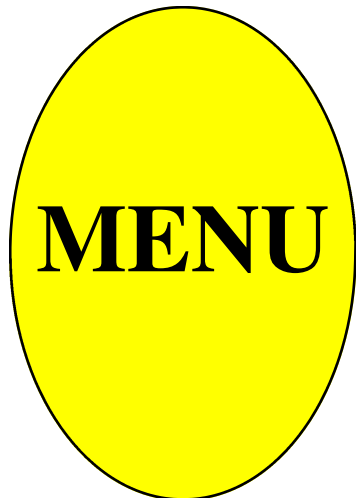




# J & M Catering



30 years of experience in excellence

## BASIC BUFFET

### ENTREES...your choice of 2

#### \*Beef Roulades

DELICIOUS HERB DRESSING ROLLED UP  
IN A BLANKET OF TENDER SIRLOIN ROAST  
BEEF AND PRESENTED IN DARK BROWN GRAVY

#### \*Honeybaked Ham

#### \*Homestyle baked Chicken

#### \*Polish Kielbasa and Sauerkraut

#### \*Meatballs... your choice of sauces

#### \*Tom Turkey in gravy

### POTATO OR RICE

#### \* Old fashioned Mashed with gravy

#### \* Red skins in herb butter sauce

#### \* AuGratin

#### \* Twice baked

#### \* Wild Rice or Long Grain with Wild Rice

#### \* Rice Pilaf

### VEGETABLES... your choice of 2

#### \*Corn

#### \*Homestyle Baked Beans

#### \*Green Beans in cream sauce

#### \*California Blend

#### \*Candied baby Carrots

### SALADS...your choice of 2

#### \*Pasta (spaghetti or rotini)

#### \*Cole Slaw

#### \*Fresh Garden Toss

#### \*Fruit Salad

#### \*Spinach Combination

**ONLY \$ 9.95 PER PERSON**

ROLLS OR BREAD AND BUTTER INCLUDED

There are many more items to choose from, these are a few of our favorites

All prices are subject to State sales tax of 6%. Gratuity is charged at 17% unless otherwise arranged for.

The listed items in this menu may be substituted by request however the price may vary slightly with your choices.

Glass and silver service are available upon request. Linens are rented from our local cleaning service and charged at a per piece rate.

Alpena Civic and  
Community Center  
133 Johnson  
ALPENNA, MI 49707  
989-356-0608

989-354-3982  
for personal  
service  
*Lynn & Janice Hall*



MICHIGAN STATE LIQUOR CONTROL  
COMMISSION PROHIBITS THE USE OF  
ALCOHOL ON THIS PREMISES  
EXCEPT UNDER THE  
CLASS C LICENSE HELD BY LYNN HALL FOR  
THE ALPENA CIVIC CENTER .  
LIQUOR CANNOT BE BROUGHT IN OR LEAVE  
THE PREMISES

**BAR DEPOSITS:**

UNDER 200 GUESTS- \$300.00  
200-400 GUESTS- \$500.00  
OVER 500 GUESTS- \$750.00

**DEPOSITS ARE DUE AT THE TIME OF HALL  
RESERVATION CONFIRMATION AND BAR TOTAL BILL  
IS DUE AND MUST BE PAID THE NEXT WORKING DAY  
AFTER THE EVENT.**

**LAST CALL IS GIVEN 20 MINUTES BEFORE END OF  
ROOM RENTAL. BAR CANNOT BE OPEN LATER THAN  
2:00 A.M. EVERYONE MUST BE OUT OF THE  
BUILDING BY 2:30 A.M.**

**MOST ALCOHOLIC BEVERAGES AND LIQUORS ARE  
PRICED BY STANDARDS SET FORWARD BY THE  
STATE LIQUOR PRICING GUIDE AND ARE SUBJECT TO  
CHANGE WITHOUT NOTICE.**

**WE WILL ORDER ANY BEER - WINE - LIQUOR  
YOU PREFER, HOWEVER WE DO HAVE A BASIC  
BAR SET - UP . LET US KNOW WHAT YOU LIKE.**

