

ALPENA CITY COUNCIL MEETING

June 20, 2016 - 7:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes – Special Session of June 2, Regular Session of June 6, and Closed Session of June 6, 2016.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$614,732.33.
 - B. All Saints Parish 5K Color Run (New Event) – August 6, 2016.
 - C. The Fresh Palate – Request for Noise Variance and Alley Closure on July 4, August 13, September 10 and 24, and October 29, from 10 p.m. to 12 a.m.
 - D. Joe’s Bar – Request for Noise Variance from 10 p.m. to 1:30 a.m. on July 31, 2016, for Outdoor Music.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.
10. Public Hearing.
11. Report of Officers.
 - A. First Reading – Ordinance No. 16-435 – An Ordinance Amending the Zoning Ordinance No. 148, Lots 7, 8, 9 & 10, Block 24 of the City of Alpena.
 - B. First Reading – Ordinance No. 16-436 – An Ordinance Amending the Zoning Ordinance No. 148, Lot 7, Block 17 of the City of Alpena.
 - C. Bids.
 - 1) Website Development Software.
12. Communications and Petitions.

13. Unfinished Business.
14. New Business.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

June 2, 2016

The Municipal Council of the City of Alpena met in special session upon the call of the City Clerk, at the Wilson Township Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nielsen, Nowak, and Johnson.

Absent: Sexton.

The Municipal Council met in a special workshop session with the Alpena County Board of Commissioners and Alpena County Township Supervisors to present updates and exchange information on current activities in the community. The facilitators for the meeting were Tim Kuehnlein and Ann Diamond.

PUBLIC COMMENTS

Tim Kuehnlein discussed the Michigan Arts & Culture Northeast (MACNE) second annual Lake Huron Discovery Tour and the grant that was received in the amount of \$25,000. The grant money will be used to focus on specific projects; they will be highlighting the Besser Museum exhibit, which is a nationally recognized exhibit, the traveling library exhibits, and Native American History. He also requested that each governmental entity present a Proclamation for this year's events. He explained that this organization relies heavily on donations and grants, and asked that everyone consider donating.

Minutes were reviewed and approved for the February 4, 2016, Intergovernmental Council Meeting.

GOVERNMENTAL ENTITY REPORTS

Matt Waligora, Mayor, gave a report on the events for the City of Alpena. Skywest was selected by the United States Department of Transportation (USDOT) to continue with air service from Alpena County Airport through the Essential Air Service (EAS) funding, the City of Alpena approved the 2016 - 2017 budget, the former Alpena Power Company building is near the demolition stage, and Council approved the Recreation Plan for 2016 – 2020. There are a few construction projects going on within the City, renovations of The Owl Café are in progress, construction continues on the new Holiday Inn Express building, and a new office building on Chisholm Street. Thunder Bay Transportation Authority has started the new trolley service in the City of Alpena, the trolleys are eco-friendly diesel-

electric, and the route takes approximately 1 hour to complete, there are different stops along the route, with an approximate ½ hour wait time between the bus stops.

Cam Habermehl, Alpena County Chairman, reported on the Alpena County Youth and Recreation Committee applications, they have received one million dollars in requests. He stopped by Wolf Creek Park located in Wilson Township five to six years ago. This park was covered in brush and weeds; now it a very unique place to visit. He was impressed by how much work has been completed on the park and how nice the park has become. The Alpena Regional Medical Center has been transferred over to MidMichigan Medical Center; he has received many positive comments from the public. The recycling center will receive \$10,000, which will be distributed in July once the audits have been completed. He explained how the ambulance money will be distributed to the City and Townships. The County has decided to give the City and Townships a flat amount to be distributed on a quarterly basis, which will be easier in the long run and will help save on employees processing time. Commissioner Ron McDonald, spoke about the Alpena County Air and Water Committee. He reminded everyone that there has not been a quorum since February, and at that meeting they voted to donate \$500 from the fund balance to recycling for educational purposes, the committee has not released those monies because they have not approved the February minutes. They are having a hard time getting people to show an interest in this committee.

Stanley Mischley, Alpena Township Trustee, reported that the Township will be passing a resolution for a Mechanical and Plumbing Inspector for the residents of Alpena Township. The Township has been working closely with Don Gilmet, City Building Official, and have hired a local man from the Hillman area to handle these inspections rather than bring in an inspector from down state. They are working on the final draft of a grant request from the Department of Environmental Quality (DEQ) for a mailing that will be distributed to all residents in the township on exactly what the recycling containers will accept. Alpena Township is also working with Northeast Michigan Council of Governments (NEMCOG) on updating the recycling webpage (www.recycling.org). The one problem they are having is non-county residents bringing their recyclables into Alpena County. Notices have been sent out to non-county residents when possible to request the \$20 recycling fee. The Alpena wide clean-up day was very successful, many old televisions and over 1,000 tires were accepted.

Tammy Bates, Green Township Trustee, reported that Manning Hill Park is the project they are focusing on. Currently, they are working with the Parks Commission and the Exchange Club. They will be holding a work-bee and will be cleaning up the pavilion, installing new picnics tables, the sidewalks will be going in soon, and benches have been donated and will be installed. They are also looking for grills to be donated or money to be used for the purchase of grills. They plan to move swing sets, and are looking for any donations of labor and/or money.

