISPOSAL INC	053113	DUMPSTER CHARGES 05/13	1,279.25
L & S TRANSIT MIX CO	49127	MAINT - CEMETERY	41.20
LARRY SANDERSON	245242	SNOW REMOVAL - DDA	125.00
LARRY SANDERSON	245246	MAINT - DDA	144.00
LESSLEE DORT	060113	REIMB CELL PHONE EXP - DDA	60.00
MARILYN ROSS	169878	MAINT - PARKS	59.00
MASTERS & LALONDE SHOES	18318	UNIFORMS - POLICE	92.00
MASTERS & LALONDE SHOES	18574	UNIFORMS - FIRE/AMB	92.00
MASTERS & LALONDE SHOES	18639	UNIFORMS - FIRE/AMB	92.00
MASTERS & LALONDE SHOES	18665	UNIFORMS - FIRE/AMB	88.00
METROPCS WIRELESS INC	743516	TEXT MSG RETRIEVAL - POLICE	50.00
MHR BILLING	1876	BILLING 04/13 - AMBULANCE	6,031.33
MICHIGAN CAT	PD3099398	VEH MAINT - DPW	213.84
MICHIGAN CAT	PD3099399	VEH MAINT - DPW	157.66
MICHIGAN CAT	PD3099400	VEH MAINT - DPW	210.78
MICHIGAN MUNICIPAL LEAGUE	052813	2013-14 DUES - CITY ATTY	50.00
MICHIGAN MUNICIPAL LEAGUE	8548	ADVERTISING - PLANNER	96.30
MICHIGAN OFFICE SOLUTIONS	4AQ824	COPIER MAINT - PSF	366.03
MIKES HARDWARE	101411	SUPPLIES - BOAT HARBOR	2.33
NORTHERN INDUSTRIAL SUPPLY INC	5493966	TRAFF SIGNAL MAINT - MAJ/LOC ST	242.12
NORTHERN TOOL & EQUIPMENT	64386	SUPPLIES - DPW	59.83
NYE UNIFORM COMPANY	402403	UNIFORMS - POLICE	195.00
NYE UNIFORM COMPANY	407596	UNIFORMS - POLICE	(97.50)
NYE UNIFORM COMPANY	415877A	UNIFORMS - FIRE/AMB	230.97