**BARTENDERS ARE FURNISHED BY THE CIVIC  
CENTER AT \$12.00 PER HOUR. WE USE ONE  
BARTENDER PER 100 GUESTS, AS A RULE.**

**GRATUITY IS ADDED AT THE RATE OF 17%  
UNLESS YOU PREFER THE BAR USE A TIP CUP  
FOR YOUR GUESTS.**

**STATE SALES TAX IS ADDED AT THE RATE OF 6%  
FOR THE STATE OF MICHIGAN**

**MISCELLANEOUS CHARGE .33 PER PERSON  
THIS CHARGE COVERS THE COST OF CONDIMENTS-  
NAPKINS- CUPS- ICE- STIR-STIX AND GARNISHES.**

**NO MINORS WILL BE SERVED AND PROPER I.D. IS  
REQUIRED BY ALL...  
(YES, EVEN THE WEDDING PARTY)**

The Civic Center is always willing to work with you regarding set-up and other details necessary to make your event a pleasurable experience. Please feel free to call us anytime 356-0608.

**Civic Center Rental includes Set-up and Clean-up.**

Everyone Must be out of the building by the end of the rental period. Additional charges will be added to extend your rental agreement. \$100.00 Security deposit is required for damage and extraordinary clean up, this includes floor area.

**50 % non-refundable deposit** is required to secure the use of the Civic Center and cannot be accepted more than 12 months in advance.

**Decorations** should not mark or destroy walls or ceiling or flooring. Hooks must be used for the suspended ceiling. Please call for more information. Full decoration rental available.

**Table Clothes**, place settings, etc. will be arranged through your caterer, Call J & M Catering. 356-0608 for information

**Maintaince Personnel**

are not scheduled for events unless specifically ordered for service needs by you. This service is available at the rate of \$12.00 per hour.

**Equipment Available for use and or rent**

50 Banquet tables (8 x 2.5 x 28)  
65 Round tables (5' diameter, 29"high)  
600 chairs  
1-floor podium  
1-table top podium  
Piano  
2 Microphones with stands  
Overhead projector  
Hanging Screen (72"x 72")  
Standing Screen (48"x 48")  
3 Standing Easels ( paper and markers not supplied)



**Food Service:**

J & M Catering is our in-house catering staff discounts available.

**We cater anywhere!**

**USE FEES**

**Banquet rooms A & B -\$1200.00**

seating capacity:

Theater Style - 600  
Long Tables with Dance floor - 520  
Round Tables with dance floor - 450  
Classroom style - 290

**Banquet room A-\$800.00 (per 8 hour period)**

seating capacity:

Theater Style - 600  
Long table with dance floor - 360  
Round tables with dance floor - 270  
Classroom Style - 170

**Banquet room B -\$450.00 (per 8 hour period)**

seating capacity:

Theater Style - 250  
Long tables with dance floor - 160  
Round Tables with dance floor- 130  
Class Room Style - 120

**Meeting Rooms C-D-E COMBINED**

**Per 4 hr. period - \$180.00**

**Individual Rooms C-D-E each**

**Per 4 hr. period - \$80.00 ea.**

**CIVIC CENTER PLAYHOUSE**

Elevate Seating for 100+ X-tra large dance floor  
Elevated stage area

Large service bar area

\*May seat up to 170 people with round tables using all levels...\$400.00

**CALL TODAY! SECURE YOUR RESERVATION.**

\*The Entire Building is Available Price by request

\*Discounts available for extended periods.

\*ALL SEATING CAPACITY NUMBERS ARE AN APPROXIMATE FIGURE.