Howard Lumsden, Long Rapids Township Supervisor, gave a report on Thunder Bay River Park clean up. A grant application has been sent into the State of Michigan requesting \$150,000 to be used for the parking lot and a fishing platform; they should receive the money this winter to be used in the spring of 2017. The Thunder Bay River Restoration group has been formed, their goal is to make Thunder Bay River passable and safe by making the river wide enough and barrier free from fallen trees from Hillman all the way to Alpena.

Maple Ridge Township, reported that they are currently working on Maple Ridge Hall by moving their kitchen from downstairs to upstairs, making room for more people in the hall.

Kenneth Gauthier, Sanborn Township Supervisor, reported that they are working on Sanborn Park, and have plans to put in a basketball court. They completed the purchase of the property on US-23, which will allow for easy access to the cemetery.

William Domke, Wilson Township Supervisor, reported that they are working on the parks, dust control, and volunteers came in and cleared out the dead brush. They are hoping to black-top the hill coming into the park in the near future. They have plans next year for a recreation raft and a walkway along the river's edge. On September 10, 2016, they will be hosting an open house at the park and the community is welcome to attend.

PRIORITY TOPIC DISCUSSION/PRESENTATION

FIVE PREFERRED COUNTY WIDE GOALS

The committee members broke off into smaller groups to discuss ways to work together throughout the County to achieve the branding theme of Alpena, the "Sanctuary of the Great Lakes". The priority topics were formed and summarized, the top three topics will be; 1) Website consistency between the County governmental units, 2) Quality of Life in Northern Michigan; especially our natural surroundings and the environment, and 3)

Communication between all governmental entities.

There was discussion on what topics to be on the next Intergovernmental Meeting Agenda in October. The first part of the meeting will be on website coordination between all entities. The second part of the meeting will be how to coordinate the master plan goals of all governmental entities and use the website for coordination of that, to help try and identify common ground. It was suggested that Denise Cline from Northeast Michigan Council of Governments (NEMCOG) be invited to facilitate a discussion on the possible coordination of all the governmental entities' Master Plans and Recreation Plans. All entities could invite their Planners and Information Technology personnel to meet or attend the next Intergovernmental Meeting to help collaborate.

The Alpena Intergovernmental Council will meet again October 6, 2016, and will be hosted by the County of Alpena, place to be determined.

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Council adjourned at 9:04 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

June 6, 2016

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nielsen, Nowak, Johnson, and Sexton.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of May 16, 2016, were approved as printed.

CONSENT AGENDA

Moved by Councilmember Sexton, seconded by Councilmember Nielsen that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$587,971.19 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. Movies on the Bay – Request to add September 16, 23, and the 30th for Movies by the Bay and authorize a Variance of the Noise Ordinance from 10 p.m. to 12 a.m. on the corresponding dates.
3. Alpena Blues Coalition – Request for a Variance of the Noise Ordinance from 10 p.m. to 12 a.m. on June 18, 2016, for the Alpena Blues Festival.
4. City Council Appointment to the Wildlife Sanctuary Board for a Three-Year Term Expiring on June 1, 2019, (Susan Austin).

Carried by unanimous vote.

PUBLIC HEARING

PLANNING COMMISSION CASE NUMBER 16-Z-01, REQUEST TO

REZONE 825 LOCKWOOD STREET

Mayor Waligora announced a Public Hearing on the proposed request to rezone 825 Lockwood Street located behind Thunder Bay Jeep Chrysler Dodge from R-T Two Family Residential to a Commercial Corridor District (CCD). The public comment period was opened.

Adam Poll, Planning and Development Director, presented a report and stated that rezoning for the property would not have a negative effect on the area and rezoning to a commercial corridor district (CCD) would allow for potential future development and that staff would recommend approval of the request.

There was no public comment.

The City Clerk indicated that no written comments had been received.

The public comment period was closed. Council discussion followed. The Mayor declared the Public Hearing closed.

**REZONE 825 LOCKWOOD STREET FROM
R-T TWO FAMILY RESIDENTIAL TO COMMERCIAL CORRIDOR DISTRICT (CCD)**

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the City Attorney be authorized to draft an ordinance for first reading on June 20, 2016, to rezone and grant a special use permit of a parcel at 825 Lockwood Street from R-T Two Family Residential to Commercial Corridor District (CCD).

Carried by unanimous vote.

**PUBLIC HEARING
PLANNING COMMISSION CASE NUMBER 16-Z-02, REQUEST TO
REZONE 112 S. EIGHTH AVENUE**

Mayor Waligora announced a Public Hearing on the request to rezone 112 S. Eighth Avenue from R-T Two Family Residential to P-1 Vehicular Parking District. The public comment period was opened.

Adam Poll, Planning and Development Director, presented a report on the current parcel at 112 S. Eighth Avenue and the request to rezone the southwest to allow for a small parking area, screened from nearby residents.

Greg Burg, Owner of Burgies Restaurant, stated that there was one person in opposition to the rezoning request, but that person is now in agreement with the request. He also stated that if the rezoning is approved it will be safer for the customers currently crossing Chisholm Street.

The City Clerk indicated that no written comments had been received.

The public comment period was closed. Council discussion followed. The Mayor declared the Public Hearing closed.