INVOICE REGISTER FOR CITY OF ALPENA

POST DATES 06/18/2013 - 06/18/2013

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
NYE UNIFORM COMPANY	422217	UNIFORMS - POLICE	15.50
OC RUGGED LAPTOPS	327430	MICU LAPTOP	1,999.00
OFFICE DEPOT	657039118001	SUPPLIES - CLERK/TREAS	72.55
OFFICE DEPOT	657126685001	SUPPLIES - IT	19.98
OFFICE DEPOT	658980891001	SUPPLIES - IT	68.35
P & S DISTRIBUTORS INC	88380	SUPPLIES - PARKS	44.50
PRATTSCAPE LLC	050613	MAINT - DDA	500.00
PRESQUE ISLE ELECTRIC & GAS CO	81166373 0513	ELECTRIC - AIR BASE	87.15
PROBUILD - ALPENA	209786	MAINT - CLERK/TREAS	79.27
PROBUILD - ALPENA	209867	MAINT - CLERK/TREAS	4.89
PROBUILD - ALPENA	209964	MAINT - CLERK/TREAS	67.86
PRODUCTIVE CEDAR PRODUCTS LLC	061113	BIKE RACKS - DDA	520.00
QUILL CORPORATION	3064058	SUPPLIES - CLERK/TREAS	39.98
RMA INDUSTRIES INC	18466	SUPP/MAINT - PKS/MAJ/LOC ST	145.93
ROGERS CITY REHABILITATION HOSPITAL	AP7028-13	AMBULANCE REFUND	745.10
SEPLA	060113	CONFERENCE REG - POLICE	250.00
SEVAN K INC	303 05/13	VEH MAINT - ENG	14.00
SEVAN K INC	313 05/13	VEH MAINT - POLICE	115.46
SOLUCIENT SECURITY SYSTEMS	0180278	MAINT - PUBLIC WORKS	90.00
SOLUCIENT SECURITY SYSTEMS	0180279	MAINT - CITY HALL	60.00
STANDARD ELECTRIC CO	475805-00	MAINT - LIGHTS	148.50
STANDARD ELECTRIC CO	476387-00	BRIDGE MAINT - MAJ ST	30.68
STANDARD ELECTRIC CO	476441-00	BRIDGE MAINT - MAJ ST	25.54
STATE ELECTRONICS SECURITY INC	DZUKO1817	RADIO UPGRADE - POLICE	1,859.00
STATE OF MICHIGAN	1201907	MAINT - CITY HALL	195.00
SUPERIOR FABRICATING INC	13424	VEH MAINT #94	490.00
SUPERIOR FABRICATING INC	13425	VEH MAINT #94	282.00
SUPERIOR IMAGE CLEANING LLC	060413	CLEANING-CH/PSF/PW/PKS/BH	2,841.91
THE CENTER BUILDING	060113	RETAIL INCEN PROG - WINERY	314.60
THE GRIND-DING SHOP	99201	MAINT - MAJ/LOC ST	47.89
THE MARKETPLACE @ ALPENA	833	OUTDOOR UMBRELLAS - DDA	1,500.00
THOMPSONS LINEN SERVICE	70483 05/13	UNIFORMS-PW/CEM/PKS/EQ	408.09
THOMPSONS LINEN SERVICE	70484 05/13	LAUNDRY/UNIFORMS-FIRE/AMB	337.51
THOMPSONS LINEN SERVICE	73105 05/13	LAUNDRY/UNIFORMS-FIRE/AMB	263.46
THOMPSONS LINEN SERVICE	73106 05/13	LAUNDRY/UNIFORMS-FIRE/AMB	199.95
THUNDER BAY ELECTRIC INC	221538	CONTRACTUAL SERVICES	1,317.50
THUNDER BAY ELECTRIC INC	221539	MAINT - LIGHTS	2,562.06
THUNDER BAY ELECTRIC INC	221540	BRIDGE MAINT - MAJ ST	4,046.24
THUNDER BAY ELECTRIC INC	221565	MAINT - PARKS/LIGHTS	162.60
THUNDER BAY ELECTRIC INC	221588	TRAFF SIGNAL MAINT - MAJ ST	15.88
THUNDER BAY PROPERTIES LLC	13-003-01-1	ENV ASSESSMENT - RENTAL REHAB	2,100.00
TIMOTHY MARQUARDT	042513	TRAVEL ADVANCE - POLICE	60.00
TRACTOR SUPPLY COMPANY	100201786	MAINT - PARKS	56.91
TRACTOR SUPPLY COMPANY	200246111	MAINT - SEWER	34.99
TRACTOR SUPPLY COMPANY	300003495	SUPPLIES - PARKS	19.95
TRACTOR SUPPLY COMPANY	100198975	SUPPLIES - K-9	95.98
TRUGREEN - CHEMLAWN	6558217	MAINT - CEMETERY	35.00
UNITED WATER NACO LLC	201317894	CONT OPERATIONS 05/13	126,019.88
UNITED WATER NACO LLC	20130026	CONT OPERATIONS 05/13	22,444.40
VISA/ELAN FINANCIAL SERVICES	6116 06/13	UNIFORMS/SUPP/TR EXP - FIRE/AMB	517.19
VISA/ELAN FINANCIAL SERVICES	4552 06/13	FOOD/SERV - CLERK/TREAS	25.60
VISA/ELAN FINANCIAL SERVICES	1054 06/13	ROOM RESERVATION - CLERK/TREAS	229.50
VISA/ELAN FINANCIAL SERVICES	8703 06/13	SUPPLIES - DDA	115.38
VISA/ELAN FINANCIAL SERVICES	8471 06/13	SUPP/MAINT/SEM REG-CEM/CH/PKS/BH/IT/EI	996.99
VISA/ELAN FINANCIAL SERVICES	8489 06/13	PUBLISHING/ADV/TR EXP - PLANNER/MGR	167.85
WEINKAUF PLUMB & HEATING INC	58494	MAINT - CITY HALL	500.00
WEINKAUF PLUMB & HEATING INC	58490	BLDG MAINT - POLICE	121.16
WEINKAUF PLUMB & HEATING INC	58538	MAINT - BOAT HARBOR	533.25

**Total: 278,486.29**



## **Sound Variance Request from Word of Life Baptist Church**

Good morning Kelli,

I apologize as I feel silly that I neglected to include those pretty important details.