\*ALL PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

# BAR SET-UP FORM

PLEASE USE THIS SPACE FOR SPECIFIC INSTRUCTIONS

We hold a Class C Liquor License issued by the State of Michigan and strictly adhere to all rules and regulations

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**PLEASE COMPLETE AND RETURN WITH DEPOSIT, TWO WEEKS PRIOR TO YOUR EVENT.**

**NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**PHONE** \_\_\_\_\_

**NUMBER OF GUESTS** \_\_\_\_\_

**DATE OF EVENT** \_\_\_\_\_

**TIME OPEN & CLOSE** \_\_\_\_\_

**CHAMPAGNE** \_\_\_\_\_

**WINE** \_\_\_\_\_

**BEER ON TAP** \_\_\_\_\_

**OUR TYPICAL BAR SET-UP WILL PROVIDE YOU WITH ALL THE NECESSARY TYPES OF ALCOHOL AND MIXES NECESSARY. IF YOU PREFER A PARTICULAR BLEND OR LABEL PLEASE SPECIFY.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Our standard bar set-up includes, but is not limited to:

- Canada House Whiskey
- Gilbeys Gin
- DeKuyper Peach Schnapps
- Montego Bay Jamaican Lite Rum
- Kamatcha Vodka

All bottles are purchased as liters, when available. You are charged for the amount used, i.e. full bottle / half bottle. You may select the type of beer (on tap) you like. We also have non-alcoholic beer available along with three different types of wine; Chardonnay, Merlot and White Zinfandel.

Our bars are equipped to handle Pepsi, Diet Pepsi, Grapefruit soda (like squirt), lemon lime (like 7UP) soda, and tonic. Orange juice and milk are supplied.

Keg beer is charged by the full keg, once tapped and soda is charged by weight for the syrup used.

Pricing on the bar is subject to change without notice as prices are set by our suppliers.

Our bartenders are trained professionals and are in charge of your party.

We reserve the right to refuse service to anyone.

21 is the legal age for the use of alcohol in the State of Michigan (even for the wedding party).

Bartenders are charged by the hour and we will furnish you with the proper number of bartenders for the amount of guests you are entertaining.

**Hors d'oeuvres**  
(Hot)

DESCRIPTION

STUFFED MUSHROOMS	Large button caps stuffed with crab stuffing and baked with mozzarella and cheddar cheeses	.50ea
STUFFED BABY RED SKINS	oven roasted and stuffed with a blend of ground beef and cheese	.35ea.
CHICKEN DRUMMIES (wings)	BBQ or Breaded with dipping sauce may be serve Buffalo style, served hot	.65ea.
CHICKEN SKEWER	Bite size cheicken marinated and baked to perfection	2.50ea
PINEAPPLE AND HAM SKEWER	Chunks of sweet ripe pineapple and honey baked ham charbroiled to add that smoke flavor	2.75ea.
MEAT BALLS	your choice of Swedish - sweat & sour - BBQ	.35ea.
PUFFS	Filled with crabsalad, or creamcheese there is variety of ways to enjoy these little snacks	.35ea
MINI RIBS	2 and 3 bone back ribs, Just the right size for that extra bite with zesty bbq sauce.	2.50ea.
<b>Hors d' Oeuvers (cold)</b>		
SMOKED SALMON DISPLAY	PLATHS Whole Smoked Salmon, decked out with all the trimmings. 12 to 16 lbs. served with fresh vegetables and dip.	175.00
SEVICHE OF SCALLOPS	skewered fresh bay scallops in herb marinate	.50ea.
FRESH FRUIT DISPLAY	artfully cut and prepared strawberries, pineapple, melon	45.00 tray
FRESH GARDEN VEGETABLE TRAY	Celery stix - Carrot stix - Mushrooms - Broccoli - Cauliflower, serve with ranch style dip	35.00 tray
DEVEILED EGGS	hard boiled eggs stuffed with mouth watering flavors	.50ea.
INTERNATIONAL CHEESE DISPLAY	Asst. cubed cheeses served with bar cheese and variety crackers	45.00 tray
SOFT BAR CHEESE	made right here in our kitchen with just enough spices to perk your palate. Served with Asst. Crackers.	45.00 tray
CANAPES	Small toast or bread shapes topped with a variety of spreads	Price on request