**REZONE SOUTHWEST HALF OF PARCEL AT
112 S. EIGHTH AVENUE FROM
R-T TWO FAMILY RESIDENTIAL TO P-1 VEHICULAR PARKING DISTRICT**

Moved by Councilmember Nielsen, seconded by Councilmember Johnson, that the City Attorney be authorized to draft an ordinance for first reading on June 20, 2016, to rezone and grant a special use permit for the southwest half of the parcel located at 112 S.

Eighth Avenue from R-T Two Family Residential to P-1 Vehicular Parking District, be approved.

Carried by unanimous vote.

**US-23 WETLAND MITIGATION BASELINE STUDY AND
MANAGEMENT PLAN FOR GRANT STREET**

The following sealed bids were received May 9, 2016, for the Grant Street Wetlands Survey.

DLZ	\$28,260
Golder Associates	\$17,768
GEI Consultants	\$13,478
Cardno	\$ 9,050

Moved by Councilmember Nowak, seconded by Councilmember Sexton, that the bid by Cardno for the bid amount of \$9,050, be accepted.

Carried by unanimous vote.

**NORTHEAST MICHIGAN REHABILITATION
OPPORTUNITY CENTER PROGRAM**

Moved by Councilmember Sexton, seconded by Councilmember Nielsen that a \$200 per month payment to Northeast Michigan Rehabilitation Opportunity Center (NEMROC) for the Cigarette Litter Brigade and the Pollination Brigade services performed in City Parks beginning in July of 2016, be approved.

Carried by unanimous vote.

PLUMBING AND MECHANICAL INSPECTOR CONTRACT

Moved by Councilmember Nowak, seconded by Councilmember Sexton, that the proposed Plumbing and Mechanical Inspector Contract with Bruce Tillinger be approved; and authorize the Mayor and City Clerk to sign on behalf of the City of Alpena.

Carried by unanimous vote.

CLOSED SESSION

Moved by Councilmember Sexton, seconded by Councilmember Johnson, that the Municipal Council adjourn to a closed session at 7:44 p.m. to discuss current labor negotiations with the Fire/Ambulance Union.

RECESS

The Municipal Council recessed at 7:44 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 7:54 p.m.

RECONVENE – OPEN SESSION

On motion of Councilmember Johnson, seconded by Councilmember Nielsen, the Municipal Council reconvened in open session at 8:33 p.m.

Carried by unanimous vote.

On motion of Councilmember Sexton, seconded by Councilmember Johnson, the Municipal Council adjourned at 8:33 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Karen Hebert
City Clerk