Do Life Ministries is a ministry out of Word of Life Baptist Church, consisting of Colin Bruning our director, myself and a small grouping of college age students. Our goal is to put on community events within Alpena that may better engage families and individuals in positive activities.

Because this is a movie event and is based at the Band Shell, our timing is dependent upon the setting of the sun, in the past we've started our event at 7:00 p.m, however, the movie wont start until closer to 9:30 p.m. This takes us almost until 11:30 in the evening on a Saturday night.

Please don't hesitate to contact me with further questions.

Thank you,

Katelynn Joy

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**From:** Kate Joy

**Sent:** Thursday, May 30, 2013 8:30 AM

**To:** Hebert, Karen

**Subject:** Sound Ordnance Request

Good morning Karen,

I'm writing with a request of a sound ordnance for our family friendly movie night on July 5th. We have already reserved the Band Shell for this day and are eagerly looking forward to putting on our third Movie Night!

Thank you for your time,

Katelynn Joy

# BUDGET AMENDMENT REQUEST

**FUND:** General Fund

**DEPARTMENT:** I.T. Fund

**PROJECT DESCRIPTION:** Wired City (Airport Fiber)

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
	Fund Balance		(\$20,000)	
101-228-983-003	Wired City		\$20,000	\$20,000

Justification for Budget Amendment

During the budget process, this line item was reduced to zero because the projects were not anticipated to start until after July 1,  
however, invoices were received and needed to be paid.

**Michigan Uniform Accounting and Budget Act:**

\*\*Requires budget amendments before any expenditures exceed the budget.

The City Manager and City Clerk/Treasurer/Finance Director are authorized by the Municipal Council to make budgetary transfers within the departments established through this budget. All transfers between departments or funds or from fund balance may be made only by further action of the Municipal Council.

 _____ Department Head	6/12/2013 _____ Date
_____ Clerk/Treasurer	_____ Date
_____ City Manager	_____ Date
_____ City Council	_____ Date



# City of Alpena

CITY HALL • 208 NORTH FIRST AVENUE • ALPENA, MICHIGAN 49707-2885

[www.alpena.mi.us](http://www.alpena.mi.us)

## PROCLAMATION

**WHEREAS**, the Alpena Blues Coalition was started in November 2003 for the purpose of furthering blues music awareness and appreciation; and

**WHEREAS**, the first Alpena Blues Festival was held in 2004 and subsequent successful festivals have been held each year since; and

**WHEREAS**, the Blues Coalition provides a program called "Blues in the Schools/Music Outreach" as a way of raising awareness and educating children and adults in traditional American Blues music; and

**WHEREAS**, events sponsored in the past include blues bands at the "Friday Night Downtown" concert series, blues performers at various venues around town, financial support of Vietnam Vets of America and fighting hunger in our community; and

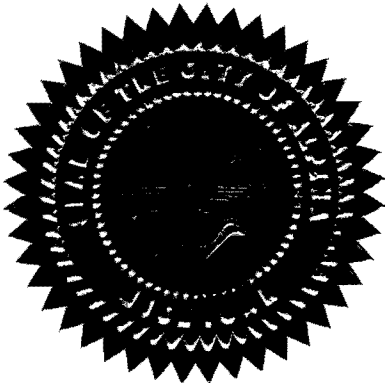
**WHEREAS**, over the years, successful fundraisers have been held to support and promote awareness of upcoming Alpena Blues Festivals, held every June at the Alpena County Fairgrounds. This year's festival will be held June 21 and June 22, 2013.