INVOICE REGISTER

EXP CHECK RUN DATES 06/21/2016 - 06/21/2016
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ADMIRAL PETROLEUM COMPANY	95574	GAS/FUEL - DPW	1,870.17
AIRGAS USA LLC	9048764365	VEH MAINT - DPW	27.72
AIRGAS USA LLC	90518462477	SUPPLIES - AMB DISP	60.73
AIRGAS USA LLC	9936411378	VEH MAINT - DPW	59.40
AIRGAS USA LLC	9936435832	SUPPLIES - AMB DISP	16.20
ALLEGRA ALPENA	138951	SUPPLIES - POLICE	69.31
ALPENA AREA CHAMBER OF COMM	13306	MONTHLY EXPENSES - DDA	636.49
ALPENA COUNTY TREASURER	061016	IT CONTRACTED SVCS 06/16	7,000.00
ALPENA DIESEL SERVICE	49750	VEH MAINT - DPW	14.96
ALPENA DIESEL SERVICE	50063	VEH MAINT #38	711.12
ALPENA DIESEL SERVICE	50054	VEH MAINT #89	295.16
ALPENA DIESEL SERVICE	50028	VEH MAINT - DPW	61.48
ALPENA NEWS PUBLISHING CO	DC1107 05/16	PUBLISHING/ADVERTISING	1,050.30
ALPENA POWER COMPANY	55351-001	ELECTRIC - DOCK	123.27
ALPENA POWER COMPANY	062116	ELECTRIC	29,116.61
ALPENA RADIOLOGY PC	A803828201	EMPLOYEE PHYS - FIRE/AMB	27.00
ALPENA REGIONAL MEDICAL CENTER	060516	SUPPLIES - AMB DISP	575.00
ALPENA SUPPLY CO	2235304	MAINT - BOAT HARBOR	2.82
ALPENA SUPPLY CO	2235225	MAINT - BOAT HARBOR	25.46
ALPENA SUPPLY CO	2235274	MAINT - BOAT HARBOR	9.76
ALPENA SUPPLY CO	2235968	MAINT - PUBLIC WORKS	93.25
ALPENA SUPPLY CO	2235833	SUPPLIES - FIRE/AMB	22.00
ALPENA SUPPLY CO	2237961	SUPPLIES - FIRE/AMB	63.34
ALRO STEEL CORP	GFB8052AL	BRIDGE MAINT - MAJ ST	47.36
AMERICAN MESSAGING	Z2535843QF	PAGER FEES	31.15
ANDREW SMIGELSKI	061416	TREE REIMB	164.30
APPLIED INDUSTRIAL TECH-MI LTD	7007665048	VEH MAINT - DPW	131.60
ARROW UNIFORM	15274376	SUPP/MAINT - CH/PSF/PW/EQUIP	357.50
BALL TIRE & GAS INC	118880	VEH MAINT - DPW	160.52
BALL TIRE & GAS INC	119126	VEH MAINT - DPW	49.29
BALL TIRE & GAS INC	119206	VEH MAINT - AMB	180.14
BALL TIRE & GAS INC	119300	VEH MAINT - AMB	140.54
BALL TIRE & GAS INC	119344	VEH MAINT - AMB	250.68
BALL TIRE & GAS INC	119392	VEH MAINT #66	536.96
BALL TIRE & GAS INC	120028	VEH MAINT - DPW	14.00
BALL TIRE & GAS INC	120068	VEH MAINT - DPW	25.13
BOUND TREE MEDICAL LLC	82162239	SUPPLIES - AMB DISP	1,004.88
BP	47633354	GAS/FUEL - FIRE/AMB/EQ/MICU	5,153.27
BRETT MILLER	060516	TRAVEL EXPENSE - AMB	97.10
BUILDING EXPRESS	31909	MAINT - PUBLIC SAFETY BLDG	87.50
BUSHES AND BLOOMS	446679	MAINT - BOAT HARBOR	283.00
CALEB BORCHARD	061416	TRAVEL EXPENSE - AMB	56.83
CARQUEST AUTO PARTS	294641	VEH MAINT #89	18.13
CARQUEST AUTO PARTS	294642	VEH MAINT #92	18.13
CARQUEST AUTO PARTS	294722	VEH MAINT - CEM	23.66
CARQUEST AUTO PARTS	294724	VEH MAINT - DPW	148.49
CARQUEST AUTO PARTS	294815	VEH MAINT - DPW	12.00
CARQUEST AUTO PARTS	2094953	MAINT - PUBLIC WORKS	2.97
CARQUEST AUTO PARTS	294958	VEH MAINT - POLICE	21.12
CARQUEST AUTO PARTS	295148	VEH MAINT #66	3.23
CARQUEST AUTO PARTS	295311	VEH MAINT - DPW	8.36
CARQUEST AUTO PARTS	295333	VEH MAINT - AMB	19.31
CARQUEST AUTO PARTS	295364	VEH MAINT - AMB	47.21
CARQUEST AUTO PARTS	295453	VEH MAINT - AMB	8.01
CARQUEST AUTO PARTS	295542	VEH MAINT - DPW	90.34
CARQUEST AUTO PARTS	295730	VEH MAINT - DPW	34.83
CARQUEST AUTO PARTS	295801	VEH MAINT - DPW	0.95
CARQUEST AUTO PARTS	295803	VEH MAINT - DPW	10.14
CARQUEST AUTO PARTS	295853	VEH MAINT - AMB	35.74
CARQUEST AUTO PARTS	296064	VEH MAINT - DPW	(33.13)
CARQUEST AUTO PARTS	296065	VEH MAINT - DPW	15.44
CARQUEST AUTO PARTS	296066	VEH MAINT - AMB	2.67
CARQUEST AUTO PARTS	296155	VEH MAINT #28	30.48
CARQUEST AUTO PARTS	296438	VEH MAINT - POLICE	48.49
CARQUEST AUTO PARTS	296484	VEH MAINT - DPW	10.00
CARRIER & GABLE INC	256687	TRAFF SIGNAL MAINT - MAJ ST	84.00
CHARTER COMMUNICATIONS	7316 06/16	FAX LINE - PUBLIC WORKS	305.37
CHOWEN & ASSOCIATES INC	8660	CAD PC - IT	979.10
CHRISTOPHER STEPHENS	061416	TRAVEL EXPENSE - AMB	13.99
CINDY JOHNSON	061316	MILEAGE - COUNCIL	64.80
CITY OF ALPENA	213-001 0516	SEW/WATER - MCRAE PK	221.16
CITY OF ALPENA	214-001 0516	SEW/WATER - MCRAE CONC STND	86.36