**NOW, THEREFORE**, I, Matthew J. Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**, the week of June 16-22, 2013, as:

## ALPENA BLUES WEEK

in Alpena and urge all area citizens to recognize and support the efforts of the Alpena Blues Coalition's 10<sup>th</sup> Anniversary Blues Festival.


Signed at Alpena, Michigan this 17th day of June 2013.



Matthew J. Waligora  
Mayor

# Memorandum



Date: June 11, 2013  
To: Karen Hebert, City Clerk/Treasurer/Finance Director  
Copy: Greg Sundin, City Manager  
From: Richard O. Sullenger, City Engineer   
Subject: Lake Street Reconstruction

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On June 11, 2013 the City received and opened bids for the Lake Street Reconstruction Project. This project includes pavement removal, water main and services, sewer main and services, curb and gutter, aggregate base, HMA paving, and slope restoration from Merchant Street to Pine Street.

Bid documents were posted on the City's website and notice of the project was sent to various contractors. Three bids for the project were received as follows:

MacArthur Construction, Hillman, MI	\$268,431.00
Bedrock Contracting, Alpena, MI	\$317,045.05
Team Elmer's, Hillman, MI	\$340,779.50

It is my recommendation, as City Engineer, that the project be awarded to MacArthur Construction for the as-bid cost of \$268,431.00. Funds for this project are included in the Sewer Fund line item 590-538-981-000, with \$238,800 budgeted, and Water Fund line item 591-542-982-051, with \$248,800 budgeted.

vkr

Attachments



Bids Due: June 11, 2013  
Time: 2:00 p.m.

**BID LIST**  
**Lake Street Reconstruction**

1. East Jordan Iron Works  
Attn: Pete DeHaan  
P.O. Box 439  
5000 Airport Drive  
East Jordan, MI 49727-0439  
Ph: 231-536-2261  
Fax: 231-536-4486
2. MacArthur Construction  
1835 Gamage Road  
Hillman, MI 49746  
(989) 379-4024 Ph. & Fax
3. Everett Goodrich  
Attn: Bruce Goodrich  
3851 Werth Road  
Alpena, MI 49707  
Ph: (989) 356-1791  
Fax: (989) 356-4895
4. Glawe Co.  
Attn: Jeff Mudroch  
P.O. Box 678  
Alpena, MI 49707  
Ph: (989) 354-3441  
Fax: (989) 356-3628
5. Team Elmer's  
704 E. Progress  
Hillman, MI 49746  
Ph: (989)-742-4531  
Fax: (989) 742-4802
6. Meridian Contracting Services  
Attn: Todd Britton  
304 West Chisholm Street  
Alpena, MI 49707  
Ph: (989) 354-4825  
Fax: (989) 354-4338
7. Environmental Excavating and Contracting  
Attn: Tim Cramer  
3555 M-32 West  
Alpena, MI 49707  
Ph: (989) 356-1161  
Fax: (989) 356-1161
8. D-N-D Contracting  
1120 Tamrack Rd.  
Alpena, MI 49707  
Ph: 989-657-4201
9. Bedrock Contracting  
2040 Hamilton Road  
Alpena, MI 49707  
Ph: 989-358-2400  
Fax: 989-356-2011

City of Alpena

Bid Name: Lake Street Reconstruction


Bid Open Date: June 11, 2013 2PM

Bidder	Addendum	Bid Security	Base Bid	Remarks
MacArthur Construction Hillman, MI	N/A ↓	✓	\$ 268,431.00	—
Team Elmer's Hillman, MI		✓	\$ 340,779.50	—
Bedrock Contracting Alpena, MI		✓	\$ 317,045.05	—
			\$	
			\$	
			\$	

Unofficial – "As-Read" Results – Subject to Verification

# Memorandum



Date: June 11, 2013  
To: Karen Hebert, City Clerk/Treasurer/Finance Director  
Copy: Greg Sundin, City Manager  
From: Stephen J. Shultz, IT Coordinator   
Subject: City Hall Copier

On Tuesday, May 28, 2013, the County of Alpena received and opened bids for copiers for both the County and City Hall. A total of 13 copiers, 12 for the County and 1 for the City, were proposed with the following 3 bids received for the City Hall copier.