INVOICE REGISTER

EXP CHECK RUN DATES 06/21/2016 - 06/21/2016
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
CITY OF ALPENA	4524-001 0516	SEW/WATER - LONG LK COLD STORAGE	56.36
CITY OF ALPENA	6431-002 0516	SEW/WATER - N RIVERFRONT PK	30.00
CITY OF ALPENA	6432-001 0516	SEW/WATER - LONG LK AVE	702.96
CLIFF ANSCHUETZ CHEVROLET	CVW214183	VEH MAINT - POLICE	63.00
CLIFF ANSCHUETZ CHEVROLET	CVW214191	VEH MAINT - POLICE	3.57
CLIFF ANSCHUETZ CHEVROLET	CVW214372	VEH MAINT - POLICE	41.79
CLIFF ANSCHUETZ CHEVROLET	CVW214429	VEH MAINT - DPW	16.88
CLIFF ANSCHUETZ CHEVROLET	CVW214476	VEH MAINT - POLICE	38.56
CROW MEMORIALS LLC	052616	MAINT - CEMETERY	125.00
CSI EMERGENCY APPARATUS	63658	SUPPLIES - FIRE	1,050.00
DEAN ARBOUR FORD LINCOLN MERCURY	123711	VEH MAINT - POLICE	215.49
DEAN ARBOUR FORD LINCOLN MERCURY	19653	VEH MAINT - AMB	5.13
DEAN ARBOUR FORD LINCOLN MERCURY	19781	VEH MAINT - AMB	7.56
DEAN ARBOUR FORD LINCOLN MERCURY	19784	VEH MAINT - AMB	14.96
DONALD LEAYM	060716	DRY CLEANING EXPENSE - POLICE	11.75
DOUGLAS ROZNOWSKI	061416	WORK APPAREL ALLOW - EQUIP	129.29
DTE ENERGY	062116	GAS	3,973.34
EAGLE ENGINEERING & SUPPLY CO	48219	MAINT - LIGHTS	233.00
EAGLE ENGINEERING & SUPPLY CO	48232	MAINT - LIGHTS	538.86
FAMILY ENTERPRISE EMBROIDERY	52096	UNIFORMS - PUBLIC WORKS	75.00
FASTENAL COMPANY	MIALP134025	VEH MAINT - DPW	9.37
FASTENAL COMPANY	MIALP134175	SUPPLIES - PUBLIC WORKS	40.50
FASTENAL COMPANY	MIALP134258	VEH MAINT - DPW	74.02
FEDERAL EXPRESS	5-437-60952	SHIPPING FEES	33.78
FRANCIS ROSINSKI	053116	ELECTRICAL INSP SVCS 05/16	1,147.00
FREESE HYDRAULICS & EQUIP REPAIR	29216	VEH MAINT #64	32.94
FRONTIER	9535 06/16	TELEPHONE - SEWER	532.81
FRONTIER	4175 06/16	TELEPHONE - FIRE/AMB	37.36
FRONTIER	5445 06/16	TELEPHONE - FIRE/AMB	70.30
FRONTIER	2793 06/16	TELEPHONE - POL/FIRE/AMB	98.41
GERALD UNWIN	061416	SAFETY SHOE ALLOW - PW	87.45
GREAT LAKES DOCK & MATERIALS LLC	061516	REIMB ELECTRICAL EXP - LIGHTS	636.29
GREENWAY FUELS LLC	053116	RECYCLING 05/16	105.00
GREENWAY/L & N DISPOSAL	053116	DUMPSTER CHARGES 05/16	978.50
GREG SUNDIN	060616	TRAVEL EXPENSE - MGR	247.86
HAGLUND LANDSCAPING	1761	SUPPLIES - FIRE	182.10
HANSEN SALES & SERVICE	22647	VEH MAINT - DPW	717.72
HANSEN SALES & SERVICE	22705	VEH MAINT - DPW	178.38
HAROLD KNOPP	061416	TRAVEL EXPENSE - AMB	68.98
HOME DEPOT CREDIT SERVICES	3074373	SUPPLIES - FIRE/AMB	20.64
HOME DEPOT CREDIT SERVICES	9074529	SUPPLIES - CITY HALL	25.97
HOME DEPOT CREDIT SERVICES	9592922	SUPPLIES - FIRE/AMB	28.30
HOME DEPOT CREDIT SERVICES	5064292	SUPPLIES - FIRE/AMB	23.74
HOME DEPOT CREDIT SERVICES	4560774	SUPPLIES - CITY HALL	28.93
HOME DEPOT CREDIT SERVICES	2581711	SUPPLIES - FIRE/AMB	33.32
HOME DEPOT CREDIT SERVICES	8593556	SUPPLIES - PARKS	13.28
HURON ENGINEERING AND SURVEYING INC	1487	TRUCK ROUTE SURVEY SERVICES	1,450.00
INK AND TONER ALTERNATIVE	16-48594	SUPPLIES - IT	269.91
INTERSTATE BATTERY SYSTEM INC	23394144	VEH MAINT - DPW	99.95
JAMES KOCHANSKI	060916	SAFETY SHOE/WORK APPAREL ALLOW - CEM	300.00
JCI JONES CHEMICAL	691125	SODIUM HYPOCHLORITE - WATER	4,326.00
JEFF TINGLER	061416	SAFETY SHOE/WORK APPAREL ALLOW - EQ	300.00
JEROMES TOWING	16-1570	IMPOUND TOWING - POLICE	75.00
JUDITH MATHEWSON	061416	TREE REIMB	137.50
KAREN HEBERT	060216	MILEAGE 10/15-06/16	48.38
KENDALL ELECTRIC INC	S104511763.001	STERNBERG ASSEMBLIES - LIGHTS	6,116.00
KENDALL ELECTRIC INC	S104594010.001	STERNBERG LIGHT POLE - LIGHTS	3,142.11
LARRY SANDERSON	330290	BIKE RACK DISTRIBUTION - DDA	160.00
LARRYS PARTS HAUS	256133	VEH MAINT - DEP CHF	415.94
LSL PLANNING	0024360-IN	RRC DEVELOPMENT PLAN - DDA	1,522.36
MASTERS & LALONDE SHOES	34561	UNIFORMS - POLICE	188.00
MCDONALD AUTO SUPPLY INC	813274	VEH MAINT - FIRE EQ	24.55
MCDONALD AUTO SUPPLY INC	814028	SUPPLIES - FIRE	0.15
MCDONALD AUTO SUPPLY INC	814425	SUPPLIES - FIRE	4.67
MERCY SALES & SERVICE INC	6445	2016 FORD MARQUE AMBULANCE	175,000.00
MERIDIAN CONTRACTING SERVICES	580-2015 05/16	CONSTRUCTION SVCS - WOORWARD TRAIL	40,735.00
MERIDIAN CONTRACTING SERVICES	597-2015 06/16	ROOF REPAIR - PUBLIC SAFETY BLDG	35,825.00
MERIDIAN CONTRACTING SERVICES	613-2016 05/16	FACADE RENOVATION - OWL RESTAURANT	88,246.00
MHR BILLING	2664	BILLING 05/16 - AMBULANCE	7,578.88
MICHAEL TOROK	060416	TRAVEL EXPENSE - AMB	34.93
MICHIGAN OFFICE SOLUTIONS	IN646036	COPIER MAINT - PSF	552.00
MICHIGAN PIPE & VALVE	T72924	STORES - DUCTILE IRON	285.00

INVOICE REGISTER

EXP CHECK RUN DATES 06/21/2016 - 06/21/2016
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MICHIGAN STATE POLICE	551-469492	SOR REGISTRATION - POLICE	90.00
MILLER OFFICE MACHINES	509870	COPIER MAINT - 05/16	548.63
NEMROC INC	21329	SUPPLIES - CITY HALL	307.56
NYE UNIFORM COMPANY	561223	UNIFORMS - POLICE	99.99
OFFICE DEPOT	837382084001	SUPPLIES - CITY HALL/PW	89.40
OFFICE DEPOT	838317148001	SUPPLIES - FIRE/AMB	22.37
OFFICE DEPOT	83948135301	SUPPLIES - FIRE/AMB	26.88
OFFICE DEPOT	842253394001	SUPPLIES - PUBLIC SAFETY	54.55
OMEGA ELECTRIC & SIGN CO INC	7145	VEH MAINT - POLICE	550.00
PAUL LANCE	061516	TRAVEL EXPENSE - DDA	329.38
PHILIP JORDAN	061416	TREE REIMB	71.55
PHILLIPS EXPERT TREE & LANDSCAPE	061316	MAINT - PKS/BH	1,200.00
POWER LINE SUPPLY CO	56038511	VEH MAINT - DPW	1,046.25
PRESQUE ISLE ELECTRIC & GAS CO	81166373 0516	ELECTRIC - AIR BASE	67.38
RAPID RESULTS	4748	DRUG SCREEN - FIRE/AMB	30.00
RAPID RESULTS	4764	DRUG SCREEN - FIRE/AMB	30.00
ROBERT KENDZIORSKI	061416	TREE REIMB	60.00
ROBERT KOSEBA	061416	TREE REIMB	222.60
SEVAN K INC	313 05/16	VEH MAINT - POLICE	91.50
SHELL	79036133606	UNLEADED GAS/FUEL-POL/F/A/GEN/MICU	1,496.56
SOLUCIENT SECURITY SYSTEMS	0200084	MAINT - PUBLIC WORKS	91.80
SOLUCIENT SECURITY SYSTEMS	0200085	MAINT - CITY HALL	60.00
SPARTAN DISTRIBUTORS INC	11718805	MAINT - CEMETERY	412.73
SPI INNOVATIONS	130143	SUPPLIES - IT	377.00
STANDARD ELECTRIC CO	439066-00	MAINT - BOAT HARBOR	20.94
STANDARD ELECTRIC CO	439148-00	MAINT - PARKS	45.17
SUEZ WATER INC	2016274716	CONT OPERATIONS 05/16	131,725.37
SUEZ WATER INC	201627851	CONT OPERATIONS 05/16	17,910.01
SUPERIOR IMAGE CLEANING LLC	053116	CLEANING-CH/PSF/PW/PKS/BH	2,913.88
THE SHERWIN WILLIAMS CO	8823-0	MAINT - PARKS	122.01
THE UPS STORE 5054	060616	SHIPPING FEES	55.82
THOMPSONS LINEN SERVICE	70483 05/16	UNIFORMS-PW/CEM/PKS/EQ	488.88
THUNDER BAY ELECTRIC INC	224454	MAINT - PARKS	180.40
THUNDER BAY ELECTRIC INC	224464	MAINT - BOAT HARBOR	495.60
THUNDER BAY ELECTRIC INC	224467	TRAFF SIGNAL MAINT - MAJ ST	67.40
THUNDER BAY ELECTRIC INC	224468	MAINT - LIGHTS	572.90
THUNDER BAY ELECTRIC INC	224473	CONTRACTUAL SERVICES	1,736.35
THUNDER BAY ELECTRIC INC	224498	MAINT - LIGHTS	422.25
THUNDER BAY ELECTRIC INC	224527	MAINT - PUBLIC SAFETY BLDG	863.46
TON O SUDS LAUNDROMAT	306	LAUNDRY/UNIFORMS - FIRE/AMB	12.00
TRIDENT INSURANCE SERVICES	80154	INS DEDUCTIBLE - SEWER	1,973.97
TRUGREEN PROCESSING CENTER	47185904	MAINT - CEMETERY	35.00
UNITEX DIRECT	136039	UNIFORMS - POLICE	229.04
USA BLUEBOOK	939879	DRUM SCALE - SEWER	2,631.28
VERIZON WIRELESS	9766274903	IPADS - GEN/AMB	7,560.36
VISA/ELAN FINANCIAL SERVICES	1790 06/16	CONF REG/ROOM RESERVATION - POL	741.70
VISA/ELAN FINANCIAL SERVICES	4552 06/16	TRAVEL EXPENSE - CLERK/TREAS	315.66
VISA/ELAN FINANCIAL SERVICES	6116 06/16	SUPP/TR EXP/TURNOUT GEAR - FIRE/AMB	1,720.33
VISA/ELAN FINANCIAL SERVICES	7337 06/16	FOOD/SERVICE - PLANNER	11.56
VISA/ELAN FINANCIAL SERVICES	8463 06/16	TRAVEL EXPENSE - ASSESSOR	19.26
VISA/ELAN FINANCIAL SERVICES	8471 06/16	TR REG/SUPPLIES - ENG/IT	225.19
VISA/ELAN FINANCIAL SERVICES	8489 06/16	TRAVEL EXPENSE/CONF REG - MGR/POL	468.18
VISA/ELAN FINANCIAL SERVICES	8703 06/16	SUPP/PROMO - DDA	246.56
WALMART VISION CENTER	1249267	EMPLOYEE PHYS - FIRE/AMB	60.00
WEINKAUF PLUMBING & HEATING INC	74883	MAINT - STARLITE	753.24
WESLEY GARANT	052516	SAFETY SHOE ALLOW - PW	75.00