	Miller Office	Michigan Office	Applied Imaging
Total Cash Price	<b>\$11,985.41</b>	<b>\$17,210.00</b>	<b>\$37,395.00</b>
Monthly Lease Option	\$216.96	\$383.78	\$695.55
Maint Cost per Copy (B&W/Color)	\$.00675/\$.06225	\$.0065/\$.06	\$.0048/\$.045

We requested that the bidders provide an option to purchase outright with monthly maintenance fees or a monthly lease rate plus the maintenance fees. After consideration of the budget, it is more cost effective to purchase the copier outright and pay the maintenance fees for the life of the copier. The bid also includes removal of the old copier, installation, set-up, and training on the new copier.

Miller Office Machines, LLC was the low bidder and although their maintenance costs per copy are slightly higher than both of the other bidders, when calculated over the expected life of the copier, they are still the low bidder as referenced by the attached spreadsheet.

We have not had any prior experience with Miller Office Machines; therefore, both Brad McRoberts and I contacted their references. Everyone we contacted was very happy with the company, their service, and the Konica machines that they sell. Of specific interest were the comments praising them for quick response time and the fact that they mostly do preventative maintenance and haven't really been called for machine issues.

After reviewing the bids with Alpena County I.T. and considering the comments from the references, I recommend, as I.T. Coordinator, that City Council award the bid for the City Hall copier to Miller Office Machines, LLC in the amount of \$11,985.41 and approve the costs per copy for maintenance. There is currently \$15,000 budgeted for the City Hall copier.

## CITY HALL COPIER RFP COMPARISON

	MILLER OFFICE MACHINES	MICHIGAN OFFICE (MOS)	APPLIED IMAGING
<b>TOTAL CASH PRICE</b>	<b>\$11,985.41</b>	<b>\$17,210.00</b>	<b>\$37,395.00</b>
MONTHLY LEASE PAYMENT	\$216.96	\$383.78	\$695.55
TOTAL LEASE PAYMENTS (60)	\$13,017.60	\$23,026.80	\$41,733.00
COST PER COPY (SEE SPEC SHEET FOR DETAILS)			
B&W	\$0.00675	\$0.0065	\$0.0048
COLOR	\$0.06225	\$0.06	\$0.045
Minimum Copies (B&W/Color)	0/0	5000/500	0/0
Estimated Monthly Bill	\$188.40	\$181.50	\$135.00
Estimated Lifetime (60 months)	\$11,304.00	\$10,890.00	\$8,100.00
<b>Total Cost of Ownership (60 Months)</b>	<b>\$23,289.41</b>	<b>\$28,100.00</b>	<b>\$45,495.00</b>

Monthly Copy Counts Based On The Following Monthly Averages:

B&W	15000
Color	1400



**ORDINANCE NO. 13-424**

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF ALPENA BE AMENDED BY MODIFYING AND REVISING ORDINANCE NO. 392 OF SAID CODE.

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

The Zoning Ordinance of the City of Alpena, being Ordinance No. 392 establishing zoning districts, schedule of regulations and zoning map is hereby amended and revised in the following manner: the zoning classification of the following described parcel is hereby changed from R-2 (One-Family Residential) to I-2 (General Industrial):

**Legal Description:** T31N R8E, SECTION 10, THE WEST ½ OF THE NORTHEAST ¼, THE SOUTHEAST ¼ OF THE NORTHEAST ¼ AND THE NORTHEAST ¼ OF THE SOUTHEAST ¼, CONTAINING 160 ACRES, MORE OR LESS.

This parcel is located on the east side of Woodward Avenue and the west side of Long Lake Avenue south of Hamilton Road in the City of Alpena.

EFFECTIVE DATE

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT TEN (10) DAYS AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND DULY PUBLISHED.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON THE 17TH DAY OF JUNE, 2013.