Total: 614,732.33

6.B.

APPROVED
DATE _____
BY _____



Parish of the churches of: **St. Anne, St. Bernard, St. John the Baptist and St. Mary and All Saints Catholic School**
817 Sable Street Alpena, MI 49707
989.354.3019

June 8, 2016

City of Alpena
Alpena, MI 49707

RE: All Saints Parish Color Run

To the City of Alpena:

This August All Saints Parish of Alpena would like to host a 5K Color Run as part of our Summer Festival. The tentative date for the run would be the morning of **August 6, 2016**, with registration at **8:00a.m. and the run beginning at 9:00a.m.** It is open to anyone in the area who would like to participate; we are doing it largely for the young people (and young at heart).

You may be wondering, "What is a Color Run". This will be a 5K run like any other but with one difference; there will be 5 stations where you will get "bombed" with color. The color is made up of a colored corn starch, FDA approved, non-toxic and biodegradable. We are including the information in regards to the colored powder with this letter.

The route we would like to use starts in the parking lot by the old brewery (we have received permission from the owner) going down the bike path behind Fletcher Paper and the NOAA building. Then crossing the 9th Street bridge and continuing up the bike path to the 2nd Ave bridge. The route would be run twice for a 5K. We will have 5 color stations dispersed along the route.

The color will be washed away by the rain, however, if the city requests we will do our best to sweep, or possibly shopvac whatever color we are able to clean up. In asking the chair persons of the "Girls on the Run" color run in Roger City how they cleaned up the color they said. "There was no cleanup done, as it is just colored cornstarch. It eventually washes away.

You will find frequently asked questions on the next page and more information on the colors can be found at www.colorblaze5k.com. If you need any more information, please don't hesitate to contact me. We look forward to hearing from you so we can proceed with advertising.

Thank you for your consideration.

Sincerely,
Jackie Benson and Edie Blair
Color Run Co-Chairs

FAQ.

Safety and Clean Up

Is Color Powder Safe?

Safety is our main priority! Our colors are made with high quality cornstarch and food dyes. All materials are 100% FD&C and/or D&C grade and approved by the US FDA. However our product is not designed for consumption. For more detailed information you can download the [Material Safety Data Sheets \(MSDS\)](#).

Is it harmful if you inhale it?

Although all the materials are food grade we do not recommend inhaling large quantities of color powder. Of course anyone who has asthma, is allergic to any of the ingredients or has any respiratory issues should avoid Color Powder. It should also always be used in well ventilated outdoor space.

Does Color Powder Stain Clothing?

Our color powder washes out of most clothing. However, it can stain some materials. 100% cotton clothing is recommended and typical machine washing with stain remover, removes the stains. We recommend removing excess powder from clothing before washing and/or applying water.

Does Color Powder Stain Skin or Hair?

Just as with clothing we recommend shaking off all excess powder before exposing to water. Normal soap and water will remove color powder from skin and hair.

Will Color Powder Stain Cement or Grass?

Most color powder can be removed from cement and streets simply with a hose. If needed some liquid detergent and a power washer can help remove the powder. Normal liquid dish detergent and/or de-greaser will remove Color Powder from cement and paved areas. Simply running the sprinklers and/or mowing the grass will remove color powder from grassy areas.

Can I Use Color Powder Indoors?

No. Color Powder is intended for use outdoors in a well ventilated area.

Memorandum



Date: June 6, 2016

To: Mayor Waligora and City Council

From: Karen Hebert, Clerk/Treasurer/Finance Director

Subject: The Fresh Palate Gourmet Food & Catering – Request for Alley Way Closure and Noise Variance.

Eric Peterson, owner of The Fresh Palate has submitted a request for a noise variance between the hours of 12:00 p.m. – 12:00 a.m. for the purpose of fund raising events for the listed dates below.

He is also requesting to have the alley closed between The Fresh Palate and Music and More on the following dates:

July 4th - Blues Festival fund raiser
(closure of alley will commence after the parade approx. 2:00 p.m.)

August 13th – unknown at this time

September 10th – unknown at this time

September 24th – Folk Festival

October 29th – Zombie Crawl

June 2 2016

To: Karen Hebert

I am requesting an extension of the time on the city noise ordinance for July 30, 2016.

I will be having the band Assault the Silence at Joe's Bar on that date. It is an outside venue.

I would like the band to be able to play until 1:30 a.m. on that date extending into July 31, 2016.

Would you please submit this for approval.