\_\_\_\_\_  
MATTHEW J. WALIGORA  
Mayor

\_\_\_\_\_  
KAREN HEBERT  
City Clerk/Treasurer/Finance Director

First Presented: June 3, 2013  
Adopted: June 17, 2013  
Published: \_\_\_\_\_

William A. Pfeifer, City Attorney


# Memorandum



Date: June 13, 2013

To: Greg Sundin, City Manager

Copy: Karen Hebert, City Clerk/Treasurer/Finance Director

From: Rich Sullenger, City Engineer 

Subject: Contract for Professional Services - Alpena Township Negotiations

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Pursuant to Council Direction at the June 3, 2013 City Council meeting, the City has reviewed a draft contract with James Young, Attorney, to provide services to the City of Alpena related to water and sewer negotiations with Alpena Township. This has been forwarded to Bill Pfeifer for his review as well and we have identified minor modifications in the contract related to contact information and procedures only and nothing substantive to warrant not entering into the agreement once these minor issues are corrected.

It is my recommendation, as City Engineer, that City Council authorize entering into an agreement with James Young to provide attorney related services to the City of Alpena for negotiations with Alpena Township on the Water and Sewer Agreement and rates. The contract would be time and materials not to exceed \$10,000. If additional funds are needed due to prolonged negotiations and the established funding is insufficient, staff will report back to Council for additional funding and a contract modification. Funding has been established in both the water and sewer budgets to accommodate the costs for these services.



## ATTORNEY – CLIENT RETAINER AGREEMENT

The City of Alpena (the City) and James G. Young (the Attorney) agree as follows:

1. SCOPE OF SERVICES. The City retains the Attorney for the purpose of negotiating a new rate structure for water & sewer services with Alpena Township, to prepare or assist in preparing a contract or other documents that implement any such agreement, to assist or advise the City in adopting a new water & sewer rate structure for the City and to provide other legal services related to any of the foregoing topics. The scope of services may be increased in writing upon agreement of both parties. Emails, which specify the increased services and which accept the increased services, shall be sufficient and deemed to be “in writing”.
2. CHARGES & PAYMENT. The Attorney shall charge \$190/hour plus out-of-pocket expenses. Invoices may include travel time from Traverse City to/from Alpena and no other location unless performing the scope of services requires such additional travel. Invoices shall be paid within 30 days of the date of the invoice. Unpaid balances shall accrue interest at the statutory maximum. Invoices may be sent to the City Manager via email. The City Manager has the authority to enter into an agreement with the attorney per the City of Alpena purchasing policy up to a maximum of \$10,000. Any anticipated expenses beyond that amount must be pre-authorized by the Alpena City Council.
3. TERMINATION. Either party may terminate this agreement without cause at any time. The Attorney shall invoice the City for unpaid work as of the date of termination plus any time expended during a post-termination assistance when the City or new legal counsel for the City requests such assistance.
4. SUPPLEMENTAL PROFESSIONAL SERVICES. The Attorney may use supplemental legal services in his discretion when the Attorney is unable to provide those services himself or when, in the discretion of the Attorney, it is more efficient to do so. The hourly charge for any supplemental legal services shall not exceed the hourly rate of the Attorney. Other supplemental professional services, such as engineering services from Gosling Czubak Engineering Sciences, Inc., may be used by the Attorney with the consent of the City. Any provider of supplemental professional services may, but is not required to send a separate invoice to the City.
5. CITY CONTACTS & CONSENT. The City Engineer shall be the City's primary representative with the Attorney. The Attorney may communicate with other city representatives as needed in the Attorney's discretion. However, only the City Manager may authorize communications with City Council members

while the City Engineer shall have the authority to provide any consent for other contact authority, which may be permitted by this agreement.

6. EFFECTIVE DATE. This agreement shall become effective when either (1) it has been signed by the City Manager and accept via email by the Attorney or (2) it has been signed by both parties, whichever occurs first.

City of Alpena

By \_\_\_\_\_  
Greg Sundin  
City Manager

Date: \_\_\_\_\_

\_\_\_\_\_  
James G. Young  
Attorney at Law  
(P22645)

Date: \_\_\_\_\_