Thank You,



Denise M. French
Joe's Bar
1300 Ford Ave.
Alpena, Mich 49707
989-356-2201

RECEIVED
JUN 02 2016

CITY OF ALPENA
CLERK / TREAS / FIN DIRECTOR

ORDINANCE NO. 16-435

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF ALPENA BE AMENDED BY MODIFYING AND REVISING ORDINANCE NO. 148 OF SAID CODE.

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

1. The Zoning Ordinance of the City of Alpena, being Ordinance No. 148 establishing zoning districts, schedule of regulations and zoning map is hereby amended and revised in the following manner: the zoning classification of the following described parcel is hereby changed from R-T Two (Family Residential) to CCD (Commercial Corridor District):

LOTS 7, 8, 9 & 10, BLOCK 24 OF THE VILLAGE NOW CITY OF ALPENA

Commonly known as 825 Lockwood Street being purchased by Thunder Bay Chrysler, Jeep, Dodge from St. Anne's Catholic Church.

EFFECTIVE DATE

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT TEN (10) DAYS AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND DULY PUBLISHED.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON THE 20TH DAY OF JUNE 2016

MATTHEW J. WALIGORA
Mayor

KAREN HEBERT
City Clerk/Treasurer/Finance Director

First Presented: June 20, 2016

Adopted: July ____, 2015

Published: _____

WILLIAM A. PFEIFER, CITY ATTORNEY

ORDINANCE NO. 16-436

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF ALPENA BE AMENDED BY MODIFYING AND REVISING ORDINANCE NO. 148 OF SAID CODE.

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

1. The Zoning Ordinance of the City of Alpena, being Ordinance No. 148 establishing zoning districts, schedule of regulations and zoning map is hereby amended and revised in the following manner: the zoning classification of the following described parcel is hereby changed from R-T Two (Family Residential) to P-1 (Vehicular Parking District):

THE NORTHEASTERLY 50 FEET OF THE SOUTHWESTERLY 70 FEET OF LOT 7, BLOCK 17 OF THE VILLAGE NOW CITY OF ALPENA

A portion of the commonly known address of 112 S. Eighth Avenue owned by Greg Burg.

EFFECTIVE DATE

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT TEN (10) DAYS AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND DULY PUBLISHED.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON THE 20TH DAY OF JUNE 2016

MATTHEW J. WALIGORA
Mayor

KAREN HEBERT
City Clerk/Treasurer/Finance Director

First Presented: June 20, 2016
Adopted: July ____, 2015
Published: _____


WILLIAM A. PFEIFER, CITY ATTORNEY

Memorandum

Date: June 15, 2016

To: Karen Hebert, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Stephen J. Shultz, IT Coordinator 

Subject: Website Development Software

Currently, the City's website is managed by the Engineering Office Clerk using the only license of website editing software that the City owns. Ideally, website management responsibilities should be spread throughout the departments, but this would be costly due to training and license purchases. Also, with the antiquated process by which it is done, it is difficult to maintain a standard design, look, and feel throughout the website.

Through the use of a content management system (CMS) the design can be locked in place and many different users, with varying privileges, can use a secure log-in with any browser from any location to update, make changes, or upload files. The CMS would be provided by a 3rd party who would re-design the site, provide site storage, back-up, and handle all of the web traffic. This is all currently done in-house.

On March 21, 2016, the I.T. Department received and opened proposals for a new website management solution. Nine proposals were received with the following costs:

Company Name	Initial Cost	Yearly Cost	5 year Cost	Notes
Revize	\$7,900	\$1,900	\$15,500	3 year initial installment of \$3900 (5th year redesign)
Civicplus	\$9,550	\$9,550	\$47,750	3rd year redesign - offers an App
govoffice.com	\$12,320	\$2,250	\$21,320	Offers multi-year payment plans \$5375 (4th year redesign)
Granicus	\$13,399	\$3,000	\$25,399	Offers multi-year payment plans (4th year redesign)
MunicipalCMS	\$14,895	\$2,496	\$24,879	3 year initial installment of \$6629 (4th year redesign)
egov	\$19,875	\$2,400	\$29,475	
Civiclive	\$24,150	\$4,970	\$44,030	
Thunderstruck	\$41,891		\$41,891	
iconma	\$59,316	\$11,458	\$105,148	

The specifications listed many requirements and options that the website software should offer for easy maintenance. While most all of the nine proposals offered solutions that fit our needs, two proposals stood out, first because of their price, but also due to the options they offered at those prices. I have spoken with both Revize and Civicplus many times

over the past 2 years leading up to this proposal, obtaining budgetary numbers, participating in demos, and reviewing their client's websites. Both vendors offer the type of CMS that we'd like to operate. Each vendor has professional web designers and graphic artists that will assist in bringing the website up to date with the latest look and feel while making it easy to manage. Initial and future training is including in the yearly pricing as well as a site re-design every 3-5 years.

While Civicplus is a whole solution that includes some bill pay and HR features that we already have software for, Revize is a base solution with the ability to build on into the future by adding additional modules. In consideration of this difference combined with the initial and yearly cost, I feel that Revize is the most cost effective solution for the City. This is especially evident when looking at the 5 year future cost.

It is my recommendation, as IT Coordinator, to award the website redesign and CMS solution to Revize Software Systems, in the amount of \$3,900 per year for the first 3 years and \$1,900 per year thereafter. The initial Contract will be for three years and extended upon review following the initial design.

